

**VICTOR TOWN BOARD MEETING  
MONDAY, NOVEMBER 14, 2016  
DRAFT RESOLUTION PACKET**

*“Town Board Draft Resolutions are in **draft** form and are subject to change prior to or during the public meeting.”*

**REGULAR MEETING STARTS AT 7:00 PM**

**PUBLIC HEARING starts at 7:30 PM**

*Speakers are requested to limit comments to 3 minutes and will be asked to conclude comments at 5 minutes.*

- A. PUBLIC HEARING DATE - 2017 BUDGET (*continuation*)

**8) BUSINESS**

- A. VICTOR CHEVROLET, NEW BUILDING, LETTER OF CREDIT, RELEASE 1 (Debra Denz)
- B. VICTOR CHEVROLET, PARKING LOT, LETTER OF CREDIT, RELEASE NO. 1 (FINAL) (Debra Denz)
- C. SOUTHGATE HILLS (FORMERLY EAST VICTOR ROAD), GRADING ONLY, ESCROW, RELEASE 1 (Debra Denz)
- D. AUTHORIZATION FOR SUPERVISOR TO ENTER INTO CONTRACT – GENERATOR PREVENTATIVE MAINTENANCE (Debra Denz)
- E. AUTHORIZATION FOR SUPERVISOR TO ENTER INTO CONTRACT – SUMP PUMPS AND WATER HEATER PREVENTATIVE MAINTENANCE (Debra Denz)
- F. AUTHORIZATION FOR THE TOWN SUPERVISOR TO ENTER INTO AGREEMENT WITH SIMPLEX GRINNELL FOR SAPPHIRE FIRE SUPPRESSION SYSTEM INSPECTIONS FOR THE TOWN HALL COMPUTER SERVER ROOM (Tina Kolaczyk)
- G. AUTHORIZATION FOR CANANDAIGUA NATIONAL BANK TO ACT AS AGENT FOR THE TOWN OF VICTOR TO ACCEPT 2017 TOWN AND COUNTY TAX BILLS (Debra Denz)
- H. AUTHORIZATION TO TRANSFER DELINQUENT SEWER DOLLAR AMOUNTS TO ONTARIO COUNTY – TAX PASS (Debra Denz)
- I. AUTHORIZATION TO ENTER INTO AGREEMENT WITH EPIC TRAININGS FOR RECREATION PROGRAMS (SAFETY AND FIRST AID CLASSES) (Brian Emelson)
- J. AUTHORIZATION TO ENTER INTO AGREEMENT WITH FAST AND FIERCE ELITE FOR RECREATION PROGRAMS (YOUTH CHEER AND TUMBLING CLASSES) (Brian Emelson)

- K. REQUEST FOR CERTIFICATE OF LIABILITY INSURANCE WAIVERS - RECREATION PROGRAMS (Brian Emelson)
- L. AUTHORIZATION TO ENTER INTO AGREEMENT WITH KRISTEN SCHANTZ - WINTER MUSICAL ASSISTANT SOUND ENGINEER (Brian Emelson)
- M. AUTHORIZATION TO ENTER INTO AGREEMENT WITH RICHARD SCHANTZ - WINTER MUSICAL TECHNICAL DIRECTOR (Brian Emelson)
- N. AUTHORIZATION TO ENTER INTO AGREEMENT WITH JIM'S PRO SHOP, INC. FOR RECREATION PROGRAM (ARCHERY) (Brian Emelson)
- O. AUTHORIZATION FOR THE TOWN SUPERVISOR TO ENTER INTO AGREEMENT WITH DAVIS-ULMER FOR FIRE SPRINKLER AND BACKFLOW PREVENTION DEVICE INSPECTION FOR THE DEPARTMENT OF PARKS AND RECREATION (Brian Emelson)
- P. AUTHORIZATION TO ENTER INTO ADDITIONAL SNOW PLOW AGREEMENTS (LIABILITY WAIVER) (Mark Years)
- Q. AUTHORIZATION FOR SUPERVISOR TO ENTER INTO PROFESSIONAL CONSULTING AGREEMENT WITH EFPR SOLUTIONS FOR TOWN ACCOUNTING SERVICES (Jack Marren)
- R. AUTHORIZATION FOR SUPERVISOR TO ENTER INTO PROFESSIONAL CONSULTING SERVICES AGREEMENT WITH RAYMOND F. WAGER, CPA, P.C. FOR 2016 TOWN AND JUSTICE COURTS AUDITS (Jack Marren)
- S. AUTHORIZATION FOR THE PURCHASE OF A 2016 FORD FOCUS 5-DOOR HATCHBACK SE FROM THE NYS OFFICE OF GENERAL SERVICES VEHICLE MARKETPLACE MINI-BID #16100168 (Katie Evans)
- T. APPROVAL OF ACQUISITION OF AN EASEMENT BY THE MONROE COUNTY WATER AUTHORITY PURSUANT TO §1096(6-a) OF NEW YORK'S PUBLIC AUTHORITIES LAW (7196 GILLIS ROAD) (Jack Marren)
- U. ACCEPTING DEED TO CERTAIN LANDS AT OR ABOUT THE INTERSECTION OF THE AUBURN TRAIL AND EAST VICTOR ROAD FOR DEDICATION FOR HIGHWAY PURPOSES (SOUTHGATE HILLS) (Jack Marren)
- V. SET PUBLIC HEARING – LOCAL LAW NO. \_\_\_\_-2016 TO ADOPT A LOCAL LAW TO PROVIDE THAT THE EXEMPTION FOR SOLAR OR WIND ENERGY SYSTEMS AND FOR FARM WASTE ENERGY SYSTEMS PURSUANT TO REAL PROPERTY TAX LAW SECTION 487 SHALL NOT BE APPLICABLE WITHIN THE TOWN OF VICTOR (Jack Marren)
- W. CONFIRMING RESOLUTION FOR THE ADDITION OF A LIGHT POLE TO THE COBBLESTONE CREEK LIGHTING DISTRICT (Jack Marren)
- X. ADOPTION OF THE 2017 BUDGET (Jack Marren)

