

VICTOR TOWN BOARD ORGANIZATIONAL MEETING, MONDAY, JANUARY 4, 2016

An organizational meeting of the Victor Town Board was held on January 4, 2016 starting at 7:00 PM with the following members present:

PRESENT:

Supervisor	Jack Marren
Councilman	Mike Guinan
Councilman	David Tantillo
Councilman	Silvio Palermo
Councilman	Dan Crowley

OTHERS PRESENT: Debra Denz, Town Clerk; David Hou, Town Attorney; Mark Years, Highway Superintendent; Babette Huber; Historian, John H. Palomaki, Jason Shelton, Kent Kiikka, Murial Nado, David Nankin and Neil Stein.

Supervisor Marren called the meeting to order at 7:00 PM, and made the following announcements:
1) Everyone was asked to sign in on the attendance sheet, cell phones were requested to be turned off, and any private conversations or interviews to be conducted in the hallway or outside. Emergency exit locations were pointed out to the left and right sides of the Main Meeting Room.

The flag was saluted.

RESOLUTION #1
TOWN BOARD MEETING NIGHTS

On motion of Councilman Palermo, seconded by Councilman Crowley, the following resolution was
ADOPTED AYES 5 (Marren, Palermo, Crowley, Guinan, Tantillo) NAYS 0

RESOLVED, that the Victor Town Board Meetings will be held the second and fourth Mondays of each month at 7:00 p.m. In the event that the second and fourth Mondays fall on a holiday, the meeting will be held on Tuesday of the same week.

Note: Exceptions will be made for Tuesday October 11, 2016, and Tuesday December 27, 2016.

RESOLUTION #2
RULES OF ORDER

On motion of Councilman Tantillo, seconded by Councilman Guinan, the following resolution was
ADOPTED AYES 5 (Marren, Palermo, Crowley, Guinan, Tantillo) NAYS 0

RESOLVED, that Roberts Rules of Order, Newly Revised, 10th Edition will govern such meetings when not in conflict with the laws of the State of New York.

RESOLUTION #3
OFFICIAL NEWSPAPER

On motion of Councilman Crowley, seconded by Councilman Guinan, the following resolution was
ADOPTED AYES 5 (Marren, Palermo, Crowley, Guinan, Tantillo) NAYS 0

RESOLVED, that the Daily Messenger be designated as the official publication for the Town of Victor.

RESOLUTION #4
OFFICIAL DEPOSITORY

On motion of Councilman Guinan, seconded by Councilman Tantillo, the following resolution was
ADOPTED AYES 5 (Marren, Palermo, Crowley, Guinan, Tantillo) NAYS 0

RESOLVED, that the Town of Victor may do business with any bank or trust company licensed to do business in the State of New York.

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RESOLUTION #5
MARRIAGE OFFICER APPOINTMENT

On motion of Councilman Crowley, seconded by Councilman Palermo, the following resolution was
 ADOPTED AYES 5 (Marren, Palermo, Crowley, Guinan, Tantillo) NAYS 0

WHEREAS, the Domestic Relations Law Section 11-c authorizes the governing body of any village, town or city to appoint one or more Marriage Officers who have the authority to solemnize a marriage; now, therefore, be it

RESOLVED, that the Victor Town Board hereby appoints Deputy Town Clerk Roxann Ammerman as a Marriage Officer of the Town of Victor to run concurrent with her appointed term of office; and, further

RESOLVED, that the Victor Town Board hereby appoints Supervisor Jack Marren as a Marriage Officer of the Town of Victor to run concurrent with his elected term of office; and, further

RESOLVED, that a certified copy of this resolution be filed at the appropriate state agency as required by law; and, further

RESOLVED, that a copy of this resolution be forwarded to Supervisor Jack Marren, Town Clerk Debra Denz and Deputy Town Clerk Roxann Ammerman.

RESOLUTION #6
APPOINTMENT - TOWN CONSTABLE

On motion of Councilman Tantillo, seconded by Councilman Crowley, the following resolution was
 ADOPTED AYES 5 (Marren, Palermo, Crowley, Guinan, Tantillo) NAYS 0

RESOLVED, that Tamara Vienna be appointed Town Constable at a rate of \$23.56 (Grade 3, Step F) per hour.

RESOLUTION #7
ASSIGNMENT OF TEMPORARY JUSTICES - 7TH JUDICIAL DISTRICT

On motion of Councilman Palermo, seconded by Councilman Crowley, the following resolution was
 ADOPTED AYES 5 (Marren, Palermo, Crowley, Guinan, Tantillo) NAYS 0

WHEREAS, towns and villages within the Seventh Judicial District for more than twenty years have consented to the temporary assignment of its justices to other town/village courts within the Seventh Judicial District should the need arise; and

WHEREAS, said assignment procedures administered by the Unified Court Systems have been very successful in streamlining this process when necessary; and

WHEREAS, the Unified Court System Seventh Judicial District is again requesting the consent of the town/villages within this District to the temporary assignment of its justices to provide in other town/village courts within the District as the need arises during the year 2016; and

WHEREAS, both Town Justice Holter and Town Justice Reh support and encourage the town to consent to this assignment procedure; now, therefore, be it

RESOLVED that the Victor Town Board does hereby consent to take part in the temporary assignment of its justices to other town/village courts within the Seventh Judicial District should the need arise; and further

RESOLVED, that a copy of this resolution be forwarded to the Unified Court System Seventh Judicial District, Town Justice Reid Holter and Town Justice Thomas Reh.

