

**A regular meeting of the Village of Victor Board of Trustees was held on Monday, August 15, 2016, at the Village Hall, 60 East Main Street.**

**MEMBERS PRESENT:** Mayor Jason Ashton  
Deputy Mayor Michael Crowley  
Trustee Larry Rhodes  
Trustee Gary Hadden  
Trustee Carol Commisso  
Village Attorney Reid Holter  
Village Clerk Pamela Hogenes

**MEMBERS ABSENT:** Director of Public Works John Turner

**OTHERS PRESENT:** JP Schepp, Chatfield Engineers, Chief Sean McAdoo, VFD and Sue Stehling

Meeting was called to order by Mayor Ashton at 7:00pm.

Salute to the flag.

**Privilege of the Floor**

**JP Schepp, Chatfield Engineers,** distributed the bid results for the 290 W. Main St. demolition project. Bronze Contracting was the lowest, qualified bidder.

**Resolution #109-16**

**290 W. Main St. Demolition – Bid Award – Bronze Contracting**

On motion of Trustee Carol Commisso, seconded by Trustee Michael Crowley the following resolution as ADOPTED 5 AYES 0 NAYS

**Whereas,** five (5) sealed bids were opened on August 15, 2016 for the Demolition of 290 W. Main St.; and

**Whereas,** Bronze Contracting, LLC was the lowest, qualified bidder; now

**Be it hereby resolved,** to award the 290 W. Main St. Demolition bid to Bronze Contracting, LLC who did meet all specifications, in the amount not to exceed \$15,800 as presented.

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Mr. Schepp updated the board on the Maple Ave. reconstructions project. Through several conversations and correspondence, the contractors have accepted full responsibility for the delay in the project and have proposed a new timeline for the project pushing the completion date out to November.

Mr. Schepp explained the timeline, noting the start date and end date for the project are in dispute. The board discussed at length what end date to hold the contractors to. The agreement stated a penalty to the developer is \$1000 per day if the agreed upon end date is not met.

After much discussion, the board along with the Village Attorney agreed to let the contractors proceed in good faith, do a good job and show their commitment to complete the project on time. As the substantial completion date draws near, the Village Engineer will then inform the board if the contractors will or will not meet the deadline for final completion.

**Sean McAdoo, Chief, VFD,** stated he has found a college student for the bunk-in program. He will provide 12 hours per week to the Fire Dept. in exchange for his room and board at the Fire Hall during the school year.

Chief McAdoo stated the agreement with Fishers Fire District to loan of their engine is all set. The new Quint is here and should be in service on Aug. 27. The old Quint is scheduled to be sold and picked up on Aug. 27.

### **Resolution #110-16**

#### **Victor Fire Dept. - Sale of 1995 Quint**

On motion by Trustee Gary Hadden, seconded by Trustee Michael Crowley, the following resolution was ADOPTED 5 AYES 0 NAYS

**Whereas,** the Fire Department has received a written offer for the sale of the 1995 Quint, for a total of \$110,000, with the conditions that the pump and ladder are certified; and

**Whereas,** to date, this is the only written offer which has been received; and,

**Whereas,** the service provider estimates the cost to complete the certification at \$4,200; therefore,

**RESOLVED,** that the offer be accepted;

**RESOLVED,** the work to complete the certification be taken from the sale price; and,

**RESOLVED,** the commission of 7% be paid to Brindlee Mountain at the next abstract after the payment is received.

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Chief McAdoo outlined his 2017-2018 proposed budget highlighting the following:

- Added \$15,000 for clerical staff (this would be a 20/hr week position and will be a non-firefighter)
- Add \$5,000 to the Apparatus Reserve
- Add \$3,500 to training
- Add \$3,050 to building maintenance
- Overall impact to the Village budget would be \$5,609
- Resulting in a 4.3% (3.1% increase to the Village) growth with the Village portion increasing from \$.91 to \$.9275.

Mr. Rhodes suggested increasing our insurance coverage based on the recent truck fire. Mr. Hadden, Mr. Crowley will meet with Rob Anderson by the end of August to discuss options.

