

A regular meeting of the Village of Victor Urban Renewal Agency (URA) was held on Wednesday, February 10, 2016 at the Village Hall, 60 East Main Street.

MEMBERS PRESENT:

Chairperson	Carol Commisso
Member	Joseph Lopez
Member	Jason Shelton
Member	Jeffery A. Smithe
Member	Michelle Chalupa
Minutes Clerk	Roseanne Turner-Adams

OTHERS PRESENT: Sean McAdoo

Meeting was called to order by Chairperson Carol Commisso at 7:00 pm.

Salute to the flag

Ms. Commisso welcomed Jason Shelton back as a member of the Urban Renewal Agency.

Resolution #04-16URA
Acceptance of Minutes

On a motion by Jeffery A. Smithe, seconded by Michelle Chalupa, the following resolution was ADOPTED 3 AYES 0 NAYS 1 ABSTAIN (Jason Shelton)

Resolved, to accept the minutes dated January 13, 2016.

Joseph Lopez entered the meeting at 7:02pm

Resolution #05-16URA
Financials

On a motion by Jason Shelton, seconded by Jeffery A. Smithe, the following resolution was ADOPTED 5 AYES 0 NAYS

Resolved, to approve the financials as follows:

Bank Balances as of 01/31/16

Current Assets:

Cash consisting of:

Checking Acct with Five Star	\$ 2,509.96
Money Market Acct with Five Star	\$ 7,498.12
Certificate of Deposit--Five Star	\$ 0.00

Revolving Loan Acct with Five Star	\$ 5,418.90
Total cash accounts	\$15,426.98
<u>Other Current Assets:</u>	
Loans Receivable – Current	\$ 0.00
Total Current Assets	\$ 15,426.98
Other Assets (Land)	\$189,500.00
Total Current Assets	\$204,926.98
<u>Liabilities and Net Assets</u>	
Current Liabilities	
Accounts Payable	\$ 0.00
Net Assets	
Net Assets 06/01/15	\$209,807.73
Change in Fund Balance	(\$4,880.75)
Net Assets available 06/30/2015	\$204,926.98
<u>Accounts Payable & Net Assets</u>	\$204.926.98

Easement for cell tower on Fire Hall-Sean McAdoo

Sean McAdoo, Deputy Fire Chief of the Victor Fire Department stated that he is speaking on behalf of the person who is putting the antenna on the Fire Department. Mr. McAdoo stated that the Village Board has agreed to utilize the Fire Department radio tower to install a 6 foot tall, 2 foot wide Verizon antenna. Mr. McAdoo went over plans with the URA members showing different options for placing 108 square feet of equipment on the ground to house a generator and transmission equipment. Mr. McAdoo explained that overhead wires are needed for power which cannot interfere with operation of the fire house and a permanent easement is being requested. Mr. McAdoo stated that other options are still being investigated such as power underground. Mr. McAdoo stated that he is asking the URA informally for their thoughts on the approval of an easement.

Mr. Lopez asked how often the easement will be used once it is set up. Mr. McAdoo stated that they would only access the generator on Village property once a year for an annual inspection. Mr. Lopez asked if they will pay rent. Mr. McAdoo stated that yes, they will pay rent and the Village will benefit. Ms. Commisso asked if a small portion of the proposed easement is on Jarmusz Funeral Home property. Mr. McAdoo stated that he has asked for a survey to be done to make sure.

The URA members were unanimous in the fact that they do not foresee any issues with the proposal of an easement to go with an antenna on the Fire Department.

Mr. McAdoo stated that he will let the appropriate parties know that the URA is fine with the concept and the next step will be a formal presentation.

Mr. McAdoo exited the meeting at 7:16pm

Resolution #06-16URA
15 West Main Street - Victor Farmington Library
Sign Application

On a motion by Jason Shelton, seconded by Joseph Lopez, the following resolution was ADOPTED 5 AYES 0 NAYS

WHEREAS, the Urban Renewal Agency made the following findings of fact:

1. A sign application was received on January 20, 2016, by the Secretary of the Urban Renewal Agency for a 104" x 37" mounted sign at 15 West Main Street.
2. It is the intent of the applicant to advertise The Victor Farmington Library.
3. The sign shall be as illustrated in a color rendering received January 20, 2016.

NOW, THEREFORE BE IT RESOLVED that the application of Elly Dawson, for a mounted sign at 15 West Main Street, received by the Urban Renewal Agency January 20, 2016, **BE APPROVED**.

Chairperson Report

Ms. Commisso stated that the Village Board Liaison is absent but that she is aware that the Village Board is working on the budget and that it would be a good time to request funds for the URA. Ms. Commisso stated that the URA has not asked for money in two years and that \$5,000 was spent toward the façade improvement program which would be a good amount to request to help with potential events and façade improvement for 2016. Mr. Shelton stated that because the URA is an independent agency, before the Village can give money, the URA needs to demonstrate that there is a vital interest for the Village to get a return on their investment. Mr. Lopez stated that the Façade Improvement program would be of benefit to the Village. The URA members agreed to request \$5,000 from the Village Board.

Member Reports

Mr. Smithe stated that he has an idea for a URA sponsored event. He proposed having a Victor Art Show working with Art Teachers at the School involving students and adults. Ms. Chalupa stated that it would be good to use the businesses in the Village to display the artwork. Mr. Smithe stated that he envisioned having the event outdoors under a big tent.

Ms. Chalupa stated that she attended the Village Government and Business Alliance meeting and that the survey results were revealed. Ms. Chalupa stated that 930 people took the survey and then she went into some detail about the results. Ms. Chalupa stated that one of the things that people said that they would like to see are more events which could give the URA some direction in what type of events to sponsor. Ms. Commisso stated that she would forward the results of the survey to the URA members.

Discussion amongst URA members regarding potential event ideas and survey results

Adjournment

Meeting was adjourned on motion at 7:53 pm.

Roseanne Turner-Adams, Minutes Clerk