PH-A Continuation

LEGAL NOTICE  
PUBLIC HEARING  
TOWN OF VICTOR  
2017 BUDGET

Notice is hereby given that the Preliminary Budget of the Town of Victor for the fiscal year of 2017 has been completed and filed in the office of the Town Clerk at 85 East Main Street, Victor, New York, where it is available for inspection by any interested person during all regular scheduled office hours.

The Town Board of the Town of Victor will hold a Public Hearing on said budget at the Victor Town Hall, 85 East Main Street, Victor, New York at 7:30 P.M. on Monday, October 24, 2016. At such time, all citizens wishing to make comments, written or oral, on said proposed Preliminary Budget are asked to come forward.

At the same Public Hearing, comments for or against the entering into a contract with the Village of Victor to provide fire protection for the Town residents within the Victor Fire Protection District shall be heard. The proposed cost of such fire protection for the 2017 year is \$511,299.00.

The following is a summary of the entire Preliminary Budget for 2017:

Total Appropriations	\$13,075,469.00
Less Estimated Revenues	\$7,863,760.00
Less Unexpended Balances	\$1,075,550.00
Amount to be Raised by Taxes	\$2,805,549.00

Further, notice is given pursuant to Section 113 of the Town Law that the following are the proposed yearly salaries of the Town Officers of the Town of Victor:

Supervisor	\$85,957.85
Town Clerk	\$58,743.49
Council Members each, (4)	\$10,506.66
Highway Superintendent	\$77,617.57
Justices each (2)	\$40,180.54

This by order of the Victor Town Board.

Dated: October 12, 2016

Debra J. Denz, Town Clerk

8A

RESOLUTION #  
VICTOR CHEVROLET, NEW BUILDING, LETTER OF CREDIT, RELEASE 1

WHEREAS, 7200 PV Road, LLC, received Planning Board approval for Victor Chevrolet, New Building, with the condition that a form of surety be submitted to cover the cost of improvements and infrastructure; and,

WHEREAS, JPMorgan Chase Bank N. A. Irrevocable Letter of Credit No. TFTS-758633 was previously posted with the Town; and

WHEREAS, the Engineer for the Town has reviewed the Developer's Request for Release of Funds and Statement of Construction No. 1 dated October 18, 2016 and recommends in his letter October 27, 2016 that \$378,888.58, be released from said Letter of Credit; now, therefore, be it

RESOLVED that the Town Board hereby approves Release No. 1 on the JPMorgan Chase Bank N. A. Irrevocable Letter of Credit No. TFTS-758633 in the amount of \$378,888.58, as recommended by the Town Engineer; and further

RESOLVED that given said release, there now remains \$73,344.76 in said Letter of Credit; and further

RESOLVED that a copy of this resolution be forwarded to the Engineer for the Town, 7200 PV Road, LLC and BME Associates.

8B

RESOLUTION #

VICTOR CHEVROLET, PARKING LOT, LETTER OF CREDIT, RELEASE NO. 1 (FINAL)

WHEREAS, 7200 PV Road, LLC received Planning Board approval for Victor Chevrolet, Parking Lot with the condition that a form of surety be submitted to cover the cost of improvements and infrastructure; and,

WHEREAS, JPMorgan Chase Bank N. A. Irrevocable Letter of Credit No. TFTS-780660 was previously posted with the Town; and

WHEREAS, the Engineer for the Town has reviewed the Developers Request for Release of Funds Statement of Construction No. 1 (Final) dated October 28, 2015 and recommends in his letter

November 1, 2016 that \$165,854.04 minus engineering and inspection fees and any other fees owed the Town be released from said letter of credit; now, therefore, be it

RESOLVED that the Victor Town Board hereby approves Release No. 1 (Final) on the JPMorgan Chase Bank Irrevocable Letter of Credit No. TFTS-780660 in the amount of \$165,854.04 minus engineering and inspection fees and any other fees owed the Town as recommended by the Town Engineer; and, further

RESOLVED that given said release there now remains \$0.00 in said JPMorgan Chase Bank N. A. Irrevocable Letter of Credit No. TFTS-780660; and, further

RESOLVED that a copy of this resolution be forwarded to the Engineer for the Town, 7200 PV Road, LLC, and BME Associates.