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RESOLUTION #8

APPOINTMENT OF JULIE BIELECKI TO BOARD OF ETHICS

On motion of Councilman Guinan, seconded by Councilman Tantillo, the following resolution was
ADOPTED AYES 5 (Marren, Palermo, Crowley, Guinan, Tantillo) NAYS 0

WHEREAS, a vacancy exists on the Town of Victor Board of Ethics due to the expiration of the term of John Welch on December 31, 2015, and

WHEREAS, John Welch does not wish to extend his term, and

WHEREAS, the Victor Town Board wishes to thank John Welch for his service, hard work, and dedication to the Board of Ethics and the Town of Victor, and

WHEREAS, interviews were conducted by Kevin Merriman, Timothy Brown, John Welch, Jennifer Smith, and Pat Palomaki on December 22, 2015 of all candidates who had submitted letters of interest and resumes, and who wished to be interviewed for the position, and

WHEREAS, the interview team has recommended that Julie Bielecki, Victor, NY be appointed to the Town of Victor Board of Ethics; now, therefore be it

RESOLVED, that the Town Board appoints Julie Bielecki, Victor, NY to the Town of Victor Board of Ethics for a five-year term effective from January 4, 2016 to December 31, 2020; and be it further

RESOLVED that a copy of this resolution be sent to Kevin Merriman, Patricia Palomaki, Debra Denz, Mary Lyng, Suzy Paquin, and Tina Kolaczyk.

RESOLUTION #9

REAPPOINTMENT TO BOUGHTON PARK COMMISSION – GLENN COOKE

On motion of Councilman Crowley, seconded by Councilman Palermo, the following resolution was
ADOPTED AYES 5 (Marren, Palermo, Crowley, Guinan, Tantillo) NAYS 0

WHEREAS, the four year term of Glenn Cooke to the Boughton Park Commission expires on December 31, 2015; and

WHEREAS, Glenn Cooke has indicated his desire to continue to serve on said Commission and has met the conditions for reappointment; now, therefore, be it

RESOLVED, that the Victor Town Board hereby reappoints Glenn Cooke, Victor, New York, to the Boughton Park Commission for a term of four years with said term beginning on January 4, 2016 and expiring on December 31, 2019; and further

RESOLVED, that a copy of the resolution be sent to Steve Smith, Mary Lyng, Eric Muench, and Tina Kolaczyk.

RESOLUTION #10

APPOINTMENT OF FRANK PAVIA TO THE TOWN OF VICTOR CONSERVATION BOARD

On motion of Councilman Crowley, seconded by Councilman Palermo, the following resolution was
ADOPTED AYES 5 (Marren, Palermo, Crowley, Guinan, Tantillo) NAYS 0

WHEREAS, a vacancy exists on the Town of Victor Conservation Board due to the expiration of the term of Donna Clements on December 31, 2015, and

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(Resolution #10 con't)

WHEREAS, the Victor Town Board wishes to thank Donna Clements for her service, hard work, and dedication to the Conservation Board and the Town of Victor, and

WHEREAS, interviews were conducted by Jack Marren, Silvio Palermo, David Tantillo, and Dan Crowley on November 30, 2015 of all candidates who had submitted letters of interest and resumes, and who wished to be interviewed for the position, and

WHEREAS, the interview team has recommended that Frank Pavia, Victor, NY be appointed to the Town of Victor Conservation Board; now, therefore be it

RESOLVED, that the Town Board appoints Frank Pavia, Victor, NY to the Town of Victor Conservation Board for a five- year term effective from January 4, 2016 to December 31, 2020 at a salary of \$2,300.00 per year, to be taken from 2016 budget line item #A.800.100 Environmental Control Personal Services; and be it further

RESOLVED, that a copy of this resolution be sent to Frank Pavia, Joseph Limbeck - Chairperson, Katie Evans, Kimberly Kinsella, Debra Denz, Mary Lyng, Suzy Paquin, and Tina Kolaczyk.

RESOLUTION #11

RECOGNITION OF DONNA CLEMENTS – CONSERVATION BOARD MEMBER

On motion of Councilman Crowley, seconded by Councilman Guinan, the following resolution was
ADOPTED AYES 5 (Marren, Palermo, Crowley, Guinan, Tantillo) NAYS 0

WHEREAS, Donna Clements was appointed as a member of the Town of Victor Conservation Board in 2003 and faithfully served the Town of Victor as a member of the Conservation Board for 12 years ; and

WHEREAS, with her inherent knowledge of the land and of Victor's natural resources, Donna has been an invaluable member of the Conservation Board and was always available for consultation to the Conservation Board, Zoning Board of Appeals, and Planning Boards with regards to the protection of our natural resources and the character of Victor, and

WHEREAS, Donna Clements worked tirelessly preparing for various Conservation Board decisions and code interpretations and maintained a high level of objectivity, always seeking truth and justice in the process; and

WHEREAS, Donna Clements has served in an unselfish way with a sole purpose of enhancing the environs of the Town of Victor, and

WHEREAS, Donna's pride and service in our community is sincerely appreciated; now therefore, be it

RESOLVED, that the Town Board of the Town of Victor on behalf of the residents of the Town and Village of Victor commend Donna Clements for her pride in and service to our community; and further

RESOLVED that this proclamation be entered into the minutes of this Town Board meeting to be part of our Town of Victor history.

