



## Village of Victor Board of Trustees Agenda

December 21, 2015

### MAYOR

Jason Ashton  
509-7306

### DEPUTY MAYOR

Brad Pearson

### BOARD OF TRUSTEES

Larry Rhodes  
Gary Hadden  
Michael Crowley

### VILLAGE CLERK

Pamela Hogenes  
924-3311

### TREASURER

Diane White  
924-3311

### VILLAGE ATTORNEY

Reid A. Holter

### DIRECTOR OF PUBLIC WORKS

John C. Turner  
924-2004

### PLANNING BOARD CHAIRPERSON

Meg CHaides

### ZONING BOARD CHAIRPERSON

Sean Sanderson

### URBAN RENEWAL AGENCY CHAIRPERSON

Carol Commisso

#### 1. Call to Order/Salute to the Flag - 7:00pm

#### 2. Privilege of the Floor - 7:00pm

- A. Supervisor Marren/ Steve Metzger  
Proposed Sewer Trunkline to Farmington WWTP
- B. Deputy Chief McAdoo—New Ladder Truck
- C. Adopt Vehicle & Equipment Policy—Res. #1

#### 3. Open Discussion - 7:15pm

*(Individuals are asked to limit their discussion, comments or concerns to no longer than 3 minutes: All discussion, comments or concerns will be taken under consideration for future response or action)*

#### 4. Clerk Report – 7:30pm

- A. Acceptance of Special Minutes—Dec. 8, 2015—Res. #2
- B. Payment of Bills—Abstract #14—Res. #3
- C. Professional Services Agreement— Labella Assoc.—Res. #4
- D. NYS Deferred Comp Plan—Res. #5
- E. Ont. Co. All Hazard Mitigation Plan—Res. #6

#### 5. Director of Public Works Report—7:45pm

- A. WWTP Upgrades—Phase II—Res. #7
- B. Transfer of Funds—WWTP Upgrade, Phase II—Res. #8

#### 6. Trustee Reports – 8:00pm

- A. 61 School St.
- B. Tree Board

#### 7. Mayor Report – 8:15pm

- A. Appoint David Chalupa —ZBA — Res. #9

#### 8. Attorney Report—8:30pm

**Next Meeting: Monday, January 4, 2016**

**Resolution #00-15**

**Vehicle and Equipment Policy**

On a motion made by Trustee XX, seconded by Trustee XX, the following resolution was ADOPTED X AYES X NAYS

**Resolved,** that the Board of Trustees of the Village of Victor adopt the Vehicle and Equipment Policy as follows:

*"see attached"*

**RESOLUTION #00-15**

**Professional Services Agreement – Labella Associates**

On motion by Trustee XX, seconded by Trustee XX the following resolution was ADOPTED X AYES X NAYS

**WHEREAS**, on November 2, the Village Board awarded the Commercial Code Audit RFP to Labella Associates; and,

**WHEREAS**, Labella Associates has presented the Village Board of Trustees with a Professional Services Agreement in accordance with the RFP; now be it

**RESOLVED**, that the Village Board of Trustees authorize Mayor Jason Ashton to sign the Professional Services Agreement for the Village Commercial Code Audit with Labella Associates as presented.

**RESOLUTION# 00-15**

**Adoption Of The State of New York Deferred Compensation Plan**

On motion by Trustee XX, seconded by Trustee XX, the following resolution was  
ADOPTED X AYES X NAYS

**WHEREAS**, the Village of Victor Board of Trustees wishes to adopt the Deferred Compensation Plan for Employees of the State of New York and Other Participating Public Jurisdictions (the "Plan") for voluntary participation of all eligible employees; and

**WHEREAS**, the Village Board of Trustees is a local public employer eligible to adopt the Plan pursuant to Section 5 of the State Finance Law\* and

**WHEREAS**, the Village Board of Trustees reviewed the Plan established in accordance with Section 457 of the Internal Revenue Code and Section 5 of the State Finance Law of the State of New York; and

