

**A regular meeting of the Village of Victor Board of Trustees was held on Monday, August 1, 2016, at the Village Hall, 60 East Main Street.**

**MEMBERS PRESENT:**

Mayor	Jason Ashton
Deputy Mayor	Michael Crowley
Trustee	Larry Rhodes
Trustee	Gary Hadden
Trustee	Carol Commisso
Village Attorney	Reid Holter
Director of Public Works	John Turner
Village Clerk	Pamela Hogenes

**OTHERS PRESENT:** Dave Nellis, Chief Sean McAdoo, VFD

Meeting was called to order by Mayor Ashton at 7:00pm.

Salute to the flag.

**Privilege of the Floor**

**Sean McAdoo, Chief Victor Fire Dept.,** and the truck committee completed the final inspection on the new ladder truck. It should be delivered by the end of the week. Training on the new truck should be completed by the end of August.

Chief McAdoo is seeking approval to sign a 10 year lease with 9-1-1 Leasing. Chief McAdoo outlined the lease agreement noting it can be paid off ahead of schedule without penalty.

Deputy Mayor Crowley noted we need to start saving money in the Equipment Reserve instead of paying it out every year. Deputy Mayor Crowley suggested Chief McAdoo, Diane White and himself meet to figure out a plan going forward. Mr. McAdoo stated he has proposed a plan in his 2017-2018 budget.

*Discussion amongst the Board and Chief McAdoo regarding the pumper that caught on fire at the Fire Hall and determination by the insurance company. Chief McAdoo stated the company is coming out on Wed. to inspect.*

Chief McAdoo stated Fishers Fire District has loaned us a "spare" pumper to be housed at the Victor Fire Hall for our use while the pumper is out of service. Fishers District has put together an agreement to be signed by both parties.

**Resolution #100-16**

**Lease Agreement – New Custom Seagrave Aerial**

On motion by Mayor Jason Ashton, seconded by Trustee Larry Rhodes the following resolution was APPROVED 5 AYES 0 NAYS

**Resolved**, that the Village Board of Trustees authorizes Chief Sean McAdoo to sign the financing proposal with 9-1-1 Leasing for the term of 10 years for the financing of the New Custom Seagrave Aerial as presented.

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**Resolution #101-16**

**Loan Agreement with Fishers Fire District – Reserve Engine 352**

On motion by Mayor Jason Ashton, seconded by Trustee Gary Hadden the following resolution was APPROVED 5 AYES 0 NAYS

**Resolved**, that the Village Board of Trustees authorizes Chief Sean McAdoo to enter into a contract with Fishers Fire District for the loan of Fishers Reserve Engine 352; and

**Further Resolved**, that this approval is contingent upon verification of insurance on said engine.

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**Resolution #102-16**

**Fire Department Apparatus – Declared Surplus**

On motion by Trustee Carol Commisso, seconded by Trustee Michael Crowley the following resolution was APPROVED 5 AYES 0 NAYS

**Whereas**, the Village Board of Trustees, on behalf of the Victor Fire Department, have purchased a 2000 Spartan Rescue to replace the current 1991 Saulsbury Rescue; and,

**Whereas**, a portion of the funding for this purchase is anticipated to come from the sale of the current apparatus; and,

**Whereas**, the Victor Fire Department recommends the current apparatus be sold via municipal auction; therefore

**Resolved**, the Board of Trustees authorizes the Chief of the Department to declare the 1991 Saulsbury Rescue surplus on or about September 1, 2016;

**Further Resolved**, that the Board of Trustees authorizes the Chief of the Department to advertise for sale said apparatus at the reserve amount equal to the appraised value.

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Chief McAdoo met with Deputy Mayor Crowley regarding a new program for the Firefighters cell phones. Mr. Crowley asked Chief McAdoo to reduce the first proposal by 10% and Chief McAdoo complied and re-submitted his proposal to the board. The program is in line with the Ontario County program.