RESOLUTION #12

REAPPOINTMENT OF ANN ALDRICH AND APPOINTMENT OF BONNIE WATERS TO HISTORIC ADVISORY COMMITTEE

On motion of Councilman Palermo, seconded by Councilman Crowley, the following resolution was
ADOPTED AYES 5 (Marren, Palermo, Crowley, Guinan, Tantillo) NAYS 0

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(Resolution #12 con't)

WHEREAS, the three year terms of Jason Shelton, Ann Aldrich, and Muriel Nado to the Historic Advisory Committee expire on December 31, 2015; and

WHEREAS, Muriel Nado and Jason Shelton have served for two terms on the Historic Advisory Committee; and

WHEREAS, the Town would like to acknowledge and thank Muriel Nado and Jason Shelton for their service, hard work, and dedication to this committee as members for six years; and

WHEREAS, the Town would also like to commend Muriel Nado and Jason Shelton for their assistance with the Victor Bicentennial events as part of Victor's celebration; and

WHEREAS, Ann Aldrich has indicated her desire to continue to serve on said Committee and has met the conditions for reappointment, and

WHEREAS, interviews were conducted for the open position on November 2, 2015 by Ann Aldrich, Michael Houser, Muriel Nado, Katie Coyne, Jason Shelton, John Palomaki, and Babette Huber of all candidates who had submitted letters of interest and resumes, and who wished to be interviewed for the open position on the Committee, and

WHEREAS, the interview team has recommended that Bonnie Waters, Victor, NY be appointed to the Town of Victor Historical Advisory Committee; now, therefore be it

RESOLVED, that the Town Board of the Town of Victor hereby reappoints Ann Aldrich and appoints Bonnie Waters to the Historic Advisory Committee for a term of three years with said terms beginning on January 4, 2016 and expiring on December 31, 2018; and further

RESOLVED, that a copy of this resolution be forwarded to Ann Aldrich, Babette Huber, Bonnie Waters, Suzy Paquin, and Tina Kolaczyk.

Babette Huber thanked Councilman Tantillo for his time as liaison for the Historic Advisory Committee.

RESOLUTION #13

REAPPOINTMENT OF GREGG RICHARDS AND BONNIE RHODES TO THE PARKS & RECREATION CITIZENS ADVISORY COMMITTEE

On motion of Councilman Tantillo, seconded by Councilman Guinan, the following resolution was
ADOPTED AYES 5 (Marren, Palermo, Crowley, Guinan, Tantillo) NAYS 0

WHEREAS, the three-year terms of Gregg Richards and Bonnie Rhodes to the Parks & Recreation Citizens Advisory Committee expired on December 31, 2015, and

WHEREAS, both Bonnie Rhodes and Gregg Richards have indicated their desire to continue to serve on said Committee and have met the conditions for reappointment; now, therefore, be it

RESOLVED, that Gregg Richards and Bonnie Rhodes be re-appointed to the Parks & Recreation Citizens Advisory Committee for three-year terms, beginning on January 4, 2016 and ending on December 31, 2018, and be it further

RESOLVED, that a copy of this resolution be sent to Human Resources, Gregg Richards, Bonnie Rhodes, Suzy Paquin, Brian Emelson.

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RESOLUTION #14

APPOINTMENT OF JOSEPH LOGAN TO TOWN OF VICTOR PLANNING BOARD

On motion of Councilman Guinan, seconded by Councilman Palermo, the following resolution was
ADOPTED AYES 5 (Marren, Palermo, Crowley, Guinan, Tantillo) NAYS 0

WHEREAS, the term of Joseph Logan to the Town of Victor Planning Board expires on December 31, 2015; and

WHEREAS, interviews were conducted by Jack Marren, Silvio Palermo, David Tantillo, and Dan Crowley on November 30, 2015 of all candidates who had submitted letters of interest and resumes, and who wished to be interviewed for the position, and

WHEREAS, the interview team has recommended that Joseph Logan, Victor, NY be appointed to the Town of Victor Planning Board; now, therefore be it

RESOLVED, that the Town Board of the Town of Victor hereby appoints Joseph Logan to the Town of Victor Planning Board for a term of five years with said term beginning on January 4, 2016 and expiring on December 31, 2020 at a 2016 salary of \$3306.00 (three thousand three hundred six dollars) per year, to be taken from budget line item #B.8020.100 Planning Personal Services, and be it further

RESOLVED, that a copy of this resolution be forwarded to Jack Dianetti-Chairperson, Joseph Logan, Katie Evans, Kim Kinsella, Cathy Templar, Mary Lyng, Suzy Paquin, Tina Kolaczyk and Ontario County Human Resources.

RESOLUTION #15

REAPPOINTMENT OF MICHAEL REINHARDT TO THE ZONING BOARD OF APPEALS

On motion of Councilman Crowley, seconded by Councilman Guinan, the following resolution was
ADOPTED AYES 5 (Marren, Palermo, Crowley, Guinan, Tantillo) NAYS 0

WHEREAS, the five- year term of Michael Reinhardt to the Zoning Board of Appeals expires on December 31, 2015, and

WHEREAS, Michael Reinhardt has indicated his desire to continue to serve on said Board and has met the conditions for reappointment; now, therefore, be it

RESOLVED, that Michael Reinhardt be re-appointed to the Zoning Board of Appeals for a five-year term, beginning on January 4, 2016 and ending on December 31, 2020, and be it further

RESOLVED, that a copy of this resolution be forwarded to Keith Maier-Chairperson, Joseph Logan, Katie Evans, Kim Kinsella, Cathy Templar, Mary Lyng, Suzy Paquin, Tina Kolaczyk and Ontario County Human Resources.