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RESOLUTION #  
SOUTHGATE HILLS (FORMERLY EAST VICTOR ROAD), GRADING ONLY, ESCROW,  
RELEASE 1

WHEREAS, BRW of Greece, LLC received Planning Board approval for Southgate Hills (formerly East Victor Road) with the condition that a form of surety be submitted to cover the cost of improvements and infrastructure; and,

WHEREAS, Canandaigua National Bank Escrow Account #106508105 was previously posted with the Town for grading only; and

WHEREAS, the Engineer for the Town has reviewed the Developer's Request for Release of Funds and Statement of Construction No. 1 and recommends in his letter November 7, 2016 that \$158,083.15 be released from said Escrow; now, therefore, be it

RESOLVED that the Town Board hereby approves Release No. 1 on the Canandaigua National Bank Escrow Account #106508105 in the amount of \$158,083.15 as recommended by the Town Engineer; and further

RESOLVED that given said release, there now remains \$90,515.14 in said Escrow Account; and further

RESOLVED, that a copy of this resolution be forwarded to the Engineer for the Town, BRW of Greece, LLC and BME Associates.

8D

RESOLUTION #  
AUTHORIZATION FOR SUPERVISOR TO ENTER INTO CONTRACT – GENERATOR  
PREVENTATIVE MAINTENANCE

WHEREAS, the Victor Town Hall has several operating systems that require annual maintenance, monitoring, and/or inspection; and

WHEREAS, the generator has been installed and was modified by Resolution No. 474 adopted on December 28, 2009 by Commercial Power Systems to meet the needs of the Victor Town Hall as headquarters in the event that an emergency management plan is enacted; and

WHEREAS, the Town Clerk has received a quote for a one year Preventative Maintenance Agreement from Commercial Power Systems in the amount of Nine Hundred Ninety Five dollars (\$995.00); and

WHEREAS, funds are available in the 2016 Budget line item A1620.400 Town Hall Buildings Contractual; now therefore, be it

RESOLVED that the Town Board authorizes the Supervisor to enter into a Preventative Maintenance Agreement for a term of one year from December 1, 2016 to December 1, 2017 with Commercial Power Systems at a cost not to exceed Nine Hundred Ninety Five dollars (\$995.00) to be funded out of 2016 Budget Line Item A1620.400 Town Hall Buildings Contractual; and further

RESOLVED that a copy of this resolution be forwarded to Commercial Power Systems, Building & Planning, the Finance Director, and the Town Clerk.

8E

RESOLUTION #

AUTHORIZATION FOR SUPERVISOR TO ENTER INTO CONTRACT – SUMP PUMPS AND WATER HEATER PREVENTATIVE MAINTENANCE

WHEREAS, the Victor Town Hall has several operating systems that require annual maintenance, monitoring, and/or inspection; and

WHEREAS, the Town Clerk has received a quote for a six month Preventative Maintenance Agreement from Ryan Plumbing & Heating in the amount of Eight Hundred Forty dollars (\$840.00); and

WHEREAS, funds are available in the 2016 Budget line item A1620.400 Town Hall Buildings Contractual; now therefore, be it

RESOLVED that the Town Board authorizes the Supervisor to enter into a Preventative Maintenance Agreement for a term of six months from December 1, 2016 to June 30, 2017 with Ryan Plumbing & Heating cost not to exceed Eight Hundred Forty dollars (\$840.00) to be funded out of 2016 Budget Line Item A1620.400 Town Hall Buildings Contractual; and further

RESOLVED that a copy of this resolution be forwarded to Ryan Plumbing & Heating, Building & Planning; the Finance Director, and the Town Clerk.

8F

RESOLUTION #

AUTHORIZATION FOR THE TOWN SUPERVISOR TO ENTER INTO AGREEMENT WITH  
SIMPLEX GRINNELL FOR SAPPHIRE FIRE SUPPRESSION SYSTEM INSPECTIONS FOR  
THE TOWN HALL COMPUTER SERVER ROOM

WHEREAS, the Sapphire Fire Suppression system located in the IT Server room in the Town Hall, requires inspections on a semi-annual basis in order to meet fire safety requirements; and

WHEREAS, quotes were received from the following vendors for this inspection service:

	1-Year Total	3-Year Total
Simplex Grinnell	\$398.00	\$1,594.00
Monroe Extinguisher Company	\$550.00	\$1,650.00
Jerome Fire Equipment Company	\$850.00	\$2,550.00

And

WHEREAS, funds are available in the 2017 Budget line item A.1680.400 Central Data Processing Contractual; now, therefore be it

RESOLVED that the Town Board authorizes the Supervisor to enter into an Agreement for semi-annual inspections for a term of three (3) years with Simplex Grinnell from January 1, 2017 to December 31, 2019 at a cost not to exceed One Thousand Five Hundred Ninety Four dollars (\$1,594.00), to be funded out of 2017 Budget Line Item A.1680.400 Central Data Processing Contractual; and further

RESOLVED that a copy of this resolution be forwarded to Simplex Grinnell, Finance Department, Safety Regulations Officer, Town Clerk, and Human Resources.

