

**VICTOR TOWN BOARD MEETING
MONDAY, JANUARY 8, 2018
DRAFT RESOLUTION PACKET**

*“Town Board Draft Resolutions are in **draft** form and are subject to change prior to or during the public meeting.”*

REGULAR MEETING starts immediately following the Organizational Meeting

8) BUSINESS

- A. SCOUT CROSSING SUBDIVISION, LETTER OF CREDIT, RELEASE 1 (Karen Bodine)
- B. REQUEST FOR CERTIFICATE OF LIABILITY INSURANCE WAIVERS (Brian Emelson)
- C. AUTHORIZATION TO ENTER INTO AGREEMENT WITH MARY SLAUGHTER FOR PRESCHOOL ART AND SPORTS CLASSES (Brian Emelson)
- D. AUTHORIZATION TO ENTER INTO AGREEMENT WITH MIROSLAVA DIMITROVA AESTHETIC DANCE AND GYMNASTIC CLASSES (Brian Emelson)
- E. AUTHORIZATION TO ENTER INTO AGREEMENT WITH MARGARET HEISSENBERGER FOR ART CLASSES (Brian Emelson)
- F. AUTHORIZATION TO ENTER INTO AGREEMENT WITH ROCHESTER FENCING CLUB FOR FENCING CLASSES (Brian Emelson)

8 A

RESOLUTION #
SCOUT CROSSING SUBDIVISION, LETTER OF CREDIT, RELEASE 1

WHEREAS, Dehollander Design, Inc. received Planning Board approval for Scout Crossing Subdivision with the condition that a form of surety be submitted to cover the cost of improvements and infrastructure; and,

WHEREAS, Lyons National Bank Irrevocable Letter of Credit No. 408 was previously posted with the Town; and

WHEREAS, the Engineer for the Town has reviewed the Developer's Request for Release of Funds and Statement of Construction No. 1 dated December 20, 2017 and recommends in his letter December 20, 2017 that \$16,158.00, be released from said Letter of Credit; now, therefore, be it

RESOLVED that the Town Board hereby approves Release No. 1 on the Lyons National Bank Irrevocable Letter of Credit No. 408 in the amount of \$16,158.00, as recommended by the Town Engineer and conditioned upon payment of all engineering and inspection fees owed to the Town; and further

RESOLVED that given said release, there now remains \$40,196.48 in said Letter of Credit; and further

RESOLVED that a copy of this resolution be forwarded to the Engineer for the Town, DeHollander Design, Inc. and BME Associates.

8 B

RESOLUTION # REQUEST FOR CERTIFICATE OF LIABILITY INSURANCE WAIVERS

WHEREAS, the Town Board adopted the Resolution # 234 - Town of Victor Contract Procedures on June 13, 2016; and

WHEREAS, per the Contract Process, contractors and vendors who cannot obtain a Certificate of Liability Insurance which is in accordance with the Town's insurance requirements in order to perform their contracted service for the Town of Victor may appeal to the Victor Town Board for a Waiver of the Certificate of Liability Insurance; and

WHEREAS, the Town wishes services to be provided by the following vendors, who are requesting the waiver of providing a Certificate of Liability Insurance to the Town of Victor:

<u>Vendor</u>	<u>Event</u>	<u>Location of Event</u>	<u>Amount of Contract</u>	<u>Duration of Contract</u>	<u>Reason for Exemption</u>
Mary Slaughter	Preschool Art & Sports	Victor Recreation Center	70% / 30%	December 31, 2018	Not Applicable
Miroslava Dimitrova	Aesthetic Dance & Gymnastics	Victor Recreation Center	70% / 30%	December 31, 2018	Not Applicable
Margaret Heissenberger	Art Classes	Victor Recreation Center	70% / 30%	December 31, 2018	Not Applicable

Now, therefore be it

RESOLVED that the Town Board grants the Certificate of Liability Waivers for the following service providers:

