

A regular meeting of the Village of Victor Board of Trustees was held on Monday, January 9, 2017 at the Village Hall, 60 East Main Street.

MEMBERS PRESENT: Deputy Mayor Michael Crowley
Trustee Larry Rhodes
Trustee Gary Hadden
Trustee Carol Commisso
Attorney Reid Holter
Director of Public Works John Turner
Village Clerk Pamela Hogenes

MEMBERS ABSENT: Mayor Jason Ashton

OTHERS PRESENT: Chief Sean McAdoo, VFD, Justin Tubbs, Renee Bates & kids, Arleen Jones, David Jones, Sara White and Ruth Nellis

Meeting was called to order by Deputy Mayor Crowley at 7:00pm.

Salute to the flag.

At the beginning of the meeting, Deputy Mayor Crowley was honored to present Justin Tubbs with a Life Saving Award on behalf of the Village Board for his selfless act of bravery by performing CPR on his neighbor, David Jones who suffered cardiac arrest in his home ultimately saving his life.

Privilege of the Floor

Chief Sean McAdoo, Victor Fire Dept. came before the board to seek approval to sign the 2017 Fire Protection Contract.

Resolution #01-17

Fire Protection Contract – Deputy Mayor

On motion of Trustee Gary Hadden, seconded by Trustee Carol Commisso the following resolution was ADOPTED 4 AYES 0 NAYS

Resolved, that the Village Board of Trustees authorizes Deputy Mayor Michael Crowley to sign the Contract between the Village of Victor, the Town of Victor, and the Victor Fire Department (Victor Fire Protection District) commencing January 1, 2017 and ending December 31, 2017.

Resolution #02-17

Fire Protection Contract - Chief

On motion of Trustee Carol Commisso, seconded by Trustee Larry Rhodes the following resolution was ADOPTED 4 AYES 0 NAYS

Resolved, that the Village Board of Trustees authorizes Chief Sean McAdoo to sign the Contract between the Village of Victor, the Town of Victor, and the Victor Fire Department (Victor Fire Protection District) commencing January 1, 2017 and ending December 31, 2017.

Chief McAdoo presented the following:

- Distributed a revised Equipment Replacement Guide
- Asked if there were any questions or concerns regarding the Employee Assistance Program, the gift card proposal for firefighter credits
- Distributed a list of unexpected expenditures with detail and asked if \$13,800 can be transferred into the FD general fund from the insurance check excess. The board members present authorized the request.
- Submitted the Dec. FD activity report
- Provided a brief update on the Emergency Services Study. The committee is presenting to the Farmington Town Board on Wed. and coming to the Village Board on Jan. 23 to present the idea of a Regional Fire District.
- Presented the following resolution:

Resolution #03-17

Part time Administrative Support – Victor Fire Department

On motion by Trustee Larry Rhodes, seconded by Trustee Carol Commisso the following resolution was ADOPTED 4 AYES 0 NAYS

WHEREAS, the Chief of the Victor Fire Department requested the creation of a part time administrative support staff position for the Victor Fire Department;

WHEREAS, the Village Board accepted the Fire Department’s preliminary 2017-2018 budget to include funds for such a position; and,

WHEREAS, the job description drafted by the Chief, Village Clerk, and Treasurer/HR was approved by the Village Board on September 12, 2016; and

WHEREAS the Ontario County Human Resources reviewed the description and approved the creation of a Part Time Office Specialist I position; therefore, be it

Resolved, that the Village Board approves the creation of a position of a Part Time Office Specialist I, to directly report to the Chief of the Department; and be it further

Resolved, that this advertising, interviewing, and appointment process will follow the current Village policies when funding is available.

Clerk Report

Resolution #04-17

Acceptance of Minutes

On motion of Trustee Carol Commisso, seconded by Trustee Larry Rhodes, the following resolution was APPROVED 3 AYES 0 NAYS 1 ABSTAIN Trustee Hadden

Resolved to accept the meeting minutes from December 19, 2016

Resolution #05-17

Payment of Bills

Whereas, the Village Board of Trustees has audited and approved invoices for payment, that appear on Abstract #14 using vouchers #1111-1226; and,

NOW, therefore on a motion made by Trustee Gary Hadden, seconded by Trustee Carol Commisso, the following resolution was ADOPTED 4 AYES 0 NAYS

Resolved to authorize the Treasurer to pay invoices from Abstract #14 in the following amounts:

General	\$ 347,477.60
Water	\$ 7,723.91
Sewer	\$ 17,606.88
HR- Maple Ave Reconstruction	\$ <u>2,864.22</u>
TOTAL	\$ 375,672.61

Resolution #06-17

Election Polling Place & Time

On a motion made by Trustee Gary Hadden, seconded by Trustee Carol Commisso, the following resolution was ADOPTED 4 AYES 0 NAYS

Resolved, that the next annual Village Election will be held on Tuesday, March 21, 2017; and

Further resolved, that the polling place for the Village Election shall be held in the Village Hall, 60 East Main Street, Victor, New York; and,

Further resolved, that the polls shall open at 12:00 noon and close at 9:00 pm.

Resolution #07-17

2017 Town Fuel Management System Contract

On motion by Trustee Gary Hadden, seconded by Trustee Carol Commisso the following resolution was ADOPTED 4 AYES 0 NAYS

WHEREAS, the Village of Victor and the Victor Fire Department is desirous to access and use the Town of Victor's fuel management system on Town property, and

WHEREAS, the Town of Victor has presented the Village of Victor with a proposed contract commencing January 1, 2017 and expiring December 31, 2017; now, therefore be it

RESOLVED, that the Village Board of Trustees authorizes Deputy Mayor Michael Crowley to sign the Contract of Use and Access Town Fuel Management System as presented at a cost of the fuel (per gallon) plus five cents (\$.05) per gallon to the Town of Victor; and

RESOLVED, that on June 1, 2017 the administration fee of five cents (\$.05) per gallon will increase to six cents (\$.06) per gallon; and be it further

RESOLVED, that the Village Board of Trustees authorized Chief Sean McAdoo to sign the contract with the Victor Fire Department under the same terms and conditions as previously stated.

Director of Public Works Report

Mr. Turner reported the following:

- The new John Deere sidewalk plow and the new sewer truck have been delivered
- Joe Condon is recovering from his first knee surgery and has scheduled the other one for Feb. He is expected back to work in April or May.
- Budget numbers are almost complete. Meeting with Gene Pratt for the Tree Board numbers.
- Met with Doyle security regarding heat sensors or a sprinkler system for the Public Works building.

Trustees Reports

Larry Rhodes – Mr. Rhodes reported that the student members for the Tree Board have been selected

Carol Commisso – Ms. Commisso sadly reported that URA member, Jeffrey Smithe, passed away in December.

Gary Hadden – Mr. Hadden announced that he has retired from the US Post Office and secured a Part Time job and will be running for Mayor in March.

Deputy Mayor Report

Deputy Mayor Crowley would like to continue moving forward with the Code Audit and reminded the board of the proposal from Labella to spearhead the Zoning updates identified in the Audit. The proposal from Labella is for \$24,500 and Deputy Mayor Crowley proposed the \$24,500 from the Insurance claim be earmarked for this project. The board members in attendance all agreed and Labella will attend a future meeting to outline the next steps.

Attorney Report

None

Adjournment

Meeting adjourned on motion at 8:15pm.

Pamela Hogenes, Village Clerk