

A meeting of the Village of Victor Urban Renewal Agency (URA) was held on Wednesday, June 8, 2016 at the Village Hall, 60 East Main Street.

MEMBERS PRESENT:	Chairperson	Carol Commisso
	Vice Chairperson	Jeffery A. Smithe
	Treasurer	Jason Shelton
	Member	Michelle Chalupa
	Minutes Clerk	Roseanne Turner-Adams

Meeting was called to order by Chairperson Carol Commisso at 7:00 pm.

Salute to the flag

Resolution #24-16URA

Acceptance of Minutes

On a motion by Jason Shelton, seconded by Jeffery A. Smithe, the following resolution was ADOPTED 4 AYES 0 NAYS

Resolved, to accept the minutes dated May 18, 2016.

Resolution #25-16URA

Financials

On a motion by Michelle Chalupa, seconded by Jeffery A. Smithe, the following resolution was ADOPTED 4 AYES 0 NAYS

Resolved, to approve the financials as follows:

Bank Balances as of 05/31/16

Current Assets:

Cash consisting of:

Checking Acct with Five Star	\$ 199.96
Money Market Acct with Five Star	\$ 5,798.34
Certificate of Deposit--Five Star	\$ 0.00
Revolving Loan Acct with Five Star	\$ 5,414.07

Total cash accounts	\$11,412.37
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Other Current Assets:

Loans Receivable – Current	\$ 0.00
Total Current Assets	\$ 11,412.37

Other Assets (Land)	\$189,500.00
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Total Current Assets	\$200,912.37
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Liabilities and Net Assets

Current Liabilities

Accounts Payable \$ 0.00

Net Assets

Net Assets 06/01/15 \$209,807.73

Change in Fund Balance (\$8,895.36)

Net Assets available 04/30/2016 \$200,912.37

Accounts Payable & Net Assets

\$200,912.37

Chairperson Report

Ms. Commisso stated that she emailed the President of the Garden Club to find out where the flower pots are located that the URA donated money towards. Ms. Commisso stated that she will find out where they are and follow up with the URA members.

Ms. Commisso stated that everyone should have received an email about a free training session titled The Local Planning and Zoning Officials Training Workshop which is Wednesday, June 22, 2016 5:30 p.m. to 9:00 p.m. at the Yates County Office Building Yates County Auditorium 417 Liberty Street (SR 14A) Penn Yan. Ms. Commisso stated that the URA members are encouraged to register.

Ms. Commisso stated that she & Mr. Shelton attended a very good training session in Bushnell's Basin. Ms. Commisso stated that she downloaded a document relating to master and comprehensive plans which is available to the URA members.

Ms. Commisso stated that she received an email requesting a wedding ceremony of about 40 people in Mead Square Park on July 16th at 11 am which will last about a half hour. The URA Members unanimously agreed that it would be fine. Ms. Commisso stated that she will follow up with Village Clerk, Pam Hogenes.

Ms. Commisso showed the URA members the 2016 Façade Program chart and reviewed what each business proposed. Ms. Commisso stated that some of the applications need to be reviewed by the Planning and Zoning Boards and that the URA doesn't give out funds until the project is completed.

Discussion amongst URA Members regarding Façade application details

Ms. Commisso stated that Mayor Ashton has requested a strategic plan from the URA members and asked for an objective/scope of the 2002 Saratoga plan and to determine how it differs from the plan. Ms. Commisso drafted a document with her observations and gave each member a copy.

Ms. Chalupa asked why the Village Board didn't get behind the Saratoga Plan. Ms. Commisso stated that the funds were not there.

Ms. Chalupa stated that she has read through the Saratoga plan and it contains good information. Ms. Chalupa pointed out that Ferris Terrace has followed the plan quite well and she stated that it would make sense to work with Kathy Rayburn (LDC) & her connections with interested developers to use the Saratoga Plan as a framework and modify it. Ms. Commisso agreed and stated that she doesn't see the need to throw away the Saratoga Plan and start all over again.

Mr. Smithe pointed out that the Saratoga Plan was developed by Landscape Architects, Architects, Engineers and Planners so it is a comprehensive plan. Ms. Chalupa stated that it should be used as a springboard to create something new and that it has a good framework to pull ideas from.

Discussion amongst Urban Renewal Board of current reviews and plans that the Village is pursuing

Ms. Chalupa stated that the URA should try to accomplish something positive in the district and to work with what the URA currently has such as to look at people who may want a bigger store.

Ms. Commisso asked the URA members for suggestions on projects that the URA could accomplish and stated that she would talk to Ms. Rayburn about current developers.

Ms. Chalupa stated that if Ms. Rayburn is going to foster conversations with developers at which point will she come to the URA for input? Ms. Commisso stated that there would have to be a developer who was willing to purchase a property and develop it. Mr. Shelton stated that we need a developer who fits the tone or look for the Village.

Brainstorm session amongst URA members

Ms. Commisso stated that the URA will meet July 7th to follow up on the discussion.

Adjournment

Meeting was adjourned on motion at 8:25 pm.

Roseanne Turner-Adams, Minutes Clerk