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RESOLUTION #

AUTHORIZATION FOR CANANDAIGUA NATIONAL BANK TO ACT AS AGENT FOR THE TOWN OF VICTOR TO ACCEPT 2017 TOWN AND COUNTY TAX BILLS

WHEREAS, the Town Board approves Canandaigua National Bank to act as an agent for the Town of Victor and collect Town and County Taxes for the year 2017 during the month of January; and

WHEREAS, the Canandaigua National Bank will accept tax bills from January 1<sup>st</sup> through January 31<sup>st</sup>, full payments only (no installment payments) and will deposit these payments to the Town of Victor Tax Account on the following business day and notify the collector with an itemized listing of taxes received; and

WHEREAS, there will be no charge to the Town for this service; and

WHEREAS, Victor Town Tax Receiver, Debra J. Denz, will be responsible for any check that is returned for any reason; now, therefore, be it

RESOLVED that Canandaigua National Bank will be accepting tax bills for the Town of Victor during the month of January 2017 with no expense to the Town; and, be it further

RESOLVED that these monies will be deposited in the Town of Victor Tax Collector's checking account with no expense to the Town and the bank will notify the Town the following day with an itemized listing; and, be it further

RESOLVED that a copy of this resolution be forwarded to Canandaigua National Bank and Debra J. Denz, Tax Receiver.

8H

RESOLUTION #

AUTHORIZATION TO TRANSFER DELINQUENT SEWER DOLLAR AMOUNTS TO ONTARIO COUNTY – TAX PASS

RESOLVED, that the Town Clerk is authorized to transfer delinquent sewer accounts in the amount of Ninety Thousand Four Hundred Sixty Nine dollars and Eighty cents (\$90,469.80) to the Ontario County Real property Tax Office for inclusion on the January tax roll of the property owners involved; and further

RESOLVED, that a copy of this resolution be forwarded to the Town Clerk, the Finance Director, and the Ontario County Real Property Office.

81

RESOLUTION #

AUTHORIZATION TO ENTER INTO AGREEMENT WITH EPIC TRAININGS FOR RECREATION PROGRAMS (SAFETY AND FIRST AID CLASSES)

WHEREAS, the Department of Parks and Recreation seeks to offer safety and first aid classes for youth; and

WHEREAS, it is the intention of the Department of Parks and Recreation to enter into an agreement with EPIC Trainings ("Contractor") to teach safety and first aid classes to youth with the Contractor receiving seventy percent (70%) of the program registration proceeds and the Town receiving thirty percent (30%) of the program registration proceeds; and

WHEREAS, the Contractor has provided the Town with all the appropriate documents to support the proposed service agreement; and

WHEREAS, funds are included and available in the 2016 Operating Budget line item A7020.4 Recreation Administration Contractual; now, therefore, be it

RESOLVED that this resolution is conditioned upon receiving approvals from the Town's Insurance Broker and the Attorney for the Town; and further

RESOLVED, that the Town Board authorizes the Town Supervisor and the Director of Parks and Recreation to enter into agreement with EPIC Trainings to teach safety and first aid classes to youth said funds are included and available in the 2016 Operating Budget line item A7020.4 Recreation Programs Contractual; and further

RESOLVED, that a copy will be forwarded to Michael Stockman, Assistant Director of Parks and Recreation; Brian Emelson, Director of Parks and Recreation; Barb Cole, Finance Director; Debra Denz, Town Clerk; and EPIC Trainings.

85

RESOLUTION #

AUTHORIZATION TO ENTER INTO AGREEMENT WITH FAST AND FIERCE ELITE FOR RECREATION PROGRAMS (YOUTH CHEER AND TUMBLING CLASSES)

WHEREAS, the Department of Parks and Recreation seeks to offer youth cheer and tumbling classes; and

WHEREAS, it is the intention of the Department of Parks and Recreation to enter into agreement with Fast and Fierce Elite ("Contractor") to teach tumbling and cheer to youth with the Contractor receiving seventy percent (70%) of the program registration proceeds and the Town receiving Thirty Percent (30%) of the registration revenue; now therefore, be it

WHEREAS, the Contractor has provided the Town with all the appropriate documents to support the proposed service agreement; and

WHEREAS, funds are included and available in the 2016 Operating Budget line item A7020.4 Recreation Administration Contractual; now, therefore, be it

RESOLVED that this resolution is conditioned upon receiving approvals from the Town's Insurance Broker and the Attorney for the Town; and further

RESOLVED, that the Town Board authorizes the Town Supervisor and the Director of Parks and Recreation to enter into agreement with Fast and Fierce Elite to teach tumbling and cheer to youth, said funds are included and available in the 2016 Operating Budget line item A7020.4 Recreation Programs Contractual; and further

RESOLVED, that a copy will be forwarded to Michael Stockman, Assistant Director of Parks and Recreation; Brian Emelson, Director of Parks and Recreation; Barb Cole, Finance Director; Debra Denz, Town Clerk; and Jessica Rapp, Fast and Fierce Elite Instructor.

