

A regular meeting of the Village of Victor Board of Trustees was held on Monday, November 7, 2016, at the Village Hall, 60 East Main Street.

MEMBERS PRESENT: Mayor Jason Ashton
Deputy Mayor Michael Crowley
Trustee Larry Rhodes
Trustee Gary Hadden
Trustee Carol Commisso
Director of Public Works John Turner
Village Clerk Pamela Hogenes

MEMBERS ABSENT: Village Attorney Reid Holter

OTHERS PRESENT: Greg Welch, Mitch Donovan, Meg CHaides, Chief Sean McAdoo, VFD, Wes Pettee and Ed Flynn, Labella Assoc. and Doug Scarson

Meeting was called to order by Mayor Ashton at 7:00pm.

Salute to the flag.

Privilege of the Floor

Ed Flynn, Labella Assoc. provided background on why the Village hired Labella to do an audit of our Village Code, in particular the Chapters regarding zoning, Planning Board duties, Urban Renewal Agency within the business district. Mr. Flynn explained he and Wes Pettee met with selected stake holders to discuss what they saw as problem areas of the code and introduced Wes Pettee to briefly go over the results and recommendations from the audit.

Wes Pettee, Labella Assoc. distributed a summary of key findings and recommendations including but not limited to: definitions, special use permits, parking, signs, regulated uses and site plan review.

Mr. Crowley asked what the board's next step would be. Mr. Pettee suggested the Village look for grant funding to implement the code changes.

The Board will hold a workshop on November 14th to discuss Labella's findings.

Doug Scarson, Village Code Enforcement Officer, distributed his monthly report. Mr. Scarson stated he has started a process for "Zombie" properties. Currently, there are approximately 10 homes in the Village. Mr. Scarson has started a "door hanger" program to identify properties that do not have a visible address. Also, he has ha stickers made up for inspections that are conducted when no one was present.

Mr. Hadden asked Mr. Scarson to take an inventory of homes in the R1 and R2 district with an excess of recreational vehicles in the yards. Doug will have a report to the board by month end.

Sean McAdoo, Chief, Victor Fire Dept. distributed his October report. Chief McAdoo passed out the job description for the Administrative Support for the Fire Dept. Chief McAdoo he has filled out the new hire form for Ontario County Human Resources for the Administrative Support position with the Fire Dept. The bunk-in position has been filled. Will Driscoll is an EMT and is working out well for the Dept.

Open Discussion

Greg Welch, 173 Maple Ave., came before the board to report issues with the Maple Ave. reconstruction project. Mr. Welch stated the street is extremely dusty, the cars are going too fast and limbs are being cut by the contractor and not being picked up.

Mr. Turner's dept. will start watering again, the Sheriff's Dept. will be notified and the DPW will pick up the limbs.

Mayor Ashton will check back with Mr. Welch at the end of the week.

Clerk Report

Resolution #133-16

Acceptance of Minutes

On motion of Trustee Carol Comisso, seconded by Trustee Gary Hadden, the following resolution was APPROVED 4 AYES 0 NAYS 1 ABSTAIN Jason Ashton

Resolved to accept the meeting minutes from October 17, 2016

Resolution #134-16

Payment of Bills

Whereas, the Village Board of Trustees has audited and approved invoices for payment, that appear on Abstract #10 using vouchers #771-872; and,

NOW, therefore on a motion made by Trustee Larry Rhodes, seconded by Trustee Michael Crowley, the following resolution was ADOPTED 5 AYES 0 NAYS

Resolved to authorize the Treasurer to pay invoices from Abstract #10 in the following amounts:

General	\$	55,364.25
Water	\$	367.55

Sewer	\$ 6,803.63
HR – Maple Ave. Reconstruction	\$ 234,512.67
TOTAL	\$ 297,048.08

Resolution #135-16

Annual Election

On motion by Trustee Gary Hadden, seconded by Trustee Carol Commisso, the following resolution was ADOPTED 5 AYES 0 NAYS

Resolved, that the next annual election of the Village of Victor will be held on Tuesday, March 21, 2017, and that the offices to be voted on are:

<u>OFFICE</u>	<u>TERM</u>
Mayor	2 Years
Trustee	2 Years
Trustee	2 Years

Resolution #136-16

Amend Chapter 5, Annexations

On motion of Trustee Michael Crowley, seconded by Trustee Carol Commisso the following resolution was ADOPTED 5 AYES 0 NAYS

Whereas, In accordance with New York State General Municipal Law §714, the Village of Victor hereby annexes the territory as described below in the original petition and in the Village Resolution #61-16 of 5/02/16; now be it

Resolved, that the Village Board of Trustees amends Chapter 5, Annexations, of the Village Code, to address the annexation of a portion of Tax Map #16.00-01-46 and Tax Map #16.18-03-1.2, with Local Law #2-16:

Amending existing Chapter 5, Annexations as follows:

Add: Article III
Gullace Property Annexation

§5-7. Lands Annexed.

