

TOWN OF VICTOR HISTORIC ADVISORY COMMITTEE MEETING MINUTES  
JANUARY 4, 2017

PRESENT: Ann Aldrich, Babette Huber, Bonnie Waters, Katie Coyne, Mike Houser, Silvio Palermo, Bob Kelly, Jason Shelton

GUESTS: John Butler, Lisa Boughton, David Hou, Douglas Fisher

The meeting was called to order at 7 PM by Chair, Katie Coyne

Approval of November 30<sup>th</sup>, 2016 Meeting Minutes: Motion to approve: Bob Kelly, 2<sup>nd</sup>, Katie Coyne. Motion carried.

PRIVILEGE OF THE FLOOR:

David Hou, Town Attorney spoke to the committee about potential changes to the Demolition Code. These changes would encompass the following:

- Make the code more definitive.
- Include historic structures, designation and define structures of high, medium and low historic significance.
- Purpose of stronger code-to have a process in place allowing additional review and oversight, possible moratorium on demolition to allow study and research of request.
- Demolition code in any format is not a stop work order. A demolition code offers recommendations, i.e. a checklist or guideline to create a logical thought process as to possibilities for a designated structure. Creates the opportunity to “think outside of the box.”
- HAC works with the Planning Board for favorable conclusion.
- Demolition Process Chart was distributed and discussed, includes the following checklist:
  - ✓ Is the structure listed on the Town of Victor Historic Resource Inventory? If yes----
  - ✓ Is the structure of high importance, if yes-----then structure is subject to the demolition delay process. If no-----
  - ✓ Is the structure of medium importance? If yes-----
  - ✓ Then subject to recommendation by the HAC. These recommendations can include: demolition delay. If no-----
  - ✓ Is the structure of low importance. If yes-----
  - ✓ Town Historian send recommendation to the Planning Board, either has historic impact or has no historic importance.

OLD BUSINESS:

- a. Fishers Ridge update [Babette] Final Environmental Impact Statement [REIS] was approved as complete. There will be an archeological monitor on site when excavation takes place, this includes the controversial ravine area.
- b. Cole and Parks [Babette] Presentation to Planning Board by developer on 12/20/16. Ann attended and reported-Oldest section of Homestead will be moved by developer to the east of the car wash, PB requests that it be placed close to roadside, also request that the addition not be demolished, but moved as this is the known music room, site of many recitals and music events.
- c. Cemetery Preservation and Restoration Committee-no report.

- d. Historian's Report for November and December was distributed. Historian worked 37 hours in November and 34 hours in December.
- e. Action items-tabled until spring.
- f. Preservation Code Plan [Bonnie] Ann Aldrich has joined the subcommittee. Part I of timeline for implementation of a Preservation Ordinance was distributed for review and discussion at February meeting.
- g. Historic Resource Mapping [Bob] this is a work in progress. Bob and Babette are consulting with Ms. Evans, Director of Planning and Zoning.

#### NEW BUSINESS:

- Motion to recommend that John Butler be appointed as a new member of Historic Advisory Committee: Mike Houser. 2<sup>nd</sup>: Jason Shelton. Motion carried. The committee thanks Sue Stehling for her many years of dedication and service.

#### LIAISONS:

- Planning-Ann attended the 12/20/16 PB Meeting-refer to B ,Old Business.
- Zoning-no update

#### OBSERVATIONS AROUND TOWN:

- A request will be made at February Planning Board meeting to demolish house on 6476 County Road 41. House was built in 1840, is listed on Historic Resource Inventory, medium significance.
- Pumphouse located on School Street-new roof has been installed, waiting on delivery of new door.

Date for next meeting: February 1, 2017.

Motion to adjourn: Jason Shelton, 2<sup>nd</sup> Ann Aldrich. Meeting was adjourned at 8 PM.

Minutes taken by Bonnie Waters