

A regular meeting of the Village of Victor Board of Trustees was held on Monday, March 21, 2016, at the Village Hall, 60 East Main Street.

MEMBERS PRESENT:

Mayor	Jason Ashton
Deputy Mayor	Brad Pearson
Trustee	Larry Rhodes
Trustee	Gary Hadden
Trustee	Michael Crowley
Director of Public Works	John Turner
Village Attorney	Reid Holter
Village Clerk	Pamela Hogenes
Village Treasurer	Diane White

OTHERS PRESENT: Jason Shelton, Mitch Donovan, Supervisor Jack Marren, Bob Graham, Jerry Sensabaugh, Carol Commisso, Meg CHaides, Tim Maher, Jeffrey Smithe, Roseanne Turner-Adams, John Holden, Deputy Chief Sean McAdoo, Chief Joe Murphy, Ruth Nellis and Dave Nellis

Meeting was called to order by Mayor Ashton at 7:00pm.

Salute to the flag.

Public Hearing
Adopt 2016-2017 Fiscal Budget

Pamela Hogenes read the following legal notice into the record:

NOTICE IS HEREBY GIVEN that the Board of Trustees of the Village of Victor will meet at the Village Hall, 60 East Main Street, Victor, New York on the 21st day of March, 2016 at 7 pm for the purpose of holding a public hearing on the tentative budget of said Village for the fiscal year beginning June 1, 2016.

A copy of said tentative budget is available at the office of the Village Clerk located at 60 East Main Street during the hours of 8:30 am and 4:30 pm for the purpose of inspection by interested persons.

The compensation proposed to be paid is as follows:

<i>Mayor</i>	<i>\$10,582.00</i>
<i>Deputy Mayor</i>	<i>\$ 7,428.00</i>
<i>Trustee</i>	<i>\$ 6,368.00</i>

Open Public Hearing

On a motion made by Trustee Gary Hadden, seconded by Trustee Larry Rhodes, the following resolution was ADOPTED 5 AYES 0 NAYS

Resolved, that the Village Board of Trustees will open the Public Hearing.

Mayor Ashton asked Ms. White to provide key points in the 2016 – 2017 proposed budget. Ms. White noted the following:

- Assessments were up \$7 million dollars due to a village-wide assessment that will generate \$31,000 in tax levy.
- NYS only allowed a growth factor of .12%
- Village has to lower tax rate from \$4.35 to \$4.28 to stay under tax cap
- Projects include the reconstruction of Maple Ave. , this is a 2 year project, year one, underground utilities, year two curbing, sidewalks and asphalt. A portion of Latchmere Dr. Resurfacing S. High St. and Coville St., oil and stone the Alpine, Forest, Dunbridge, Kent, Salem and School St. Sidewalks and drainage on Lynaugh
- Equipment purchases this year will include a new sewer truck, Bobcat and an equipment trailer. \$390,000 to be taken out of equipment reserve fund
- Expenses showed an increase, but \$380,300 will be taken out of the unreserved fund balance for Maple Ave.
- Health care costs are up \$20,000 up 12%
- Cell Tower revenue up \$39,000
- Out of the sewer fund, a new roof on the drying beds at the WWTP
- MCWA has increased 3.5%
- Out of the water fund money \$36,000 will continue to be set aside to paint the Hillcrest water tower
- \$70,000 out of Unreserved fund balance in water fund for Maple Ave.
- \$264,000 out of Unreserved fund balance in sewer fund for Maple Ave.
- The water and sewer rates will stay the same

Mayor Ashton asked for comments from the Board.

The Board thanked Diane for her hard work on the budget

Mayor Ashton asked for comments from the Public.

No comments from the public

Close Public Hearing

On a motion made by Trustee Larry Rhodes, seconded by Trustee Michael Crowley, the following resolution was ADOPTED 5 AYES 0 NAYS

Resolved, that the Village Board of Trustees will close the Public Hearing.

Resolution #34-16

2015-2016 Fiscal Budget Adoption

On motion of Trustee Gary Hadden, seconded by Trustee Michael Crowley the following resolution was ADOPTED 5 AYES 0 NAYS

Resolved, that the Village of Victor Board of Trustees adopts the proposed Budget for the fiscal year 2016-2017 as presented.

Discussion after motion prior to vote regarding two positions to be voted on later in the board meeting. Mr. Rhodes wanted to know where the money was coming from. Mayor Ashton stated the funds were held over from the 2015 – 2016 budget.

Recognition of Guests

Mayor Ashton wanted to recognize the current and previous Deputy Mayor's that were in the audience.