<u>Vendor</u>	<u>Event</u>	<u>Location of Event</u>	<u>Amount of Contract</u>	<u>Duration of Contract</u>	<u>Reason for Exemption</u>
Mary Slaughter	Preschool Art & Sports	Victor Recreation Center	70% / 30%	December 31, 2018	Not Applicable
Miroslava Dimitrova	Aesthetic Dance & Gymnastics	Victor Recreation Center	70% / 30%	December 31, 2018	Not Applicable
Margaret Heissenberger	Art Classes	Victor Recreation Center	70% / 30%	December 31, 2018	Not Applicable

And be it further

RESOLVED that a copy of this resolution be sent to Brian Emelson, Director of Parks and Recreation, Karen Bodine, Town Clerk, Mary Slaughter, Miroslava Dimitrova, and Margaret Heissenberger.

8 C

RESOLUTION #

AUTHORIZATION TO ENTER INTO AGREEMENT WITH MARY SLAUGHTER FOR
PRESCHOOL ART AND SPORTS CLASSES

WHEREAS, the Department of Parks and Recreation seeks to offer preschool art and sports instruction in their recreation program; and

WHEREAS, it is the intention of the Department of Parks and Recreation to enter into agreement with Mary Slaughter to provide instructional staff and supplies for preschool art and sports classes to be held at a date and time that is mutually agreed upon by the contractor and recreation program coordinator for Seventy Percent (70%) of the program registration net funds with the Town taking Thirty Percent (30%) of the program registration net funds; and

WHEREAS, the Contractor has provided the Town with all the appropriate documents to support the proposed service agreement; and

WHEREAS, funds are included and available in the 2018 Operating Budget line item A7020.4 Recreation Programs; now, therefore, be it

RESOLVED that this resolution is conditioned upon receiving approvals from the Town's Insurance Broker, or an insurance waiver from the Town Board, and the Attorney for the Town; and further

RESOLVED, that the Town Board authorizes the Town Supervisor and the Director of Parks and Recreation to enter into agreement with Mary Slaughter to provide instructional staff and supplies for preschool art and sport classes to be held at a date and time that is mutually agreed upon by the contractor and recreation program coordinator for Seventy Percent (70%) of the program registration net funds with the Town taking Thirty Percent (30%) of the program registration net funds, said funds are included and available in the 2018 Operating Budget line item A7020.4 Recreation Programs; and further

RESOLVED, that a copy of this resolution be forwarded to Steve Hendrickson, Recreation Supervisor; Brian Emelson, Director of Parks and Recreation; Barb Cole, Director of Finance Director; Karen Bodine, Town Clerk and Mary Slaughter.

8 D

RESOLUTION #

AUTHORIZATION TO ENTER INTO AGREEMENT WITH MIROSLAVA DIMITROVA
AESTHETIC DANCE AND GYMNASTIC CLASSES

WHEREAS, the Department of Parks and Recreation seeks to offer aesthetic dance and gymnastic classes in their recreation program; and

WHEREAS, it is the intention of the Department of Parks and Recreation to enter into agreement with Miroslava Dimitrova to provide instructional staff and equipment for aesthetic dance and gymnastic classes to be held at a date and time that is mutually agreed upon by the contractor and recreation program coordinator for Seventy Percent (70%) of the program registration net funds with the Town taking Thirty Percent (30%) of the program registration net funds; and

WHEREAS, the Contractor has provided the Town with all the appropriate documents to support the proposed service agreement; and

WHEREAS, funds are included and available in the 2018 Operating Budget line item A7020.4 Recreation Programs; now, therefore, be it

RESOLVED that this resolution is conditioned upon receiving approvals from the Town's Insurance Broker, or an insurance waiver from the Town Board, and the Attorney for the Town; and further

RESOLVED, that the Town Board authorizes the Town Supervisor and the Director of Parks and Recreation to enter into agreement with Miroslava Dimitrova to provide instructional staff and equipment for aesthetic dance and gymnastics classes to be held at a date and time that is mutually agreed upon by the contractor and recreation program coordinator for Seventy Percent (70%) of the program registration net funds with the Town taking Thirty Percent (30%) of the program registration net funds, said funds are included and available in the 2018 Operating Budget line item A7020.4 Recreation Programs; and further

RESOLVED, that a copy of this resolution be forwarded to Steve Hendrickson, Recreation Supervisor; Brian Emelson, Director of Parks and Recreation; Barb Cole, Director of Finance Director; Karen Bodine, Town Clerk and Miroslava Dimitrova.