RESOLUTION #16

APPOINTMENT TO CHAIRMAN – BOARD OF ETHICS

On motion of Councilman Tantillo, seconded by Councilman Guinan, the following resolution was
ADOPTED AYES 5 (Marren, Palermo, Crowley, Guinan, Tantillo) NAYS 0

RESOLVED, that Pat Palomaki be appointed as Board of Ethics Chair.

RESOLUTION #17

APPOINTMENT TO CHAIRMAN – CONSERVATION BOARD

On motion of Councilman Palermo, seconded by Councilman Crowley, the following resolution was
ADOPTED AYES 5 (Marren, Palermo, Crowley, Guinan, Tantillo) NAYS 0

RESOLVED, that Joseph Limbeck be appointed as Conservation Board Chair.

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RESOLUTION #18

APPOINTMENT TO CHAIRMAN – PARKS & RECREATION CITIZENS ADVISORY COMMITTEE

On motion of Councilman Tantillo, seconded by Councilman Crowley, the following resolution was
 ADOPTED AYES 5 (Marren, Palermo, Crowley, Guinan, Tantillo) NAYS 0

RESOLVED, that Gregg Richards be appointed as Parks & Recreation Citizens Advisory Committee Chair.

RESOLUTION #19

APPOINTMENT TO CHAIRMAN – PLANNING BOARD

On motion of Councilman Crowley, seconded by Councilman Palermo, the following resolution was
 ADOPTED AYES 5 (Marren, Palermo, Crowley, Guinan, Tantillo) NAYS 0

RESOLVED, that Jack Dianetti be appointed as Planning Board Chair.

RESOLUTION #20

APPOINTMENT TO CHAIRMAN – ZONING BOARD OF APPEALS

On motion of Councilman Palermo, seconded by Councilman Guinan, the following resolution was
 ADOPTED AYES 5 (Marren, Palermo, Crowley, Guinan, Tantillo) NAYS 0

RESOLVED, that Keith Maier be appointed as Zoning Board of Appeals Chair.

RESOLUTION #21

APPOINTMENT OF ARCHITECTURAL REVIEW SUB-COMMITTEE

On motion of Councilman Crowley, seconded by Councilman Guinan, the following resolution was
 ADOPTED AYES 5 (Marren, Palermo, Crowley, Guinan, Tantillo) NAYS 0

RESOLVED, that Al Gallina and Heather Zollo be appointed to the Architectural Review Sub-Committee of the Planning Board, with Joe Logan appointed as Alternate and that Al Gallina be appointed as Chair, and Steve Bova from MRB Group will be the Architectural Consultant.

RESOLUTION #22

VICTOR TOWN BOARD 2016 LIAISON ASSIGNMENTS

On motion of Councilman Crowley, seconded by Councilman Tantillo, the following resolution was
 ADOPTED AYES 5 (Marren, Palermo, Crowley, Guinan, Tantillo) NAYS 0

RESOLVED that the 2016 Town Board liaison assignments are as follows:

Boughton Park Committee	Dan Crowley
Comprehensive Plan	All Town Board Members
Conservation Board	Dan Crowley
Emergency Services (Fire Departments, Ambulance, Emergency Preparedness/Services)	Jack Marren
Finance/Audit	Silvio Palermo
Fishers Fire Department	Silvio Palermo

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Highway Department (Rotate -3 Mos.)	D. Tantillo/ D. Crowley/ S. Palermo/ M. Guinan
Historic Advisory Committee	Silvio Palermo
Library	Jack Marren
Local Development Corp	Mike Guinan
Parks and Recreation Citizens Advisory Committee	Dave Tantillo
Personnel/Compensation	Dave Tantillo
Planning Board	Silvio Palermo/Mike Guinan (Rotate - 6 Mos.)
Victor Central School Board	Jack Marren
Village Board of Trustees	Jack Marren
Cemetery Committee	Dave Tantillo
Zoning Board of Appeals	Dave Tantillo/Dan Crowley (Rotate - 6 Mos.)

Liaison Expectations

- ✓ Attend monthly and special interest meetings, activities, and events
- ✓ Work cooperatively with Victor community groups and businesses that could work in partnership with the Board/Committee
- ✓ Interview, and recommend appointments for members.
- ✓ Provide insight and assistance, when needed, to further the Board/Committee along on projects and goals.
- ✓ Provide monthly update/report at Town Board meetings
- ✓ Report back to the Liaison group on pertinent Town Board information

RESOLUTION #23

RE-ISSUE TOWN FUEL DEPOT CONTRACTS TO TOWN / VILLAGE SERVICE ORGANIZATIONS

On motion of Councilman Guinan, seconded by Councilman Crowley, the following resolution was
ADOPTED AYES 5 (Marren, Palermo, Crowley, Guinan, Tantillo) NAYS 0

RESOLVED, that the Town of Victor forward fuel contracts for the 2016 year in the same form and administrative rate as the previous year, for signature by the Village of Victor, the Victor Fire Department, and the Victor-Farmington Ambulance Corp.