Chief McAdoo also provided a proposed plan to reimburse the depleted equipment reserve.

The Board gave Chief McAdoo approval to present the proposed budget to the Town Board as a draft, not as the final.

### **Open Discussion**

**Sue Stehling**, stated the Friends of the Rail Road as still working with Finger Lakes Railway for the Santa Train Rides in November.

### **Clerk Report**

#### **Resolution #111-16**

#### **Acceptance of Minutes**

On motion of Trustee Gary Hadden, seconded by Trustee Larry Rhodes, the following resolution was APPROVED 5 AYES 0 NAYS

**Resolved** to accept the meeting minutes from August 1, 2016

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#### **Resolution #112-16**

#### **Payment of Bills**

**Whereas**, the Village Board of Trustees has audited and approved invoices for payment, that appear on Abstract #5 using vouchers #381-448; and,

**NOW**, therefore on a motion made by Trustee Carol Commisso, seconded by Trustee Larry Rhodes, the following resolution was ADOPTED 5 AYES 0 NAYS

**Resolved** to authorize the Treasurer to pay invoices from Abstract #5 in the following amounts:

General	\$ 32,192.90
Water	\$ 16,485.16
Sewer	\$ 4,753.73
HL – Latchmere Dr. Reconstruction	\$ 3,903.09
HR – Maple Ave. Reconstruction	\$ 623.20
<b>TOTAL</b>	<b>\$ 57,958.08</b>

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*Note: Voucher # 447 for \$2,500 pulled from the abstract prior to vote.*

### **Trustees Reports**

**Michael Crowley** – Mr. Crowley, Ms. Commisso and Mayor Ashton attended a code review meeting with Labella to go over their draft recommendations. Labella will be submitting their final recommendations by the end of the month. Mr. Crowley and Ms. Commisso also attended an Economic Development meeting. Another meeting at the end of Sept. is scheduled.

Mr. Crowley also met with Chief McAdoo to discuss the FD budget in preparation for tonight’s meeting.

**Larry Rhodes** – Mr. Rhodes stated the Tree Board will be coming to the Sept. 19 meeting to submit their annual report to the Board.

**Carol Commisso** – Ms. Commisso stated the Urban Renewal Agency had a walking tour of their District. Ms. Commisso met with Wes Pettee from Labella regarding the URA going forward. Mr. Pettee felt the URA was a good tool for land acquisitions. The URA should not be making planning/zoning decisions. The URA will discuss not meeting monthly, but on an as needed basis.

Ms. Commisso noted the URA may not have the funds to pay out the Façade Improvement Program reimbursements and are thinking of fund raising projects.

Ms. Commisso was invited to the Library for a meeting regarding their space issues. The meeting is at 8:30am on Sept. 12 and cannot attend, but the Mayor will if he’s available.

**Gary Hadden** – Mr. Hadden attended the Parks & Rec Advisory Committee meeting and presented them with the suggestions from Mr. and Mrs. Nellis regarding Harlan Fisher

Park. Mr. Hadden and Mr. Emelson feel the Victor Municipal Park agreement should be reviewed and incorporate the other Village parks.

### **Mayor Report**

#### **Resolution #113-16**

#### **New Village Logo**

On a motion made by Trustee Gary Hadden, seconded by Trustee Carol Commisso the following resolution was ADOPTED 5 AYES 0 NAYS

**Resolved,** that the Board of Trustees of the Village of Victor adopt a new Village Logo as presented.

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Mayor Ashton reported the following:

- Code Review items: Special Use permits moved from Zoning Board to Planning Board; straighten out overlay districts; abolish APRB; look at Formula Fast Food code; signage; reduce number of URA meetings; URA Plan update 2022. Labella will attend a future board meeting and help us cost out Phase II of the Code Review.
- National Night Out was a huge success with about 280 in attendance.

### **Attorney Report**

None

### **Adjournment**

Meeting adjourned on motion at 9:00pm.

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Pamela Hogenes, Village Clerk