**WHEREAS**, the purpose of the Plan is to encourage employees to make and continue careers with the Village Board by providing eligible employees with a convenient and tax-favored method of saving on a regular and long-term basis and thereby provide for their retirement;

**NOW, THEREFORE**, it is hereby:

**RESOLVED**, that the Village of Victor Board of Trustees hereby adopts the Plan for the voluntary participation of all eligible employees; and it is further

**RESOLVED**, that the appropriate officials of the Village Board are hereby authorized to take such actions and enter such agreements as are required or necessary for the adoption, implementation, and maintenance of the Plan; and it is further

**RESOLVED**, that the Administrative Services Agency is hereby authorized to file copies of these resolutions and other required documents with the President of the State of New York Civil Service Commission.

Adopted the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, at a meeting of  
the \_\_\_\_\_.

I hereby certify that the Village of Victor Board of Trustees is a local public employer within the meaning of Section 5 of the State Finance Law and that the adoption of the

Plan has received all required approvals of any local governing body or officer and otherwise complies with local law.

Witnesseth by:

(Name of Local Public Employer)

By:

\_\_\_\_\_

\_\_\_\_\_

Consent of The Deferred  
Compensation Board of the  
State of New York to  
Local Public Employer's  
Participation

By: \_\_\_\_\_

\* A local public employer eligible to adopt the Plan pursuant to Section 5 of the State Finance Law includes: a county, city, town, village or other political subdivision as defined in Section 131 of the retirement and Social Security law or civil division of the State; a school district or other governmental entity operating a public school, college, or university; a public improvement or special district, a public authority, commission, or public benefit corporation; or any other public corporation, agency or instrumentality or unit of government which exercises governmental powers under the laws of the State.

**RESOLUTION #00-15**

**Ontario County Multi-Jurisdictional All Hazard Mitigation Plan – Accept Draft Action Sheets**

On motion by Trustee XX, seconded by Trustee XX, the following resolution was ADOPTED X AYES X NAYS

**WHEREAS**, the Village of Victor is participating in the update of the Ontario County Multi-Jurisdictional All Hazard Mitigation Plan, and;

**WHEREAS**, said update shall include steps for implementation to occur in the Village of Victor, as described in the draft action worksheets presented to the Board of Trustees, and;

**WHEREAS**, the Village Board of Trustees has reviewed the draft action worksheets and has determined that the described actions are necessary to reduce the potential for negative impacts from future flooding and other likely disasters, and now therefore be it,

**RESOLVED**, that the Village of Victor Board of Trustees hereby accepts the draft action sheets and determines that they are suitable for inclusion in the updated Ontario County Multi- Jurisdictional All Hazard Mitigation Plan.

**RESOLUTION #00-15**

**WWTP Phase II - Clarifier – Engineering Services**

On motion of Trustee XX, seconded by Trustee XX the following resolution was ADOPTED X AYES X NAYS

**Whereas**, Chatfield Engineers submitted a proposal to the Village Board on December 2, 2015 to provide engineering services for the WWTP Upgrade Project - Phase II - Clarifier; be it

**Resolved** to authorize Mayor Ashton to sign Chatfield Engineer's Proposal for engineering services for the WWTP Upgrade Project – Phase II for a cost not to exceed \$52,016.00.

**Resolution #00-15**

**Transfer of Funds – WWTP Upgrades – Phase II - Clarifier**

On a motion made by Trustee XX, seconded by Trustee XX, the following resolution was ADOPTED X AYES X NAYS

**Resolved,** that the Village Board of Trustees authorizes the Treasurer to transfer funds in the amount not to exceed \$53,000 from the Sewer Reserve into Project HW – WWTP Upgrades.

*This resolution is subject to a permissive referendum.*

**Resolution #00-15**

**Zoning Board of Appeals Appointment – David Chalupa**

On motion of Trustee XX, seconded by Trustee XX, the following resolution was  
ADOPTED X AYES X NAYS

**Resolved** that the Village of Victor Board of Trustees will appoint David Chalupa to the Zoning Board of Appeals for a term of three (3) years expiring April 2018.