8K

RESOLUTION #  
REQUEST FOR CERTIFICATE OF LIABILITY INSURANCE WAIVERS - RECREATION PROGRAMS

WHEREAS, the Town Board adopted the Resolution # 234 - Town of Victor Contract Procedures on June 13, 2016; and

WHEREAS, per the Contract Process, contractors and vendors who cannot obtain a Certificate of Liability Insurance in order to perform their contracted service for the Town of Victor may appeal to the Victor Town Board for a Waiver of the Certificate of Liability Insurance; and

WHEREAS, the Town wishes services to be provided by the following vendors, who are requesting the waiver of providing a Certificate of Liability Insurance to the Town of Victor:

<u>Vendor</u>	<u>Event</u>	<u>Location of Event</u>	<u>Amount of Contract</u>	<u>Duration of Contract</u>
Kristen Schantz	Assistant Sound Manager	953 High Street	\$400.00	December 31, 2017
Richard Schantz	Technical Director	953 High Street	\$400.00	December 31, 2017

Now, therefore be it

RESOLVED that the Town Board grants the Certificate of Liability Waivers for the following service providers:

<u>Vendor</u>	<u>Event</u>	<u>Location of Event</u>	<u>Amount of Contract</u>	<u>Duration of Contract</u>
Kristen Schantz	Assistant Sound Manager	953 High Street	\$400.00	December 31, 2017
Richard Schantz	Technical Director	953 High Street	\$400.00	December 31, 2017

and be it further

RESOLVED that a copy of this resolution be sent to Debra Denz, Town Clerk; Brian Emelson, Director of Parks and Recreation; Mary Lyng, Finance Department; Richard Schantz and Kristen Schantz, Instructors.

8L

RESOLUTION #  
AUTHORIZATION TO ENTER INTO AGREEMENT WITH KRISTEN SCHANTZ - WINTER  
MUSICAL ASSISTANT SOUND ENGINEER

WHEREAS, the Department of Parks and Recreation seeks to offer a winter musical; and

WHEREAS, it is the intention of the Department of Parks and Recreation to enter into an agreement with Kristen Schantz to provide assistance with sound for the winter musical at a cost not to exceed Four Hundred Dollars (\$400.00); and

WHEREAS, Kristen Schantz has provided the Town with all the appropriate documents to support the proposed service agreement; and

WHEREAS, funds are included and available in the 2016 Operating Budget line item A7020.4 Recreation Administration Contractual; now, therefore, be it

RESOLVED, that the Town Board authorizes the Town Supervisor and the Director of Parks and Recreation to enter into agreement with Kristen Schantz to provide assistance with sound for the winter musical at a cost not to exceed Four Hundred Dollars (\$400.00), said funds are included and available in the 2016 Operating Budget line item A7020.4 Recreation Administration Contractual; and further

RESOLVED that this resolution is conditioned upon receiving approvals from the Town's Insurance Broker or receiving a Certificate of Liability Insurance Waiver and the Attorney for the Town; and further

RESOLVED, that a copy will be forwarded to Michael Stockman, Assistant Director of Parks and Recreation; Brian Emelson, Director of Parks and Recreation; Barb Cole, Finance Director; Debra Denz, Town Clerk; and Kristen Schantz.

8m

RESOLUTION #

AUTHORIZATION TO ENTER INTO AGREEMENT WITH RICHARD SCHANTZ - WINTER MUSICAL TECHNICAL DIRECTOR

WHEREAS, the Department of Parks and Recreation seeks to offer a winter musical; and

WHEREAS, it is the intention of the Department of Parks and Recreation to enter into an agreement with Richard Schantz as Technical Director for the winter musical at a cost not to exceed Four Hundred Dollars (\$400.00); and

WHEREAS, Richard Schantz has provided the Town with all the appropriate documents to support the proposed service agreement; and

WHEREAS, funds are included and available in the 2016 Operating Budget line item A7020.4 Recreation Administration Contractual; now, therefore, be it

RESOLVED, that the Town Board authorizes the Town Supervisor and the Director of Parks and Recreation to enter into an agreement with Richard Schantz as Technical Director for the winter musical at a cost not to exceed Four Hundred Dollars (\$400.00), said funds are included and available in the 2016 Operating Budget line item A7020.4 Recreation Administration Contractual; and further

RESOLVED that this resolution is conditioned upon receiving approvals from the Town's Insurance Broker or receiving a Certificate of Liability Insurance Waiver and the Attorney for the Town; and further

RESOLVED, that a copy will be forwarded to Michael Stockman, Assistant Director of Parks and Recreation; Brian Emelson, Director of Parks and Recreation; Barb Cole, Finance Director; Debra Denz, Town Clerk; and Richard Schantz, Instructor.

8N

RESOLUTION #  
AUTHORIZATION TO ENTER INTO AGREEMENT WITH JIM'S PRO SHOP, INC. FOR RECREATION PROGRAM (ARCHERY)

WHEREAS, the Department of Parks and Recreation would like to offer an introduction to archery programs for youth and adults; and

WHEREAS, it is the intention of the Department of Parks and Recreation to enter into agreement with Jim's Pro Shop, Inc. ("Contractor") with the Contractor receiving seventy percent (70%) of the program registration proceeds and the Town receiving thirty percent (30%) of the program registration proceeds; and

WHEREAS, the Contractor has provided the Town with all the appropriate documents to support the proposed service agreement; and

WHEREAS, funds are included and available in the 2016 Operating Budget line item A7020.4 Recreation Administration Contractual; now, therefore, be it

RESOLVED that this resolution is conditioned upon receiving approvals from the Town's Insurance Broker and the Attorney for the Town; and further

RESOLVED, that the Town Board authorizes the Town Supervisor and the Director of Parks and Recreation to enter into agreement with Jim's Pro Shop, Inc. to provide an introduction to archery for youth and adults, said funds are included and available in the 2016 Operating Budget line item A7020.4 Recreation Programs Contractual; and further

RESOLVED, that a copy of this resolution be forwarded to Brian Emelson, Director of Parks and Recreation; Christine Winter, Recreation Supervisor; Barb Cole, Finance Director; Debra Denz, Town Clerk; and James Crane, Jim's Pro Shop, Inc.