**Resolution #103-16**

**Victor Fire Department – Cell Phone Reimbursement Program**

On motion by Trustee Michael Crowley, seconded by Trustee Gary Hadden the following resolution was APPROVED 5 AYES 0 NAYS

**Resolved**, the Village Board of Trustees approves the Cellular Telephone Reimbursement Program as submitted.

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Chief McAdoo stated there was some interest in the ladder truck that is currently under contract with a broker. He anticipates the net figure will be \$100,000 after the broker fee. Chief McAdoo expects to have an offer by the next meeting.

**Open Discussion**

**Dave Nellis, 93 E. Parkway** read a prepared statement on behalf of himself and Mrs. Nellis regarding the board room meeting chairs for the public. Mr. Nellis would like the board to consider putting money into the next budget for new, stackable chairs.

**Clerk Report**

**Resolution #104-16**

**Acceptance of Minutes**

On motion of Trustee Michael Crowley, seconded by Trustee Carol Commisso, the following resolution was APPROVED 5 AYES 0 NAYS

**Resolved** to accept the meeting minutes from July 18, 2016

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**Resolution #105-16**

**Payment of Bills**

**Whereas**, the Village Board of Trustees has audited and approved invoices for payment, that appear on Abstract #4 using vouchers #304-380; and,

**NOW**, therefore on a motion made by Trustee Gary Hadden, seconded by Trustee Larry Rhodes, the following resolution was ADOPTED 5 AYES 0 NAYS

**Resolved** to authorize the Treasurer to pay invoices from Abstract #4 in the following amounts:

General	\$	54,078.08
Water	\$	495.53
Sewer	\$	7,244.28
HL – Latchmere Dr. Reconstruction	\$	<u>17,837.17</u>
<b>TOTAL</b>	\$	79,655.06

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**Resolution #106-16**

**FUNDING AND MANAGEMENT OF THE ABANDONED SCHOOL ST. PUMPHOUSE PROJECT**

On motion by Trustee Gary Hadden, seconded by Trustee Larry Rhodes the following resolution was ADOPTED 5 AYES 0 NAYS

**WHEREAS**, The Village of Victor has worked with the Town & Village Historian on the Abandoned School Street Pumphouse Restoration project, and

**WHEREAS**, the Village and Town have worked together to solicit proposals for the restoration work per Resolution #220, 2016, and the Victor Town Board and the Town & Village Historian had reviewed the submitted proposals and the Victor Town Board awarded the contract for this restoration work to Naberhood Restoration, Honeoye Falls, NY, per Resolution # 235, 2016 and

**WHEREAS**, the Village of Victor has been awarded grant funds in the amount of \$15,500.00 (fifteen thousand five hundred dollars) from the Dormitory Authority, State of New York – State and Municipal Facilities Program for Historic Preservation and Parkland Improvements - to be used specifically for the restoration work for the Abandoned School Street Pumphouse; now, therefore be it

**RESOLVED**, that the Village of Victor will be responsible for payment of all invoices from Naberhood Restoration for the restoration work on the Abandoned School Street Pumphouse in conjunction with the specifications outlined in the Dormitory Authority, State of New York – State and Municipal Facilities Program for Historic Preservation and Parkland Improvements- grant, and be it further

**RESOLVED** that the Town & Village Historian will be responsible for managing the Abandoned School Street Pumphouse restoration project and will work with the Village Treasurer on the validation, authorization, and payment of the invoices associated with this project from the Village of Victor Operating Account, as well as the required grant reporting to the Dormitory Authority, State of New York – State and Municipal Facilities Program for Historic Preservation and Parkland Improvements, and be it further

**RESOLVED** that a copy of this resolution be sent to the Victor Town Clerk, the Town & Village Historian, and the Town of Victor Fiscal Manager.

