

**Town of Victor Department of Parks and Recreation  
Citizens' Advisory Committee Meeting Minutes  
February 1, 2017**

**Present:** Brian Emelson, Gary Hadden, Larry Fisher, Dave Tantillo, George Heltz, Bonnie Rhodes and Mark Robbins.

**Absent / Excused:** Gregg Richards, Cyndy Rochford and Lisa Roberts

Larry Fisher called the meeting to order at 7:08 pm.

**Bicycle and Pedestrian Planning:**

- Katie Evans, Director of Planning and Development was ill so she could not attend and the discussion was tabled. Katie will be scheduling a meeting with Mark, Gregg and Larry to establish next steps for the sub-committee.

**Recognition of Guests / Privilege of the Floor:**

- Steve Metzger, Town Engineer could not attend to discuss the gravel pit and sewer line project update. Brian will request a meeting with the Jack Marren, Steve, and Mark Years to understand the long-term plan for the gravel pit as it relates to the Dryer Road Park trails and the maintenance and emergency access road for the park.

**Town Facilities and Rec Fee Update from Town Board meeting:**

- The Town Board has scheduled a Public Hearing for Monday, February 13<sup>th</sup> at 7:30 pm to discuss the Recreation Fee ("Fee In Lieu of Parkland"). The hearing is open to the public and member of the Committee are encouraged to attend.

**Review & Approval of the January Meeting Minutes:** The draft minutes were reviewed and a motion was made by Mark to adopt the minutes as written. Motion 2<sup>nd</sup> by Bonnie. Minutes adopted.

**Director's Report:** Brian updated the Committee on the progress that he has made with the Special Use Event Application. Brian has submitted this item for discussion and adoption at the February 13<sup>th</sup> Town Board meeting.

- Brian requested discussion on the (2017) **Athletic Field Use Fees** including the benchmarking that was done in December and January with several other communities. The Committee recommended having a resident and non-resident fee schedule. A resident group must be comprised of at least 75% of the participants living in Victor. The fee recommendation from the Committee is \$18 / hr. resident groups / \$25 / hr. non-resident groups using rectangular fields and \$25 / hr. resident groups / \$35 / hr. non-resident groups using the box rink.

**Boughton Park Update:** Dave updated the Committee on the recent action by the Boughton Park Commission to establish a Citizens' Advisory Committee.

Motion to adjourn the meeting was made by Larry and 2<sup>nd</sup> by Bonnie.

Meeting was adjourned at 8:30 p.m.