80

RESOLUTION #

AUTHORIZATION FOR THE TOWN SUPERVISOR TO ENTER INTO AGREEMENT WITH DAVIS-ULMER FOR FIRE SPRINKLER AND BACKFLOW PREVENTION DEVICE INSPECTION FOR THE DEPARTMENT OF PARKS AND RECREATION

WHEREAS, the Department of Parks and Recreation has the need to have the fire sprinkler system inspected on a quarterly basis and the backflow prevention devices inspected on an annual basis at its Recreation Center; and

WHEREAS, the Department of Parks and Recreation and the Town of Victor wishes to avoid a 2.5% administrative fee per its lease of the Recreation Center by coordinating and procuring these services on its own; and

WHEREAS, the Director of Parks and Recreation has obtained a written quotation from Davis-Ulmer for the inspection services at a cost of Six Hundred Seventy Dollars (\$670.00) per year for these inspections; and

WHEREAS, funds are available in the 2016 Budget line item A7021.4 Parks & Recreation Department Contractual; and

WHEREAS, the Director of Parks and Recreation recommends that the Town Board accept the proposal from Davis-Ulmer in an amount not to exceed Six Hundred Seventy Dollars (\$670.00) per year; now, therefore, be it

RESOLVED that the Town Board authorizes the Town Supervisor to enter into agreement with Davis-Ulmer in an amount not to exceed Six Hundred Seventy Dollars (\$670.00) per year for the fire sprinkler system and backflow prevention device inspections for the Victor Recreation Center, said funds are available in the 2016 Budget line item A7021.4 Parks & Recreation Department Contractual; and further

RESOLVED that a copy of this resolution and agreement be forwarded to Brian Emelson, Director of Parks and Recreation; Debra Denz, Town Clerk; Tina Kolaczyk, Human Resources; Barb Cole, Finance Director; and Mike Battaglia, Davis-Ulmer.

8P

RESOLUTION #  
AUTHORIZATION TO ENTER INTO ADDITIONAL SNOW PLOW AGREEMENTS (LIABILITY WAIVER)

RESOLVED, that pursuant to Resolution No. 320 adopted on October 15, 1996 and amended by Resolution No. 61 adopted on January 11, 1999, Resolution No. 419-12 adopted on December 7, 2012, and Resolution No. 314 adopted on August 8, 2016, the Supervisor is hereby authorized to enter into Snow Plow Agreements (Liability Waivers) as follows:

DEVELOPER	SUBDIVISION	STREET NAME	YEAR
The Fairways Townhomes, LLC	Fairways, Phase 2	Championship Drive	1 <sup>st</sup>
Bluestone Creek Development, LLC	Lehigh Crossing, Section 2	Lehigh Crossing	1 <sup>st</sup>

RESOLVED, that a copy of this resolution be forwarded to Building & Planning, Highway Superintendent, The Fairways Townhomes, LLC; Bluestone Creek Development, LLC; and the Town Clerk.

80

RESOLUTION #

AUTHORIZATION FOR SUPERVISOR TO ENTER INTO PROFESSIONAL CONSULTING AGREEMENT WITH EFPR SOLUTIONS FOR TOWN ACCOUNTING SERVICES

WHEREAS, pursuant to New York's Town Law, including Section 64(6) and Section 20(2), the Town Board has the power to approve contracts for Town services, including but not limited to contracts for legal, consulting, accounting, and engineering services prior to the execution of such contracts by the Town Supervisor; and

WHEREAS, pursuant to General Municipal Law 103-b and the Town's Procurement Policy, the Town Board may direct a policy for the acquisition of the Town's professional services; and

WHEREAS, a Request for Proposals was advertised, and one proposal was received by the October 28, 2016 deadline from EFPR Solutions for town accounting consultant services at a cost not to exceed Ten Thousand Two Hundred dollars (\$10,200.00); and

WHEREAS, funds are available in the 2016/2017 Budget line item A.1310.400 Finance Audit and Services Contractual; and

WHEREAS, EFPR Solutions has been identified by the Director of Finance as having appropriate municipal accounting consulting services for the Town of Victor; now, therefore be it

RESOLVED that the Town Board hereby authorizes the Supervisor to enter into a contract with EFPR Solutions for the town accounting professional consulting services, for a limited term of one year from November 15, 2016 to November 15, 2017 under the terms and conditions as provided in the 2016-2017 contract at an annual fee not to exceed Ten Thousand Two Hundred dollars (\$10,200.00) to be funded from the 2016/2017 Budget line item A.1310.400 Finance Audit and Services Contractual; and be it further

RESOLVED that a copy of this Resolution be forwarded to EFPR Solutions, the Finance Director, Town Clerk, and the Human Resources Department.

