

**A regular meeting of the Village of Victor Urban Renewal Agency (URA) was held on Wednesday, January 13, 2016 at the Village Hall, 60 East Main Street.**

**MEMBERS PRESENT:**

<b>Chairperson</b>	<b>Carol Commisso</b>
<b>Member</b>	<b>Joseph Lopez</b>
<b>Member</b>	<b>Jeffery A. Smithe</b>
<b>Member</b>	<b>Michelle Chalupa</b>
<b>Minutes Clerk</b>	<b>Roseanne Turner-Adams</b>

**OTHERS PRESENT: Michael Crowley, Jason Ashton**

Meeting was called to order by Chairperson Carol Commisso at 7:00 pm.

Salute to the flag

*Ms. Commisso reviewed the October 14, 2015 minutes*

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**Resolution #01-16URA**  
**Acceptance of Minutes**

On a motion by Joseph Lopez, seconded by Jeffery A. Smithe, the following resolution was ADOPTED 4 AYES 0 NAYS

**Resolved,** to accept the minutes dated October 14, 2015.

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**Resolution #02-16URA**  
**Financials**

On a motion by Jeffery A. Smithe, seconded by Michelle Chalupa, the following resolution was ADOPTED 4 AYES 0 NAYS

**Resolved,** to approve the financials as follows:

**Bank Balances as of 12/31/15**

Current Assets:

Cash consisting of:

Checking Acct with Five Star	\$ 4,997.51
Money Market Acct with Five Star	\$ 7,498.06
Certificate of Deposit--Five Star	\$ 0.00
Revolving Loan Acct with Five Star	\$ 5,418.84

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Total cash accounts	\$17,914.41
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<u>Other Current Assets:</u>	
Loans Receivable – Current	\$ 0.00
Total Current Assets	\$ 17,914.41
Other Assets (Land)	\$189,500.00
Total Current Assets	\$207,414.41
<u>Liabilities and Net Assets</u>	
Current Liabilities	
Accounts Payable	\$ 0.00
Net Assets	
Net Assets 06/01/15	\$209,807.73
Change in Fund Balance	(\$2,393.32)
Net Assets available 06/30/2015	\$207,414.41
<u>Accounts Payable &amp; Net Assets</u>	\$207,414.41

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Ms. Commisso stated that Jarmusz Funeral Home had applied to receive funds through the façade improvement program in 2015. Ms. Commisso stated that Kathy Rayburn who is head of the Façade Committee said that the work has now been completed and was delayed due to delivery of the incorrect size doors and it took quite a long time to receive the correct size doors. Ms. Rayburn asked the Façade Improvement Committee if they would agree to give them an extension for their application and the Committee agreed to the extension.

**Resolution #03-16URA**  
**Request for Payment ~ Façade Improvement Program, Jarmusz Cotton Funeral Home**

On a motion by Joseph Lopez, seconded by Jeffrey A. Smithe, the following resolution was ADOPTED 4 AYES 0 NAYS

**Resolved,** to approve the payment request, in the amount of \$2487.55, from the Façade Improvement Committee towards the completed façade improvements at 26 Maple Avenue; payment to be made to Jarmusz Cotton Funeral Home.

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**Mayor Ashton-** Mr. Ashton stated that the Village Board has approved Labella to begin reviewing the codes. Mr. Ashton stated that Ed Flynn will be reviewing with Sean McAdoo the codes that need to be updated. Mr. Ashton stated that they have not received a timeline yet but are working with the Town, which is a challenge at this

point, with Code Enforcement to allow them to work with Labella on this issue. Mr. Ashton stated that the process should begin by the end of January, 2016.

Mr. Ashton asked the URA members if they would be interested in putting on an event in their district next year to help publicize the URA and bring the community together. Mr. Ashton stated that he would like their thoughts and ideas. Mr. Ashton discussed National Night Out which the Village put on last year and asked the URA members if they would like to run that event or create a new one.

*Discussion amongst Mayor and URA Members regarding what type of events.*

Mr. Ashton stated that the URA is a community service board and would like to find a way of thanking the people who have donated their time to serve on the URA board.

Mr. Ashton stated that he would like to update the information that is given to new businesses coming into the Village to help facilitate new businesses to enter the URA district.

### **Chairperson Report**

Ms. Commisso stated that she welcomes ideas which help the public to know of the URA. Ms. Commisso stated that she read an article in the newspaper about a new microbrewery coming to the Village at 61 School Street. Ms. Commisso stated that this business is in the URA district and that she would like to find a way to be notified when new businesses are going into the URA district. Mr. Ashton stated that it is a situation that needs to be addressed. Mr. Crowley stated that the microbrewery has not yet been approved.

Ms. Chalupa stated that the URA should find the appropriate ways to make the URA more visible whether through events or other ways to vocalize the URA. Mr. Smithe stated that he would like to expand the URA district. Ms. Commisso stated that the purpose of the URA is to help blighted areas that need improvement. Ms. Commisso stated that years ago there was a fire on the block which is why the Urban Renewal Agency was created. Ms. Commisso stated that the mission of the URA needs to be kept in mind.

*Mayor Ashton exited the meeting at 7:25pm.*

Chairperson Commisso stated that the Victor Village Business and Government Alliance Group will meet on January 28, 2016 to discuss the results of the completed survey to better understand the needs and wants of Village residents and businesses.

Ms. Chalupa asked if the survey will help direct the URA to what type of events people want to see in the Village. Ms. Commisso stated that, Yes, the survey will give us a better idea of what people would like to see in the Village.

Ms. Commisso stated that the Library, which is in the URA district, had a new sign made to reflect the new name. Ms. Commisso stated that the URA could approve the sign without them having to go before the Planning Board. Ms. Commisso stated that the size of the sign is 3 ft. x 8 ft. and may need a variance. Mr. Crowley asked if they have a permit to put the sign up. Ms. Commisso stated that they have not put the sign up yet. Mr. Crowley stated that the first step is for them to go to the Building Department for a sign permit and the Building Department will determine if it needs a variance. Ms. Commisso stated that she spoke to Planning Board Chairperson, Meg CHaides, who said that the URA can approve the sign. Ms. Commisso stated that after the Library receives a sign permit from the Building Department the URA can make a resolution to approve the sign in February.

*Discussion about the proposed Library shed.*

Ms. Commisso stated that there is a vacancy on the URA and would like it put on the Village of Victor Facebook page.

Ms. Commisso asked the URA members to think about what the Mayor said regarding events. Ms. Chalupa stated that the URA members should research what type of events other Villages hold to get some ideas. Mr. Smithe stated that the events should include adults and kids. Ms. Chalupa stated that we don't want to duplicate what is already done and should try to come up with something unique and different.

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**Adjournment**

Meeting was adjourned on motion at 7:37 pm.

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Roseanne Turner-Adams, Minutes Clerk