RESOLUTION #24

CONTRACT VICTOR-FARMINGTON AMBULANCE CORPS FOR EMERGENCY SERVICES

On motion of Councilman Crowley, seconded by Councilman Palermo, the following resolution was
ADOPTED AYES 5 (Marren, Palermo, Crowley, Guinan, Tantillo) NAYS 0

RESOLVED, that the Town of Victor enter into a contract with the Victor-Farmington Ambulance Corps for \$14,580.00, to be funded from Budget line A.4540.400 Ambulance Contractual, to provide their services to the residents of the Town of Victor for the 2016 fiscal year and the Supervisor be authorized to sign the contract.

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RESOLUTION #25

CONTRACT MERCY FLIGHT EMERGENCY SERVICES

On motion of Councilman Palermo, seconded by Councilman Guinan, the following resolution was
ADOPTED AYES 5 (Marren, Palermo, Crowley, Guinan, Tantillo) NAYS 0

RESOLVED, that the Town of Victor enter into a contract with Mercy Flight for \$5,000.00, to be funded from Budget line A.4540.400 Ambulance Contractual, to provide their services to the residents of the Town of Victor for the 2016 fiscal year and the Supervisor be authorized to sign the contract.

RESOLUTION #26

AUTHORIZATION TO ENTER INTO 2016 CONTRACT – VILLAGE OF VICTOR, FIRE PROTECTION SERVICE

On motion of Councilman Crowley, seconded by Councilman Palermo, the following resolution was
ADOPTED AYES 5 (Marren, Palermo, Crowley, Guinan, Tantillo) NAYS 0

RESOLVED, that the Supervisor be authorized to sign the 2016 Victor Fire Protection Contract with the Village of Victor at a cost of \$488,182.00, to be funded from Budget line SF1.3410.4 Fire Protection – Contract, following review by the Town Attorney.

RESOLUTION #27

AUTHORIZATION FOR SUPERVISOR TO ENTER INTO A CONTRACT WITH SELECTIVE INSURANCE AND ANDERSON-VANHORNE FOR TOWN MUNICIPAL INSURANCE COVERAGE AND SERVICES

On motion of Councilman Guinan, seconded by Councilman Crowley, the following resolution was
ADOPTED AYES 5 (Marren, Palermo, Crowley, Guinan, Tantillo) NAYS 0

RESOLVED, that the Town Supervisor be authorized to contract with Selective Insurance for the Town of Victor's municipal insurance needs for the 2016 calendar year in the amount of \$134,039.20 to be charged to the 2016 Town Budget line items A.1910.400, B.1910.400, DB.1910.400; and be it further

RESOLVED, that the Town will continue to utilize Anderson-VanHorne Insurance and Financial Services as the insurance broker for the Town's municipal insurance needs for the 2016 calendar year; and be it further

RESOLVED, that a copy of this resolution be forwarded to all Department Heads, the Finance Department, and Rob Anderson, Anderson Insurance, for Selective Insurance.

RESOLUTION #28

AUTHORIZATION FOR SUPERVISOR TO ENTER INTO PROFESSIONAL CONSULTING SERVICES AGREEMENT WITH BPD MUNICIPAL FINANCE INC.

On motion of Councilman Crowley, seconded by Councilman Guinan, the following resolution was
ADOPTED AYES 5 (Marren, Palermo, Crowley, Guinan, Tantillo) NAYS 0

WHEREAS, pursuant to New York's Town Law, including Section 64(6) and Section 20(2), the Town Board has the power to approve contracts for Town services, including but not limited to contracts for legal, consulting, accounting, and engineering services prior to the execution of such contracts by the Town Supervisor; and

WHEREAS, pursuant to General Municipal Law 104-b and the Town's Procurement Policy, the Town Board may direct a policy for the acquisition of the Town's professional services; and

WHEREAS, professional services are required by the Finance Department for the issuance of a serial bond, and

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(Resolution #28 con't)

WHEREAS, BPD Municipal Finance Inc. has been identified by the Finance Department as providing the appropriate bond issue services for the Town of Victor due to costs, location, and reputation; and

WHEREAS, the agreement will be in effect for a one year period from January 4, 2016 to December 31, 2016 at a cost not to exceed the following:

Each Bond Anticipation Note borrowing or renewal	\$3,671.00 + out-of-pocket expenses \$1,836.00 + out-of-pocket expenses, if no official statement
Each Serial Bond Issue	\$7,188.00 + out-of-pocket expenses \$3,594.00 + out-of-pocket expenses, if no official statement
Financial Management Services	\$139.00 per hour + out-of-pocket expenses
Additional work not defined within the above scope	\$139.00 per hour + out-of-pocket expenses

and is to be funded from the 2016 budget line item A.1310.400; now, therefore be it

RESOLVED, that the Town Board hereby authorizes the Supervisor to enter into a contract with BPD Municipal Finance Inc. for Professional Consulting Services, for a limited term of one year under the terms and conditions as provided in the 2016 contract at a cost not to exceed the above table figures and is to be funded from the 2016 budget line item A.1310.400; and further be it

RESOLVED, that a copy of this resolution be forwarded to BPD Municipal Finance Inc. and the Finance Department.

