

**A regular meeting of the Village of Victor Board of Trustees was held on Monday, February 6, 2017 at the Village Hall, 60 East Main Street.**

**MEMBERS PRESENT:**

|                          |                 |
|--------------------------|-----------------|
| Mayor                    | Jason Ashton    |
| Deputy Mayor             | Michael Crowley |
| Trustee                  | Larry Rhodes    |
| Trustee                  | Gary Hadden     |
| Trustee                  | Carol Commisso  |
| Attorney                 | Reid Holter     |
| Director of Public Works | John Turner     |
| Village Clerk            | Pamela Hogenes  |

**OTHERS PRESENT:** Wes Pettee, Ed Flynn, Tracy Eifert, Matthew Eifert, Kathy Rayburn and Mitch Donovan

Meeting was called to order by Mayor Ashton at 7:00pm.

Salute to the flag.

**Privilege of the Floor**

**Wes Pettee, Labella Assoc.** provided an overview of the scope of services Labella will provide to implement several zoning code changes. Mr. Pettee offered the following:

- Meet with steering committee up to six times
- Attend public hearings/meetings to adopt the updates to the Village Codebook
- Provide code updates for the following sections: definitions, sign audit, special use permit language, site plan revisions, variance language, clarify a parking plan and update the zoning map
- Prepare SEQR long form
- Refer to County Planning Board
- Attend Planning Board meetings

Next step is to identify the steering committee and meet jointly with the Zoning Board and Planning Board to fill them in on this project. Mr. Pettee anticipates this project to be completed within six months.

**Kathy Rayburn, Victor LDC,** distributed a Review and Assessment for the Main Street Revitalization and Redevelopment update from Dadras Architects.

Ms. Rayburn noted Dadras looked at the existing Main Street Master Plan and held meetings with stakeholders, received comments and put together their recommendations to enhance the current Master Plan moving forward.

Ms. Rayburn asked the board to review Dadras' recommendations, put some questions together and she will come to the March 20 Board meeting to discuss.

Mr. Hadden asked Ms. Rayburn to attend tonight to pitch an idea to the board regarding our budget line for events. Ms. Rayburn suggested the Village Board partner with the Chamber of Commerce, Victor Local Development Corp., Victor Merchants Group, Town Parks & Rec and possibly Victor School District to hire a Victor Marketing/Promotions Coordinator. This person would plan and implement events within the Village and Town.

Ms. Rayburn and Mr. Donovan stated representatives from each of these organizations should meet and outline their expectations for this position. In the meantime, Ms. Rayburn and Mr. Donovan will put together a "package" including a job description and will attend the Feb. 20 meeting.

### **Clerk Report**

#### **Resolution #12-17**

##### **Acceptance of Minutes**

On motion of Trustee Michael Crowley, seconded by Trustee Carol Comisso, the following resolution was APPROVED 5 AYES 0 NAYS

**Resolved** to accept the meeting minutes from January 23, 2017

\*\*\*\*

#### **Resolution #13-17**

##### **Payment of Bills**

**Whereas**, the Village Board of Trustees has audited and approved invoices for payment, that appear on Abstract #16 using vouchers #1227-1302; and,

**NOW**, therefore on a motion made by Trustee Carol Comisso, seconded by Trustee Larry Rhodes, the following resolution was ADOPTED 5 AYES 0 NAYS

**Resolved** to authorize the Treasurer to pay invoices from Abstract #16 in the following amounts:

|                              |                     |
|------------------------------|---------------------|
| General                      | \$ 132,391.92       |
| Water                        | \$ 251.33           |
| Sewer                        | \$ 7,594.40         |
| HR- Maple Ave Reconstruction | <u>\$ 10,167.41</u> |
| <b>TOTAL</b>                 | <b>\$150,405.06</b> |

\*\*\*\*

#### **Resolution #14-17**

##### **Election Inspectors**

On a motion by Trustee Gary Hadden, seconded by Trustee Michael Crowley, the following resolution was ADOPTED 5 AYES 0 NAYS

**Resolved**, that the Village Board of Trustees appoints the following: Margaret Adams, Catherine Riccio, Eleanor Barry, and Beverly Henehan to serve as inspectors for the Village of Victor election on Tuesday, March 21, 2017 for a fee of \$100.00.

\*\*\*\*

### **Director of Public Works Report**

Mr. Turner reported the following:

- Met with JP Schepp, Village Engineer and Mr. Hadden regarding Drumlins street dedication. It was determined that if the Drumlins HOA pay to bring the streets up to standards, the Village will consider snowplowing.
- Grease discharge problems continue at 14 RR St. and 75 Coville St. The owners have agreed to grant an easement to the Village to maintain and clean the line.
- Would like to go into executive session on a personnel matter

### **Trustees Reports**

#### ***Michael Crowley –***

- Still in contact with ZBA Chair on filling the open seat
- Attended Economic Dev. Council meeting

***Larry Rhodes –*** The Tree Board is applying for a grant from the DEC. Letters of support have been coming in

***Carol Commisso –*** None

***Gary Hadden –*** Parks and Rec still moving forward with proposing an increase in the P&R fee for new structures. P&R are replacing the ice rink at Dryer Rd. Park and replacing the turf at the park for lacrosse.

### **Mayor Report**

None

### **Attorney Report**

None

### **Executive Session**

On a motion made by Mayor Jason Ashton, seconded by Trustee Gary Hadden, the following resolution was ADOPTED 5 AYES 0 NAYS

**Resolved,** that the Village Board of Trustees will enter into executive session regarding a personnel matter. Attorney Holter, Mr. Turner and Ms. Hogenes to remain.

On motion of Carol Commisso, seconded by Trustee Larry Rhodes, the following resolution was ADOPTED 5 AYES 0 NAYS

**Resolved,** that the Village Board of Trustees will exit out of executive session.

**Adjournment**

Meeting adjourned on motion at 8:15pm.

---

Pamela Hogenes, Village Clerk