

**Town of Victor Department of Parks and Recreation
Citizens' Advisory Committee Meeting Minutes
January 6, 2016**

Present: Gregg Richards, Brian Emelson, Mike Stockman, Bonnie Rhodes, Larry Fisher, Christine Palmiere, Dave Tantillo and Gary Hadden.

Absent / Excused: Cyndy Rochford, Anna Christman, and Terryn Maybeck

Gregg Richards called the meeting to order at 7:30 pm.

No guests were present.

Review and Approval of December Meeting Minutes:

Larry Fisher motioned to approve. 2nd by Christy Palmiere. Minutes approved.

Director's Report:

- Gary asked if the youth basketball league would remain at the schools or be moved to the "new" recreation center. Brian indicated that the Department would continue to operate the skills and drills program and the league at the school and use the recreation center as another location or to grow the program. Brian indicated that there were two weekends in January where the program would be moved to the recreation center since we lost time in the school gyms.
- Dave indicated that he would like us to operate a March Madness youth basketball tournament the week of winter break. Brian will ask Christine to set up a meeting with Dave and Dan Crowley who is also interested in helping.

Review Major CAC Activities for 2016 / 2017:

- Gregg led a discussion of updating the Parks and Recreation master plan and what that would require of CAC members based on a previous meeting that he had with Brian.
- Gregg is also looking for support from the CAC and a potential consultant to complete an Bike / Pedestrian Plan I.e. "Active Transportation Plan".

Expanding the CAC by two "at large" members from 7 to 9:

- Gregg discussed the need for active participation from CAC members. This would include sub-committee work outside of the monthly meeting times.
- Gregg discussed the need to confirm the interest and intent of existing CAC members that were absent from meetings on a regular basis.
- The CAC recommended that the committee not be expanded. However, existing members would need to ensure that they make meetings and actively participate in Department meetings and initiatives.

Rebranding of the “Parks and Recreation” Department:

- Dave led a discussion of the potential rebranding of the Department to better reflect the variety and diversity of responsibilities that fall under the Department.
- Dave shared a handout that asks several questions including:
 - Should we change the name of the Parks and Recreation Department?
 - Why should we consider possibly changing the name?
 - What are some of the activities most residents are unaware of supported by the P & R Department?
 - When we say “Parks” what is the scope and depth involved in maintaining the “Parks?”
 - Is there anything else our Parks and Recreation Department has done for our community?
 - If we changed the name of the Department, what would the Town Board have to do?
 - Are there any other towns who have changed their name (of their Parks and Recreation Department) or have a different name than Victor?
 - Will this affect the titles of any of our employees?
 - Are there any regulations at the state level or Civil Service that could prevent us from changing the name of our Department?
 - Are there any other benefits by changing the name besides the fact the department offers more services than just recreational programming and parks?
 - If we do decide on a name change, will this affect current programming?
 - How do we go about changing the name and what will the new name be if we down that road?
 - If the name changes, what would some of the things we will have to do with the name change?
 - How many Victor residents currently use the recreational programs?
- Dave asked that the Committee review the document and consider discussing it at the February 3rd meeting. The CAC should also work to hone in on a vision for the Department.

Updates on VHT Capacity Building Grant / Study:

- No update.

Updates on Gullace Project:

- No update.

Update on East Victor Road Subdivision / Auburn Trail:

- Gregg attended a recent site walk with Chauncy Young and Dave Wright of Victor Hiking Trails as well as George Heitz, a local Eagle Scout candidate about the proposed footbridge proposed for the existing trail.

Motion to adjourn the meeting was made by Gregg and 2nd by Christy.

Meeting was adjourned at 8:40 pm.