RESOLUTION #29

AUTHORIZATION FOR SUPERVISOR TO PAY FUNDS TO VICTOR AMERICAN LEGION POST #931

On motion of Councilman Tantillo, seconded by Councilman Crowley, the following resolution was ADOPTED AYES 5 (Marren, Palermo, Crowley, Guinan, Tantillo) NAYS 0

WHEREAS, the Victor American Legion Post #931 requested and was granted funding for 2016 in the 2016 budget; now therefore be it

RESOLVED, that the Supervisor be authorized to allocate funds to the Victor American Legion Post #931 in the amount of \$4,840.00 from the 2016 budget line item #A.6510.4 Veterans Services Contractual to provide their services to the residents of the Town of Victor for the 2016 fiscal year; and further

RESOLVED, that a copy of this resolution be forwarded to the Finance Dept., and American Legion Post #931.

RESOLUTION #30

SURETY BOND

On motion of Councilman Crowley, seconded by Councilman Guinan, the following resolution was ADOPTED AYES 5 (Marren, Palermo, Crowley, Guinan, Tantillo) NAYS 0

RESOLVED, that the following Town Officials will be bonded:

- Supervisor
- Deputy Supervisor
- Tax Receiver
- Deputy Tax Receiver
- Town Justices (2)
- Court Clerks (3)
- Town Clerk
- Deputy Town Clerks (3)

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Fiscal Manager
 Fiscal Assistant
 Finance/Account Clerk
 Highway/Transfer Station Clerk
 Parks & Recreation Director
 Parks & Recreation Assistant Director
 Parks & Recreation Clerks (2)
 Recreation Supervisors (2)

An additional Bond is carried on all public employees.

RESOLUTION #31

DESIGNATION OF FULL-TIME EMPLOYEES

On motion of Councilman Guinan, seconded by Councilman Palermo, the following resolution was
 ADOPTED AYES 5 (Marren, Palermo, Crowley, Guinan, Tantillo) NAYS 0

RESOLVED, that the designation of full-time employees will be as follows:

1. Sole Assessor
2. Assessor's Aide
3. Code Enforcement Officer (3)
4. Fire Marshal
5. Secretary to Zoning Board of Appeals
6. Secretary to Planning Board
7. Senior Typist
8. Court Clerks (2)
9. Court - Account Clerk
10. Deputy Town Clerks (3)
11. Town Clerk
12. Highway Superintendent
13. Hourly Highway Employees (14) working 40 hours per week
14. Highway/Transfer Station Clerk
15. Highway Mechanic
16. Recycling Operators (3)
17. Town Supervisor
18. Confidential Secretary to the Supervisor
19. Fiscal Manager
20. Finance - Account Clerk
21. Fiscal Assistant
22. Administrative Aide
23. Parks Maintenance Assistant
24. Parks & Recreation Assistant Director
25. Parks Motor Equipment Operator - Light (1)
26. Parks Motor Equipment Operator - MEO (1)
27. Parks & Recreation Director
28. Parks Account Clerk Typist
29. Recreation Supervisors (2)
30. Director of Development
31. Director of Economic Development

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RESOLUTION #32

DESIGNATION OF PAY DAYS

On motion of Councilman Tantillo, seconded by Councilman Crowley, the following resolution was
 ADOPTED AYES 5 (Marren, Palermo, Crowley, Guinan, Tantillo) NAYS 0

RESOLVED, that all personnel employed by the Town of Victor be paid bi-weekly, with the exception of the following who will be paid annually on the first pay day in December:

1. Planning Board Members (5)
2. Zoning Board of Appeals Members (5)
3. Assessment Board of Review (5)
4. Conservation Board Members (5)

RESOLUTION #33

APPROVAL OF MILEAGE RATE

On motion of Councilman Tantillo, seconded by Councilman Palermo, the following resolution was
 ADOPTED AYES 5 (Marren, Palermo, Crowley, Guinan, Tantillo) NAYS 0

RESOLVED, that the Town of Victor pay mileage at a rate in accordance with Internal Revenue Service regulations.

RESOLUTION #34

BENEFIT PACKAGE EMPLOYEE POLICY

On motion of Councilman Crowley, seconded by Councilman Guinan, the following resolution was
 ADOPTED AYES 5 (Marren, Palermo, Crowley, Guinan, Tantillo) NAYS 0

HOLIDAY SCHEDULE FOR 2016:

Martin Luther King Day	Monday	January 18, 2016
President's Day	Monday	February 15, 2016
Memorial Day	Monday	May 30, 2016
Floating Holiday	Friday	July 1, 2016
Independence Day	Monday	July 4, 2016
Labor Day	Monday	September 5, 2016
Columbus Day	Monday	October 10, 2016
Veterans' Day	Friday	November 11, 2016
Thanksgiving Day	Thursday	November 24, 2016
Floating Holiday/Thanksgiving	Friday	November 25, 2016
Christmas	Monday	December 26, 2016
New Year's Day	Monday	January 2, 2017
Birthday Holiday		

RESOLUTION #35

APPOINTMENT OF NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS), NIMSCAST POINT OF CONTACT

On motion of Councilman Crowley, seconded by Councilman Tantillo, the following resolution was
 ADOPTED AYES 5 (Marren, Palermo, Crowley, Guinan, Tantillo) NAYS 0

WHEREAS, the National Incident Management System (NIMS) ensures that all government agencies are prepared to protect against, respond to and recover from any incident; and

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(Resolution #35 con't)

WHEREAS, the Federal Emergency Management Agency's National Integration Center developed NIMS Compliance Assistance Support Tool (NIMSCAST) to help State and local jurisdictions to maintain their national baseline compliance, and requires the selection of one person to be a Point of Contract for NIMS in our jurisdiction; now, therefore, be it

RESOLVED, that Robert Graham, Fire Marshal, be appointed as Point of Contact for NIMSCAST, and further

RESOLVED, that a copy of this resolution be forwarded to Robert Graham, Jeff Harloff, Ontario County Fire Coordinator.

