

**A regular meeting of the Village of Victor Urban Renewal Agency (URA) was held on Wednesday, March 9, 2016 at the Village Hall, 60 East Main Street.**

**MEMBERS PRESENT:**

<b>Chairperson</b>	<b>Carol Commisso</b>
<b>Member</b>	<b>Joseph Lopez</b>
<b>Member</b>	<b>Jason Shelton</b>
<b>Member</b>	<b>Jeffery A. Smithe</b>
<b>Member</b>	<b>Michelle Chalupa</b>
<b>Minutes Clerk</b>	<b>Roseanne Turner-Adams</b>

**OTHERS PRESENT: Michael Crowley**

Meeting was called to order by Chairperson Carol Commisso at 7:00 pm.

Salute to the flag

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**Resolution #07-16URA**  
**Acceptance of Minutes**

On a motion by Jason Shelton, seconded by Joseph Lopez, the following resolution was ADOPTED 5 AYES 0 NAYS

**Resolved,** to accept the minutes dated February 10, 2016.

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**Resolution #08-16URA**  
**Financials**

On a motion by Michelle Chalupa, seconded by Jeffery A. Smithe, the following resolution was ADOPTED 5 AYES 0 NAYS

**Resolved,** to approve the financials as follows:

**Bank Balances as of 02/29/16**

Current Assets:

Cash consisting of:

Checking Acct with Five Star	\$ 2,509.96
Money Market Acct with Five Star	\$ 7,498.18
Certificate of Deposit--Five Star	\$ 0.00
Revolving Loan Acct with Five Star	\$ 5,418.94
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Total cash accounts	\$15,427.08

**Other Current Assets:**

Loans Receivable – Current	\$ 0.00
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Total Current Assets	\$ 15,427.08
Other Assets (Land)	\$189,500.00
Total Current Assets	\$204,927.08
<u>Liabilities and Net Assets</u>	
Current Liabilities	
Accounts Payable	\$ 0.00
Net Assets	
Net Assets 06/01/15	\$209,807.73
Change in Fund Balance	(\$4,880.65)
Net Assets available 06/30/2015	\$204,927.08
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<u>Accounts Payable &amp; Net Assets</u>	\$204.927.08

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**Resolution #09-16URA**

**Request for Payment – Raymond F Wager CPA**

On motion of by Jason Shelton, seconded by Michelle Chalupa, the following resolution was ADOPTED 5 AYES 0 NAYS

**Resolved** to approve the payment request for an audit (for 2 years) totaling \$3,590.00, to be paid to Raymond F Wager CPA

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**Village Liaison Report**

Mr. Crowley stated that Mr. Ricigliano of the Village Inn came to the Village Board to request a taco stand and that he would like to explain some logistical issues that may have gone wrong. Mr. Crowley stated that he knows that the URA has dealt with Mr. Ricigliano in the past but that he came to the Village Board because the taco stand would be on Village property. The Village Board heard Mr. Ricigliano and in retrospect realized that he should have probably gone before the URA to start the process. Mr. Crowley explained that it was not a slight on how important the URA is to Village development but completely an oversight. Mr. Crowley stated that Mr. Ricigliano would not be required to go before the URA unless his proposal changes.

Mr. Lopez stated that someone should monitor what is going on with the taco stand based on past issues.

*Discussion amongst Mr. Crowley and URA Members of URA mission past and present*  
Mr. Shelton stated that his concern is not that the URA was overlooked but that in the past there were issues with the Village Inn dumpster and garbage and wants to make sure that there are no issues with neighbors. Mr. Lopez stated that customers should

not be outside with beer and liquor. Mr. Crowley stated that this issue was discussed with Mr. Ricigliano and he knows that alcohol is not allowed outside and if there are maintenance and cleanliness issues that the seasonal permit would not be reissued in the future.

Ms. Commisso asked if the taco stand will be entirely on Village land. Mr. Crowley stated that the diagram may not be drawn to scale but that it is completely on Village land. Mr. Smithe stated that the hardest thing to control is the alcohol being brought outside. Mr. Crowley stated that it is certainly a concern but that the taco stand is a lunch endeavor and the bar does not open until 4pm.

### **Chairperson Report**

Ms. Commisso stated that Mike Stockman of Parks and Rec will be coming to the Village Board meeting on April 18<sup>th</sup> to discuss having the cruise night each week rather than bi-weekly, every Monday night June – August. Ms. Commisso said that Village Clerk, Pam Hogenes asked if he should come before the URA. Mr. Crowley stated that the only change in the event is the volume. Ms. Commisso stated that she doesn't think he needs to attend a URA meeting but that the URA members are welcome to attend the Village Board meeting with questions.

Ms. Commisso stated that the Village Government and Business Alliance met to go over the survey results and Kathy Rayburn will put an article in the Town/Village newsletter.

Ms. Commisso stated that one of the Village Board members asked the Village Attorney about the idea of the URA putting on events in the district and he said that it is not the purpose of the URA to do events. Ms. Commisso stated that the Merchants Group would be happy to get extra help if anyone wants to volunteer.

Ms. Commisso stated that she asked the Village Board for \$5,000 in funds toward the façade improvement program and the Village Board agreed to \$2,500. Mr. Crowley stated that the goal is not to go over the tax cap. He stated that due to the lower cost of gas that the DPW contributed the money from their budget. Mr. Crowley stated that since the URA has not asked for funds in the past two years that his advice is to request funds every year so that it is always in the budget. Ms. Commisso stated that \$2,500 will help. Mr. Crowley stated that Village Treasurer, Diane White does an exceptional job budgeting for the Village.

Ms. Commisso stated that she asked the Village Board if the URA can attend the classes that the URA and Planning Board take if interested. Ms. Commisso stated that Village Clerk, Pam Hogenes said that she would forward any training opportunities or classes to the URA members.

Ms. Commisso stated that she will be meeting next week regarding the Façade Improvement Program and that the LDC came up with a few changes to the program.

Ms. Commisso stated that she attended a meeting put on by Labella who are reviewing the Village Code and will be meeting with board Chairs to get their take on code strengths and weaknesses. Ms. Commisso stated that Mr. Ed Flynn of Labella is a planner by trade and Mayor Ashton has asked him to research what other URA's are doing.

Ms. Commisso stated that next month will be the organizational meeting in which there will be elections for a Chairperson, a Vice Chair, reverter clause and finance person as Mr. Lopez will not be staying as a member. Ms. Commisso stated that she is unsure whether she will stay or not. Mr. Crowley stated that it is up to her as it is ok to be on the URA and a trustee. Mr. Crowley stated that there will be 2 openings on the Zoning Board as well.

Mr. Crowley asked that the URA Members receive a list of training opportunities. Ms. Chalupa asked if it would be beneficial for URA members to attend Planning and Zoning training. Mr. Crowley explained some of the benefits with examples and encouraged the URA members to attend.

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### **Adjournment**

Meeting was adjourned on motion at 7:48 pm.

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Roseanne Turner-Adams, Minutes Clerk