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## **Director of Public Works Report**

Mr. Turner reported the following:

- As of today, the Maple Ave Reconstruction project has not been started. The order to proceed was issued in May. The contractor has until Sept. 18 for substantial completion and Oct. 18 for final completion of Phase I. Mr. Turner has contacted our Village Engineers and will be following up on Wed. if he sees nothing being done. The agreement stipulates a \$1000 per day penalty if the work isn't completed on time.
- DOT recalculated out mileage in the Village that affected out CHIPS funding. Mr. Turner went to a grievance meeting and we will be taking dedication of Railroad Ave at a future meeting.
- Labella is coming to the Sept. 19 meeting to discuss the sewer study.

## **Resolution #107-16**

### **Authorize Treasurer to Transfer Funds –Maple Avenue Reconstruction Project – Phase II**

On motion by Trustee Gary Hadden, seconded by Trustee Larry Rhodes the following resolution was ADOPTED 5 AYES 0 NAYS

**Resolved** to authorize the Treasurer to transfer \$50,000.00 from the General Unreserved Fund balance to the Maple Avenue Reconstruction Project Account (HR).

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## **Trustees Reports**

**Gary Hadden** – Mr. Hadden stated in light of the recent fire equipment fire, he, Mr. Crowley and Mr. Turner would like to set up a meeting with our insurance agent to discuss coverage of all our vehicles, DPW and Fire Dept.

Mr. Hadden met with Mr. and Mrs. Nellis regarding improvements at Harlan Fisher Park. He will be presenting their ideas to the P & R Citizens Advisory Board.

**Carol Commisso** – Ms. Commisso stated URA is walking the District at the next meeting. Ms. Commisso will be meeting with Wes Pettee from Labella regarding the role of URA in the Village Code as part of the Code review.

Ms. Commisso was asked to work with the Library Director to look for some much needed space for expansion.

**Larry Rhodes** - None

**Michael Crowley** – None

### **Mayor Report**

Mayor Ashton reported the following:

- National Night out is all set for Wed., Aug. 3. Ont. Co. Sheriff's Dept., 9-1-1 Center, K-9 Unit, fingerprinting, Fire Dept. and DPW equipment, CEMP Committee, representatives from Village Planning, Zoning, URA and the Tree board will all be there. And, Free Ice Cream for the kids!
- Frontier Communications presented a workshop to the Village and Town Boards regarding a Franchise Proposal. A joint public hearing will be scheduled for Monday, Sept. 26 @ 7:00 at the Town Hall.
- The NYS DOT announced plans for a proposed round-a-bout at the Lynaugh Rd/RT 96 intersection. A map was distributed to the board.
- DOT met with the CEMP committee regarding the traffic issues during School drop off and pick up times. The school district is making a new traffic pattern for the buses on the school campus.
- On July 26, the ADA Proclamation was read, good turnout for the event.
- Still investigating the fire at 2 E. Main St. The owner of the business has found temporary space at another location on E. Main St.
- Received a thank you note from Donna Turner for recognizing the 26<sup>th</sup> Anniversary of the ADA.

Mayor Ashton read the following resolution into record:

### **Resolution #108-16**

#### **Main Street Revitalization and Redevelopment Consulting Services – Add'l Funding**

On motion of Trustee Gary Hadden, seconded by Trustee Carol Commisso the following resolution was ADOPTED 5 AYES 0 NAYS

**Whereas**, at the July 18, 2016 meeting, the Village of Victor Board of Trustees approved \$1,000 to be allocated for Consulting Services: Main Street Assessment-Review and Update based on a proposal from Dadras Architects to provide consulting services for the Main Street Master Plan update; and,

**Whereas**, the total cost of the proposal was \$3,880 of which the Local Development Corp has agreed to contribute \$1,900 to the cost of said services; now, be it

**Resolved**, that the Village Board of Trustees approves an additional \$980 to be used for Consulting Services: Main Street Assessment – Review and Update; and

**Further Resolved,** that the additional funds be taken from the Contingency or by further determination from the Village Treasurer.

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**Attorney Report**

None

**Adjournment**

Meeting adjourned on motion at 8:55pm.

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Pamela Hogenes, Village Clerk