RESOLUTION #36

APPOINTMENT OF THE EMPLOYEE SAFETY REGULATIONS OFFICER

On motion of Councilman Crowley, seconded by Councilman Guinan, the following resolution was

ADOPTED AYES 5 (Marren, Palermo, Crowley, Guinan, Tantillo) NAYS 0

RESOLVED, that Scott Hopkins, Motor Equipment Operator/Safety Coordinator, be appointed as the Employee Safety Regulations Officer.

RESOLUTION #37

APPOINTMENT OF A COMPREHENSIVE EMERGENCY MANAGEMENT PLAN ADVISORY BOARD

On motion of Councilman Guinan, seconded by Councilman Crowley, the following resolution was

ADOPTED AYES 5 (Marren, Palermo, Crowley, Guinan, Tantillo) NAYS 0

WHEREAS, the Town Board annually appoints a Comprehensive Emergency Management Plan Committee consisting of the Village Clerk Pam Hogenes, Village Public Works Representative Jon McConnell, Town Highway Representative, Town Supervisor Jack Marren, Village Mayor Jason Ashton, and Fire Marshal Robert Graham; and

WHEREAS, Robert Graham will be appointed as the Emergency Manager for the Comprehensive Emergency Management Plan Advisory Board; now therefore, be it

RESOLVED, that a copy of this resolution be forwarded to Pam Hogenes, Jon McConnell, Jack Marren, Jason Ashton, Town Highway Representative and Robert Graham.

RESOLUTION #38

AUTHORIZATION FOR TOWN SUPERVISOR TO EXECUTE EASEMENT AGREEMENTS AND SEQRA CLASSIFICATION

On motion of Councilman Crowley, seconded by Councilman Tantillo, the following resolution was

ADOPTED AYES 5 (Marren, Palermo, Crowley, Guinan, Tantillo) NAYS 0

WHEREAS, upon the Town of Victor Planning Board approval of final site plans/subdivision plans routinely condition said approval upon the applicant providing certain easements for the control of storm water, access, conservation and utility services; and

WHEREAS, said easement agreements are necessary to the proper function of public services; and

WHEREAS, the easements and accompanying plans have been approved by the Town Engineer; and

WHEREAS, the easements and agreements have been recommended by the Town Attorney; and

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WHEREAS, the proposed action is an unlisted action pursuant to 6 NYCRR 617; and
(Resolution #38 con't)

WHEREAS, the acceptance of easement agreements in and of itself has no impact upon the environment; now, therefore, be it

RESOLVED, that the Town Board of the Town of Victor determines the acceptance of easement agreements to be Type II action pursuant to the State Environmental Quality Review Act; and, further

RESOLVED, that the Town Board of the Town of Victor authorizes the Supervisor to execute the Easement Agreements, including Storm Water Facility Maintenance Agreements required by the Planning Board for development projects; and, further

RESOLVED, that a copy of this resolution be forwarded to the applicant, the Planning Department and that the executed agreement be recorded with the Ontario County Clerk's Office.

RESOLUTION #39

AUTHORIZATION FOR TOWN SUPERVISOR TO ENTER INTO AGREEMENTS WITH THE ONTARIO COUNTY PLANNING DEPARTMENT PURSUANT TO GENERAL MUNICIPAL LAW 239

On motion of Councilman Palermo, seconded by Councilman Guinan, the following resolution was
ADOPTED AYES 5 (Marren, Palermo, Crowley, Guinan, Tantillo) NAYS 0

WHEREAS, the General Municipal Law permits the County Planning Agency to enter into agreements with the referring body of a town, city, or village to provide for whether certain actions are of a local or county-wide concern; and

WHEREAS, certain minor actions are of local concern only, and may be classified as "Class 1" by the County Planning Agency; now, therefore, it is hereby

RESOLVED, that the Town Supervisor is authorized to enter into agreements with the Ontario County Agency to mutually accept certain actions as "Class 1," having only local concern; and be it further

RESOLVED, that a copy of this resolution be forwarded to the Planning Department, Planning Board, Zoning Board of Appeals and Ontario County Planning Agency.

RESOLUTION #40

TOWN SUBJECT MATTER LIST

On motion of Councilman Crowley, seconded by Councilman Guinan, the following resolution was
ADOPTED AYES 5 (Marren, Palermo, Crowley, Guinan, Tantillo) NAYS 0

RESOLVED, that the New York State Record Retention and Disposition Schedule MU-1 be maintained as the Town Subject Matter List for Freedom of Information requests.