"I would like to take a moment to honor the position of Deputy Mayor. The position of Mayor can be a very lonely position. The Deputy Mayor is a trusted partner. You can trust and rely on and help you walk through the decision making process. A good Deputy Mayor will actually let you see the other side of a decision. Listen as well as give good counsel. They work so tirelessly behind the scene. So, tonight, I would like to take the opportunity to thank and honor the past three Deputy Mayors: Jack Marren, Tim Maher and Gary Hadden and the current, outgoing Deputy Mayor, Brad Pearson."

Mayor Ashton invited former Mayor, John Holden to help present each Deputy Mayor with a plaque.

Mr. Rhodes stated he has served with all the Deputy Mayors and congratulated them.

Privilege of the Floor

Robert Graham, Emergency Manager, CEMP committee, came before the board to explain the need for a Deputy Emergency Manager. Mr. Graham noted in 2015, the Village Board and the Town Board approved the position and have someone to appoint tonight.

Mr. Hadden asked about training. Mr. Graham stated there is state mandated NIMS classes required, many of them are on-line.

Resolution #35-16

Appointment of Deputy Emergency Manager – Gerald Sensabaugh

On a motion made by Trustee Gary Hadden, seconded by Trustee Brad Pearson, the following resolution was ADOPTED 5 AYES 0 NAYS

Whereas, on October 5, 2015 the Village Board of Trustees approved the addition of a Deputy Emergency Manager to the Comprehensive Emergency Management Plan (CEMP) committee; and,

Whereas, it was determined that this position be filled by a Village resident; now, be it

Resolved, that the Village Board of Trustees appoints Gerald Sensabaugh, 98 School St. to the CEMP committee as Deputy Emergency Manager; and

BE IT FURTHER RESOLVED, that this position will receive an annual stipend of \$1,000

Open Discussion

Supervisor Marren congratulated Ms. Commisso on her successful bid for Trustee and Mr. Crowley and Mr. Hadden on their continued position as Trustees.

Mr. Marren thanked Mr. Pearson for serving on the Village Board and staying on as a member of the LDC board.

Clerk Report

Resolution #36-16

Acceptance of Minutes

On motion of Trustee Brad Pearson, seconded by Trustee Larry Rhodes, the following resolution was APPROVED 5 AYES 0 NAYS

Resolved to accept the meeting minutes from March 7, 2016

Resolution #37-16

Payment of Bills

Whereas, the Village Board of Trustees has audited and approved invoices for payment, that appear on Abstract #20 using vouchers #1472-1546; and,

NOW, therefore on a motion made by Trustee Larry Rhodes, seconded by Trustee Michael Crowley, the following resolution was ADOPTED 5 AYES 0 NAYS

Resolved to authorize the Treasurer to pay invoices from Abstract #20 in the following amounts:

General	\$ 23,377.51
Water	\$ 12,360.45
Sewer	\$ 2,416.49
HL – Latchmere Reconstruction	\$ 2,734.50
HR – Maple Ave Reconstruction	\$ 70.50
HW – WWTP Upgrades	\$ <u>680.00</u>
TOTAL	\$ 41,639.45

Ms. Hogenes received a request to have the Victor Farmington Library vote at the Village Hall at the end of June. The board had no objections, more information to follow.

Director of Public Works Report

Mr. Turner reported:

- Met with Village Engineers on Memorandum of Understanding between the Village and the Town for the Maple Ave. project
- Attending the next Town Board meeting to field any questions the Town Board may have
- Maple Ave will be closed during the day for approximately 90 days.
- Drainage has been started on Lynaugh Rd., then sidewalk to Harlan Fisher park

Trustees Reports

Michael Crowley – Mr. Crowley attended the URA meeting.

Larry Rhodes – Mr. Rhodes reported:

- ZBA approved an area variance for a sign.
- Tree Board would like to open a bank account to put donations for various projects

Resolution #38-16

Tree Board Checking Account

On motion by Trustee Larry Rhodes, seconded by Trustee Brad Pearson the following resolution was ADOPTED 5 AYES 0 NAYS

Whereas, the Village Tree Board will be accepting donations from time to time for various projects; and

Whereas, the Village Tree Board would like to open a separate checking account at Canandaigua National Bank to receive said donations; and

Whereas, Canandaigua National Bank requires a certified resolution with Village Board approval to open this account; be it

Resolved, that the Village Board of Trustees approves a new checking account to be opened on behalf of the Tree Board; and

Further Resolved, that the Village Treasurer and Village Clerk have signing authority for said account.

Mr. Rhodes has attended two Municipal Financial and accounting seminars in the last two weeks.

