



VILLAGE OF VICTOR

INCORPORATED 1879

Village of Victor Board of Trustees Agenda

September 21, 2015

MAYOR

Jason Ashton
509-7306

DEPUTY MAYOR

Brad Pearson

BOARD OF TRUSTEES

Larry Rhodes
Gary Hadden
Jason Shelton

VILLAGE CLERK

Pamela Hogenes
924-3311

TREASURER

Diane White
924-3311

VILLAGE ATTORNEY

Reid A. Holter

DIRECTOR OF PUBLIC WORKS

John C. Turner
924-2004

PLANNING BOARD CHAIRPERSON

Meg CHaides

ZONING BOARD CHAIRPERSON

Michael Crowley

URBAN RENEWAL AGENCY CHAIRPERSON

Carol Comisso

1. Call to Order/Salute to the Flag - 7:00pm

A. Hire FD Vehicle Consultant—Res. #1

2. Privilege of the Floor—7:00pm

A. Chief Joe Murphy—Apparatus Update
B. Robert Graham—CEMP update

3. Open Discussion - 7:15pm

(Individuals are asked to limit their discussion, comments or concerns to no longer than 5 minutes: All discussion, comments or concerns will be taken under consideration for future response or action)

4. Clerk Report – 7:30pm

A. Payment of Bills – Abstract #8– Res. #2
B. Standard Work Day— Res. #3
C. Drug Collection Day

5. Director of Public Works Report – 7:45pm

A. Bid Award—DPW Roof Replacement—Res. #4
B. Transfer of Funds—Permissive Referendum—Res. #5
C. WWTP Update

6. Trustee Reports – 8:00pm

7. Mayor Report – 8:15pm

A. Adopt Administrative Cross Training Policy —Res. #6
B. Adopt Vehicle and Equipment Policy—Res. #7

8. Attorney Report – 8:30pm

Next Meeting: Monday, October 5, 2015



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Resolution #00-15

Hire Fire Department Equipment and Apparatus Consultant – Thomas Swetz

On a motion by Trustee XX, seconded by Trustee XX, the following resolution was ADOPTED X AYES X NAYS

Resolved, that the Village of Victor Board of Trustees hires Thomas Swetz as an Equipment and Apparatus Consultant for the Victor Fire Department; and,

Further Resolved, that Mr. Swetz will be paid \$100 per hour for his services.

RESOLUTION #00-15

Standard Workday and Reporting Resolution for Elected And Appointed Officials for Retirement Purposes

On motion by Trustee XX, seconded by Trustee XX, the following resolution was ADOPTED X AYES X NAYS

WHEREAS, the New York State and Local Employees' Retirement System requires that a standard workday be established for retirement credit purposes; now therefore be it

RESOLVED, for New York State Retirement purposes, the Village Board of Trustees reports the following days worked for employees of the Village of Victor as follows:

Elected officials standard workday is 6 hours per day.

Village Clerk standard workday is 8 hours per day.

Village Treasurer standard workday is 8 hours per day.

Village Director of Public Works standard workday is 8 hours per day.

Village Attorney standard workday is 6 hours per day.

Part time Village employees standard workday is 6 hours per day.

FURTHER RESOLVED, that this resolution be added to the Organizational meeting.

Resolution #00-15

DPW Roof Replacement Bid Award – Ontario Exteriors

On motion of Trustee XX, seconded by Trustee XX the following resolution
as ADOPTED X AYES X NAYS

Whereas, sealed bids were opened on September 19, 2015 for DPW Roof Replacement; and

Whereas, after six (6) bids were received and Ontario Exteriors was the lowest, qualified bidder.

Therefore be it hereby resolved to

Award the DPW Roof Replacement bid, to Ontario Exteriors who did meet all specifications, in the amount of \$81,550.00 as presented.

Resolution #00-15

Transfer of Funds – DPW Roof Replacement

On a motion made by Trustee XX, seconded by Trustee XX, the following resolution was ADOPTED X AYES X NAYS

Resolved, that the Village Board of Trustees authorizes the Treasurer to transfer funds in the amount not to exceed \$40,000 from the Building and Land Reserve into Project HB – DPW Roof Replacement.

This resolution is subject to a permissive referendum.

Resolution #00-15

Adopt Administrative Cross Training Policy

On motion of Trustee XX, seconded by Trustee XX the following resolution was
ADOPTED X AYES X NAYS

Resolved, that the Board of Trustees of the Village of Victor adopts the
Administrative Cross Training Policy as follows:

"See Attached"

Resolution #00-15

Adopt Vehicle and Equipment Policy

On motion of Trustee XX, seconded by Trustee XX the following resolution was
ADOPTED X AYES X NAYS

Resolved, that the Board of Trustees of the Village of Victor adopts the Vehicle
and Equipment Policy as follows:

"See Attached"