RESOLUTION #41

REQUIREMENT OF PERSONAL REGISTRATION FOR SPECIAL TOWN ELECTIONS

On motion of Councilman Crowley, seconded by Councilman Palermo, the following resolution was
ADOPTED AYES 5 (Marren, Palermo, Crowley, Guinan, Tantillo) NAYS 0

WHEREAS, pursuant to Town Law, 84-(a), personal registration for special elections may be required providing for absentee ballots for voters who are unable to appear in person the day of the special elections; and

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WHEREAS, the Victor Town Board may determine that it may be beneficial for town voters to require personal registration so that eligible voters who are unable to appear in person would be able to vote by absentee ballots; now, therefore, be it

(Resolution #41 con't)

RESOLVED, that personal registration may be required for any Special Town Elections that may be held in 2016; and further

RESOLVED, that the Town Clerk shall publish and post the notice for personal registration as required by Town Law, 84(2).

ANNOUNCEMENT OF SUPERVISOR APPOINTMENTS

Confidential Secretary	Suzanne Paquin
Budget Officer	Jack Marren
Town Historian	Babette Huber
Secretary to the Planning Board	Catherine Templar
Secretary to the Zoning Board of Appeals	Debby Trillaud
Director of Development	Katie Evans
Director of Economic Development	Kathy Rayburn

ANNOUNCEMENT OF TOWN CLERK APPOINTMENTS

Senior Deputy Town Clerk	Renee McConnell
Deputy Town Clerk	Roxann Ammerman
Deputy Town Clerk	Kimberly Heuer
Deputy Tax Receiver	Renee McConnell

ANNOUNCEMENT OF HIGHWAY SUPERINTENDENT APPOINTMENT

Stormwater Management Officer	Kenneth Wilson, Jr
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ANNOUNCEMENT OF TOWN JUSTICE APPOINTMENTS

Clerk to Town Justice	Terri Bolt
Clerk to Town Justice	Kerry Miller

RESOLUTION #42

2017 ORGANIZATIONAL MEETING

On motion of Councilman Tantillo, seconded by Councilman Guinan, the following resolution was
 ADOPTED AYES 5 (Marren, Palermo, Crowley, Guinan, Tantillo) NAYS 0

RESOLVED, that the Victor Town Board Organizational Meeting for the year 2017 will be held on Monday, January 9, 2017

Supervisor Marren reviewed a list for:

2015 HIGHLIGHTS

January:

- TB Approval of the Service Awards Program for the Town of Victor Employees
- TB Declaring intent to Assume Lead Agency status relating to the adoption of the Comprehensive Plan and Agricultural Protection Plan

February:

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- Appointment of Marlene Murnan to the Position of Assessor's Aid

March:

- Genesee Transportation Council Reclassifies the Portion of Route 96 within the Town from a Minor Arterial to a Principle Arterial Road
- Appointment of Christine Winters to the Position of Recreation Supervisor for Parks & Recreation

April:

- Extending the Traffic Consultant Agreement with Clark Patterson Lee
- Extending the Professional Services Agreement with LaBella Associates
- Townwide Recycling Survey Conducted

May:

- 2014 Financial Audit Presentation and Acceptance of the Audit Findings
- Authorization to enter into an agreement to Partner with Ontario County in the Government Efficiency Plan for the submission to the N.Y.State Division of Budget
- Recycling Survey Results presented to the Town Board
- Town Board action to enter into a Lease agreement at 7891 Lehigh Crossing for the use of the Parks & Recreation Dept.

June:

- LT. Governor Kathy Hochul came to the Town, met with Town Staff and then toured a number of Village businesses
- Dedication of the VMP Bandshell to the Memory of Dorothy & Sid Partington
- Recognition of the efforts of the Victor Community for collectively raising \$20,496.71 for Honor Flight

July:

- Joint News Release: New Sustainability Group Forming for Victor / Ontario County

August:

- Completeness of the Final Generic Environmental Impact Statement with regard to the Adoption of the Towns Comprehensive Plan and Agricultural and Farmland Protections Plans
- Approval of the SEQR Findings Statement and the Adoption of the Comprehensive Plan and Agriculture and Farmland Protection Plan
- Appointment of Timothy Mahar to Represent the Town of Victor on the Ontario County Planning Board

September:

- Public Hearing held to Amend the Town Code "Zoning", To Revise the site plan and special use permit application process
- Public Hearing held to Amend the Town Code "Zoning", relating to Rezoning in Multiple Dwelling Districts

October:

- Presentation from Labella of the Sewer Master Plan Draft Report
- Presentation on the Victor Community Connectivity Bike/ Pedestrian Project
- SEQR Review Act determination of Significance related to 7200 Rawson Road
- Adoption of the 2016 Town Budget

November:

- Public Hearing held to Amend the Zoning Section – Zoning Board of Appeals to establish time limitations relating to Variances

December:

- TB Authorization to Solicit Proposals from Consultants for a Public Safety Services Study
- NY State Regional Council Awards: \$24K to the Town of Victor for the Public Safety Study, \$30K to the Town for a Infrastructure and Planning Study

PUBLIC COMMENT

VICTOR TOWN BOARD ORGANIZATIONAL MEETING, MONDAY, JANUARY 4, 2016

Neil Stein –suggested that the new Recycle Center permit fees be posted on the website.
Supervisor Marren stated that he would make sure they are posted.

On motion of Councilman Guinan, seconded by Councilman Crowley, the meeting was adjourned at 7:40 PM.

Respectfully submitted, _____ Debra J. Denz, Town Clerk