8 E

RESOLUTION

AUTHORIZATION TO ENTER INTO AGREEMENT WITH MARGARET HEISSENBERGER FOR ART CLASSES

WHEREAS, the Department of Parks and Recreation seeks to offer art instruction for adults in their recreation program; and

WHEREAS, it is the intention of the Department of Parks and Recreation to enter into agreement with Margaret Heissenberger to provide instructional staff and supplies for art classes to be held at a date and time that is mutually agreed upon by the contractor and recreation program coordinator for Seventy Percent (70%) of the program registration net funds with the Town taking Thirty Percent (30%) of the program registration net funds; and

WHEREAS, the Contractor has provided the Town with all the appropriate documents to support the proposed service agreement; and

WHEREAS, funds are included and available in the 2018 Operating Budget line item A7020.4 Recreation Programs; now, therefore, be it

RESOLVED that this resolution is conditioned upon receiving approvals from the Town's Insurance Broker, or an insurance waiver from the Town Board, and the Attorney for the Town; and further

RESOLVED, that the Town Board authorizes the Town Supervisor and the Director of Parks and Recreation to enter into agreement with Margaret Heissenberger to provide instructional staff and supplies for art classes to be held at a date and time that is mutually agreed upon by the contractor and recreation program coordinator for Seventy Percent (70%) of the program registration net funds with the Town taking Thirty Percent (30%) of the program registration net funds, said funds are included and available in the 2018 Operating Budget line item A7020.4 Recreation Programs; and further

RESOLVED, that a copy of this resolution be forwarded to Mike Stockman, Assistant Director of Parks and Recreation; Brian Emelson, Director of Parks and Recreation; Barb Cole, Director of Finance Director; Karen Bodine, Town Clerk and Margaret Heissenberger.

8 F

RESOLUTION

AUTHORIZATION TO ENTER INTO AGREEMENT WITH ROCHESTER FENCING CLUB FOR FENCING CLASSES

WHEREAS, the Department of Parks and Recreation seeks to offer fencing instruction for youth and adults in their recreation program; and

WHEREAS, it is the intention of the Department of Parks and Recreation to enter into agreement with Rochester Fencing Club dba Zsport Inc. to provide instructional staff and equipment for youth and adult fencing classes to be held at a date and time that is mutually agreed upon by the contractor and recreation program coordinator for Seventy Percent (70%) of the program registration net funds with the Town taking Thirty Percent (30%) of the program registration net funds; and

WHEREAS, the Contractor has provided the Town with all the appropriate documents to support the proposed service agreement; and

WHEREAS, funds are included and available in the 2018 Operating Budget line item A7020.4 Recreation Programs; now, therefore, be it

RESOLVED that this resolution is conditioned upon receiving approvals from the Town's Insurance Broker, or an insurance waiver from the Town Board, and the Attorney for the Town; and further

RESOLVED, that the Town Board authorizes the Town Supervisor and the Director of Parks and Recreation to enter into agreement with Rochester Fencing Club dba Zsport Inc. to provide instructional staff and equipment for youth and adult fencing classes to be held at a date and time that is mutually agreed upon by the contractor and recreation program coordinator for Seventy Percent (70%) of the program registration net funds with the Town taking Thirty Percent (30%) of the program registration net funds, said funds are included and available in the 2018 Operating Budget line item A7020.4 Recreation Programs; and further

RESOLVED, that a copy of this resolution be forwarded to Steve Hendrickson, Recreation Supervisor; Brian Emelson, Director of Parks and Recreation; Barb Cole, Director of Finance Director; Karen Bodine, Town Clerk and Iris Zimmerman, Rochester Fencing Club.