8R

RESOLUTION #

AUTHORIZATION FOR SUPERVISOR TO ENTER INTO PROFESSIONAL CONSULTING SERVICES AGREEMENT WITH RAYMOND F. WAGER, CPA, P.C. FOR 2016 TOWN AND JUSTICE COURTS AUDITS

WHEREAS, pursuant to New York's Town Law, including Section 64(6) and Section 20(2), the Town Board has the power to approve contracts for Town services, including but not limited to contracts for legal, consulting, accounting, and engineering services prior to the execution of such contracts by the Town Supervisor; and

WHEREAS, pursuant to General Municipal Law 103-b and the Town's Procurement Policy, the Town Board may direct a policy for the acquisition of the Town's professional services; and

WHEREAS, a Request for Proposals was advertised, and proposals were received on October 28, 2016 as follows:

Supplier	Cost
Raymond F. Wager, CPA, P.C.	\$15,000.00
EFPR Solutions	\$22,400.00
Drescher & Malecki LLP	\$23,500.00

And

WHEREAS, funds are available in the 2016/2017 Budget line item A.1310.400 Finance Audit and Services Contractual; and

WHEREAS, Raymond F. Wager, CPA, P.C. has been identified by the Director of Finance as having the appropriate auditing services for the Town of Victor; now, therefore be it

RESOLVED that the Town Board hereby authorizes the Supervisor to enter into a contract with Raymond F. Wager, CPA, P.C. for the 2016 Town and Justice Courts Audit Professional Consulting Services, for a limited term of one year from November 15, 2016 to November 15, 2017 under the terms and conditions as provided in the 2016-2017 contract at an annual fee not to exceed Fifteen Thousand dollars (\$15,000.00) to be funded from the 2016/2017 Budget line item A.1310.400 Finance Audit and Services Contractual; and further be it

RESOLVED that a copy of this Resolution be forwarded to Raymond F. Wager, CPA, P.C., the Finance Director, Town Clerk, and the Human Resources Department.

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RESOLUTION #

AUTHORIZATION FOR THE PURCHASE OF A 2016 FORD FOCUS 5-DOOR HATCHBACK SE FROM THE NYS OFFICE OF GENERAL SERVICES VEHICLE MARKETPLACE MINI-BID #16100168

WHEREAS, the Planning & Building Department has the need to purchase a 2016 Ford Focus 5-Door Hatchback SE for Building Inspector operations; and

WHEREAS, this vehicle is available for purchase under NYS Office of General Services Vehicle Marketplace Mini-Bid #16100168, Contract #PC66744 through Henderson Ford at a cost of Sixteen Thousand Nine Hundred Eighty Three dollars (\$16,983.00); and,

WHEREAS, funds are available in the 2016 Budget line item H22.3620.200 Safety Inspection Equipment; now therefore be it

RESOLVED, that the Town Board authorizes the Planning & Building Department to purchase a 2016 Ford Focus 5-Door Hatchback SE (VIN 1FADP3K2AGL358252) in an amount not to exceed Sixteen Thousand Nine Hundred Eighty Three dollars (\$16,983.00) from the NYS Office of General Services Vehicle Marketplace Mini-Bid #16100168, Contract #PC66744 through Henderson Ford, said funds are available in the 2016 Budget line item H22.3620.200 Safety Inspection Equipment; and further

RESOLVED, that a copy of this resolution be forwarded to Katie Evans, Director of Development; Debra Denz, Town Clerk; Barb Cole, Finance Director; and Beth Hasebe, Henderson Ford.

87

RESOLUTION #

APPROVAL OF ACQUISITION OF AN EASEMENT BY THE MONROE COUNTY WATER AUTHORITY PURSUANT TO §1096(6-a) OF NEW YORK'S PUBLIC AUTHORITIES LAW (7196 GILLIS ROAD)

WHEREAS, the Monroe County Water Authority ("Authority") is responsible for the existing water main that provides water service to 7196 Gillis Road located, in the town of Victor; and

WHEREAS, the acquisition of one (1) easements is necessary for the operation, maintenance and future replacement of the water main; and

WHEREAS, the easement, is located along the frontage of 7196 Gillis Road (Tax Acct. No. 6.04-2-37.00), which is owned by William G. Gardner and Fay Marie Gardner, and is approximately 300' x 15' across the entire frontage as shown on Schedule "A"; and

WHEREAS, the acquisition is necessary to allow for the operation, maintenance and future replacement water main which will allow the Water Authority to continue to provide potable water supply and fire protection to this property and the property owner has agreed to voluntarily grant the easement to the Water Authority; and

WHEREAS, §1096(6-a) of New York's Public Authorities Law requires the Water Authority to obtain the prior approval of the above-referenced acquisition by the Town Board; now, therefore, be it

RESOLVED, that the Town hereby approves of the Water Authority's voluntary acquisition of easement over 7196 Gillis Road in accordance with §1096(6-a) of the New York Public Authorities Law; and be it further

RESOLVED, that a copy of the filed easement be forwarded to the Victor Town Clerk; and further

RESOLVED, that a copy of this resolution be provided to Margo Brownlie, Monroe County Water Authority; Kenneth Wilson, Town of Victor Stormwater Management Officer; Wayne Pickering, Town Assessor; Town Attorney, Mark Years, Highway Superintendent; and Debra Denz, Town Clerk.

