

**Town of Victor Department of Parks and Recreation
Citizens' Advisory Committee Meeting Minutes
August 3, 2016**

Present: Gregg Richards, Brian Emelson, Lisa Roberts, Gary Hadden, Mike Stockman, Bonnie Rhodes, and Larry Fisher.

Absent / Excused: Cyndy Rochford, Christine Palmiere and Dave Tantillo

Gregg Richards called the meeting to order at 7:10 pm.

Recognition of Guests / Privilege of the Floor: Jim Andre, former CAC member, teacher and lacrosse and football coach and Mark Robbins, Resident and President, Rochester Bicycling Club.

Jim is interested in the Town making improvements to the box rink at Dryer Road Park including looking at the playing surface (tile) which can be slippery when wet and may be better served by having artificial turf. A project team of Jim, Mike Stockman, Dave Tantillo and representatives from Victor Soccer and Victor Hockey needs to be established by the CAC.

Action Item: Mike will send out a meeting notice to get the project started, so that it can be bid in the winter or (2016-2017) with an early spring construction period.

Mark is interested in serving on the Committee when a vacancy becomes available and is also interested in the Town having an "Active Transportation Plan" to promote bicycle and pedestrian infrastructure and use.

June Meeting Minutes: Motion by Lisa to approve June meeting minutes, 2nd by Larry. Minutes approved.

Director's Report:

- Gregg requested that Brian outline the Security Camera proposal to the Committee, which Brian did per his report. No additional discussion.
- Gary is concerned about the lack of lighting at Lehigh Crossing Road and County Rd. 42 / Wangum Road.

Action Item: Brian will speak with the Town Highway Superintendent, Town Engineer and Director of Development to see what the process is for obtaining a cobra head lamp to be mounted on a utility pole at the intersection.

Parks & Recreation Fee / Master Plan Update:

- Brian and Cyndy are scheduling a meeting with a couple of local firms in August to discuss the master plan and community needs assessment (survey).
- There will be a discussion of amending the existing Recreation Fee (Fee in Lieu of Parkland) with the Town Board. Dave is working on this item.

Review CAC Event Visibility Opportunities:

- Mike offered CAC members the opportunity to assist with staffing community events including Trunk of Treat, Egg Hunt, Bike Rodeo, Fishing Derby and Christmas in the Village.

Action Item: CAC members should get back to Gregg by August 10th with their availability for attending and supporting upcoming Department events including the Dryer In Movie and Campout and Hang Around Victor Days.

Review New Student Representative Interest:

- The CAC discussed amending the By-Laws to open student participation to residents 14 – 21 years old.
- The CAC discussed amending the By-Laws to change the student member to a liaison and filling the existing student position with another non-student, resident of Victor.

Action Item: Lisa will re-write the position description and responsibilities.

Sewer Line under the Auburn Trail Update:

- Brian shared an email communication that he received from Supervisor Marren, Town Engineer Steve Metzger and Chauncy Young of Victor Hiking Trails related to the proposed alignment of the “new” force main in the School Street to Maple Avenue section. Brian and the CAC would prefer if the project would follow the alignment of the railroad and trail so that the necessary easements could be acquired and the long-term maintenance could be addressed through one corridor.

Break of Day and East Victor Roads Pavement Markings:

- Gregg and Brian met with Highway Superintendent Mark Years on August 3rd to discuss what could be done about the above matter to make it safer for bicycle and pedestrian traffic.
- Brian suggested re-painting the crosswalks, adding a stop bar to the intersection and looking into optical speed bars to promote decreased vehicle speeds since the speed limit cannot be lowered.

Action Item: Mark will follow up with John Turner, Director of DPW, Village and Wade Dailey, Town Engineer.

Updates on Gullace Project:

- Gary indicated that the developer intended to tie in to the Village Sewer system so there would be construction disturbance to Harlan Fisher Park.
- A group of residents met with Gary to discuss some of the improvements needed at Harlan Fisher Park including a picnic shelter, more swings on the playground and a drinking fountain.

Motion to adjourn the meeting was made by Larry and 2nd by Gregg.

Meeting was adjourned at 9:06 pm.