Gary Hadden – None

Brad Pearson – None

Mayor Report

Resolution #39-16

Schedule Joint Public Hearing, Lynaugh Rd. Properties, LLC

On motion by Trustee Brad Pearson, seconded by Trustee Gary Hadden the following resolution was ADOPTED 5 AYES 0 NAYS

Resolved, that the Village of Victor Board of Trustees and the Town Board will schedule a joint public hearing for April 11, 2016 at 6:30pm at the Victor Town Hall, 85 E. Main St. for the annexation of Town property into the Village of Victor.

Mayor Ashton stated he would like to hire a consultant to the Planning Board to assist the Planning Board with a couple major projects that might be coming up and felt Former Mayor John Holden would be best suited for the position.

Resolution #40-16

Appointment of Consultant to the Planning Board, John Holden

On a motion made by Mayor Jason Ashton, seconded by Trustee Brad Pearson, the following resolution was ADOPTED 4 AYES 1 NAYS Michael Crowley

WHEREAS, the Village Board of Trustees has determined the need for a consultant to the Village Planning Board; and

WHEREAS, John Holden served for many years on the Planning Board including Chairperson and subsequently the Village Board liaison to the Planning Board; and

WHEREAS, as a result of his extensive experience, John Holden has accumulated substantial expertise in the type of matters which appear before the Planning Board and in the procedures, laws, codes, rules, and regulations which govern such matters; and

WHEREAS, the Chairperson of the Planning Board has advised the Board of Trustees that it could be helpful to the Planning Board to have the opportunity to consult from time to time with a person who has such expertise, now, be it;

RESOLVED, that John Holden be appointed as a consultant to the Planning Board for a period of one (1) year on an 'as needed' basis at an annual fee of \$1,000.

After motion prior to the vote, discussion amongst the board regarding conflict of interest given Mr. Holden's long standing involvement with the Planning Board.

Resolution #41-16

Intermunicipal Agreement – Code Enforcement

On motion by Trustee Gary Hadden, seconded by Trustee Michael Crowley the following resolution was ADOPTED 5 AYES 0 NAYS

WHEREAS, the Town of Victor presented the Village Board of Trustees with an Intermunicipal Agreement on March 3, 2016 for Code Enforcement, Building Inspection, Fire Inspection and Administrative services: and

WHEREAS, the Village Board and Village Attorney have reviewed said agreement; now be it

RESOLVED, that the Village Board of Trustees authorize Mayor Jason Ashton, to sign the Intermunicipal Agreement for Code Enforcement services with the Town of Victor as presented.

Mayor Ashton met with Village employees and presented the Department of Public Works employees with certificates for their hard work during last winter. Mayor Ashton will be meeting with Labella Assoc. to address the Urban Renewal Agency during their code review process.

Attorney Report

Attorney Holter stated Dr. Richard Chute, C&R Vision has two parcels on W. Main St. that he would like to combine to accommodate an addition he is proposing on his building. The current Village Code states the Village Board is the governing body that has to approve this action.

Resolution #42-16

270 & 274 W. Main St – Request to Combine Parcels

On motion by Trustee Larry Rhodes, seconded by Trustee Brad Pearson the following resolution was ADOPTED 5 AYES 0 NAYS

Whereas, Dr. Richard Chute is the owner of 270 W. Main St. having tax map #16.17-2-10.00 (parking lot) and 274 W. Main St. having tax map # 16.17-2-6.000 (commercial building); and

Whereas, Dr. Chute secured approval from the Village Planning Board on December 16, 2015 for a site plan modification to put a 1,000 sf. addition on his building that showed the parcels are to be combined; and

Whereas, Dr. Chute is requesting the two parcels be combined into one; and

Whereas, the Village Board is the governing body authorized to approve or deny such request; now,

Therefore, be it resolved, that the Village Board of Trustees approve 270 W. Main St. and 274 W. Main St. be combined and will be assigned a new tax map # by the Assessor's office.

Resolution #43-16

MORATORIUM-Telecommunication Towers

On motion of Trustee Brad Pearson, seconded by Trustee Gary Hadden the following resolution was ADOPTED 5 AYES 0 NAYS

Resolved, that the Village Board of Trustees will hold a public hearing on April 4, 2016 at 7:00 pm. The purpose of the public hearing will be to solicit comment from the public as to whether the Village of Victor should enact a local law imposing a moratorium on the issuance of any permits regarding telecommunication towers for one hundred eighty (180) days or until such time as the Village has completed the code review currently in progress, whichever period of time is shorter.

Adjournment

Meeting adjourned on motion at 7:45pm.

Pamela Hogenes, Village Clerk