8u

RESOLUTION #

ACCEPTING DEED TO CERTAIN LANDS AT OR ABOUT THE INTERSECTION OF THE AUBURN TRAIL AND EAST VICTOR ROAD FOR DEDICATION FOR HIGHWAY PURPOSES (SOUTHGATE HILLS)

WHEREAS, a certain parcel of land at or about the intersection of the Auburn Trail and East Victor Road, in the Town of Victor, as more particularly described in the Warranty Deed for Southgate Hills East Victor Road Right-of-Way, identified as Schedule A on file in the Town Clerk's office, has been offered for dedication to the Town of Victor (the "Town") for highway purposes by Five J Enterprises, LLC, the owner of said land as shown on a map thereof identified as Schedule B and made a part of the Warranty Deed; and

WHEREAS, the Town Highway Superintendent has recommended acceptance of said parcel for dedication for highway purposes; now, therefore, be it

RESOLVED by the Victor Town Board that it agrees to accept the deed of dedication of certain lands at or about the intersection of the Auburn Trail and East Victor Road and directs the Town Clerk to record the same in the Ontario County Clerk's Office; and further

RESOLVED that a copy of this resolution be forwarded to Planning & Building, Highway Superintendent, Town Clerk, and Five J Enterprises, LLC.

8V

RESOLUTION #

SET PUBLIC HEARING – LOCAL LAW NO. \_\_\_\_\_ -2016 TO ADOPT A LOCAL LAW TO PROVIDE THAT THE EXEMPTION FOR SOLAR OR WIND ENERGY SYSTEMS AND FOR FARM WASTE ENERGY SYSTEMS PURSUANT TO REAL PROPERTY TAX LAW SECTION 487 SHALL NOT BE APPLICABLE WITHIN THE TOWN OF VICTOR.

WHEREAS, New York Real Property Tax Law Section 487 automatically provides a real property tax exemption on all solar, wind and farm waste energy systems but allows a municipality to require a property owner of such energy systems to enter into a payment-in-lieu-of-taxes agreement with the municipality. Alternatively, a municipality may choose to opt-out of granting the aforementioned exemption; and

WHEREAS, the Town Board finds that within the Town of Victor only three entities (the Town, the Village, and Honeoye Falls-Lima School District) have not opted-out of this exemption and that opting-out would be in the best interests of the Town;

RESOLVED by the Town Board of the Town of Victor that a Public Hearing shall be had on the 28<sup>th</sup> day of November, 2016, at 7:30 p.m., for the purpose of adopting a Local Law to provide that the exemption for solar or wind energy systems and for farm waste energy systems pursuant to real property tax law section 487 shall not be applicable within the Town of Victor; and further be it

RESOLVED that the Town Clerk advertise for said Public Hearing in a manner consistent with law.

8W

RESOLUTION #

CONFIRMING RESOLUTION FOR THE ADDITION OF A LIGHT POLE TO THE  
COBBLESTONE CREEK LIGHTING DISTRICT

WHEREAS, on October 11, 2016, the Town Board approved and authorized the addition of a light pole and fixture for Lot 90 on Barchan Dune Rise within the Cobblestone Creek Street Lighting District with Resolution #422 subject to Permissive Referendum; and

WHEREAS, the Town Clerk duly published and posted a Notice of Permissive Referendum related to said Resolution in accordance with Town Law; and

WHEREAS, greater than 30 days have passed since the posting and publishing of said Notice of Permissive Referendum; and

WHEREAS, no petition in opposition to the addition of said light pole has been filed; now, therefore, be it

RESOLVED, that the Town Clerk file a certification indicating that 30 days have passed since the posting and publishing of the Notice of Permissive Referendum and no petition in opposition has been filed.

8X

RESOLUTION #  
ADOPTION OF THE 2017 BUDGET

WHEREAS, the Town Supervisor and Town Board conducted budget workshops on August 22, August 29, September 12, September 26, October 3, and October 24, 2016; and

WHEREAS, the budget preparation process included a complete fiscal evaluation of the Town; and

WHEREAS, the 2017 budget proposes a tax rate of \_\_\_\_\_ (\$ \_\_\_\_\_) per thousand dollars of assessed valuation; and

WHEREAS, at the October 11, 2016 regular meeting of the Town Board, a resolution was adopted setting the 2017 Budget Public Hearing for November 14, 2016 at 7:30 PM at the Victor Town Hall at which time the opportunity was provided for all comments, both oral and written, to be heard; now, therefore, be it

RESOLVED, that all comments both written and oral have been heard and the Victor Town Board does hereby adopt the proposed 2017 Budget as the official 2017 Budget for the Town of Victor which is on file in the Town Clerk's Office; and further

RESOLVED, that the Town Clerk forward two certified copies of the 2017 Budget along with two copies of each Special Assessment Roll and the Assessor's Impact report to the Clerk of the Ontario County Board of Supervisors; and further

RESOLVED, that a copy of this resolution be forwarded to the Finance Director and the Clerk of the Ontario County Board of Supervisors.