A. The Village of Victor shall contain on and after the effective date of this section, in addition to the land theretofore contained within its boundaries, the following described territory:

Parcel A

Part of tax map No. 16.00-01-46

All that tract or parcel of land containing 2.208 acres more or less, situate in the Phelps and Gorham Purchase, township 11, Range 4, Town Lot 17, Town of Victor, County of Ontario, State of New York, and described as follows:

Commencing at the intersection of the northerly boundary line of lot 1 of the Longyear Subdivision, as filed in the Ontario County Clerk's Office at Map number 1014 with the right-of-way of Church Street (66' Right-of-Way);

- A. thence North 30°24'12" East, a distance of 250.58 feet to a point;**
- B. thence South 89°34'32" West, a distance of 38.43 feet to a point;**
- A. thence North 30°24'12" East, a distance of 67.56 feet to the Point of Beginning;**
 - 1. thence North 30°24'14" East, a distance of 165.33 feet to a point;**
 - 2. thence South 59°37'06" East, a distance of 228.74 feet to a point;**
 - 3. thence North 89°51'24" East, a distance of 281.22 feet to a point;**
 - 4. thence South 73°02'27" East, a distance of 188.80 feet to a point;**
 - 5. thence North 15°49'28" East, a distance of 157.13 feet to a point;**
 - 6. thence South 74°10'06" East, a distance of 172.46 feet to a point;**
 - 7. thence South 00°25'28" East, a distance of 127.62 feet to a point;**
 - 8. thence South 89°34'32" West, a distance of 787.69 feet to a point;**
 - 9. thence North 70°59'28" West, a distance of 174.37 feet to the Point of Beginning.**

Parcel B

Part of tax map No. 16.18-03-1.2

- A. thence North 30°24'12" East, a distance of 250.58 feet to the Point of Beginning;**

- 1. thence South 89°34' 32" West, a distance of 38.43 feet to a point;*
- 2. thence North 30°24' 12" East, a distance of 67.56 feet to a point;*
- 3. thence South 70°59' 28" East, a distance of 174.37 feet to a point;*
- 4. thence South 89°34' 32" West, a distance of 160.63 feet to the Point of Beginning.*

B. Said territory is intending to be developed by Lynaugh Road Properties, LLC

§5-8. Statutory authority.

The territory described in §5-4 of this chapter is hereby annexed to the Village of Victor pursuant to the provisions of § 714 of the General Municipal Law.

§5-9. Effective date of annexation.

The annexation of the above territory described §5-7 of this chapter shall become effective on May 2, 2016.

Resolution #137-16

Relevy Unpaid Village Taxes

On motion made by Trustee Carol Commisso, seconded by Trustee Michael Crowley, the following resolution was ADOPTED 5 AYES 0 NAYS

Resolved, that in accordance with section 1436 of the Real Property Tax Laws of the State of New York, and in accordance with Local Law 6-1977, of the County of Ontario, the Village of Victor Board of Trustees hereby request that the Treasurer of the County of Ontario collect all unpaid property taxes for the Village of Victor for the year 2016-2017; and,

Be it further resolved, that the Village Clerk be and is hereby authorized and directed to transmit to the Treasurer for the County of Ontario the account of unpaid Victor Village property taxes and certification statement together with a certified copy of this resolution.

Director of Public Works Report

Mr. Turner reported the following:

- Maple Ave. will be paved on Thurs. from the Insulator to St. Patrick's.

- Referred to an article in the Daily Messenger that has several misstatements.
- 290 W. Main St. is scheduled for demolition on November 21.

Resolution #138-16

Release of Funds – Maple Ave Reconstruction – Fineline Pipeline

On motion of Trustee Larry Rhodes, seconded by Trustee Michael Crowley the following resolution was ADOPTED 5 AYES 0 NAYS

Whereas, the Village of Victor was notified on November 3, 2016 by Chatfield Engineers recommending payment of \$230,230.98 to Fineline Pipeline Inc. for Pay Application #2 of the Maple Avenue Reconstruction project; now,

Therefore, be it resolved, that the Village Board of Trustees approves the payment to Fineline Pipeline, Inc. in the amount of \$230,230.98.

Resolution #139-16

Purchase 2017 John Deere Utility Tractor w/Snow Plow

On a motion of Trustee Michael Crowley, seconded by Trustee Gary Hadden the following resolution was ADOPTED 5 AYES 0 NAYS

Resolved to authorize the Treasurer to transfer an amount not to exceed \$40,000 from Equipment Reserve to the Central Garage Account to purchase a 2017 John Deere Utility Tractor w/Snow Plow.

This resolution is subject to a Permissive Referendum.

Trustees Reports

Gary Hadden –

- Parks & Rec have decided not to raise the fee for new builds.
- Brian Emelson from Parks & Rec met with Gene Pratt from the Tree board to discuss the ash borer issue in Victor Municipal Park. Most trees will be removed and the rest will be treated. The DPW will be asked to help in some way.

Carol Commisso –

- URA will meet on Nov. 9 and probably not until next April.
- Attended a meeting at the Library.

Larry Rhodes –

- Attended the Town Board meeting. Supervisor Marren misspoke regarding the taxing of the two Fire Districts. Mr. Marren retracted his statement the next day.

Michael Crowley –

- Attended Economic Development Council meeting w/Ms. Comisso

Mayor Report

Mayor Ashton distributed a proposed policy for call outs for part time employees to be added to the employee handbook. The Board will make some minor changes and it will be presented at the Nov. 21 meeting. Mayor Ashton is working with the Town on an agreement for coverage when Mr. Scarson is not available for inspections.

Mayor Ashton distributed a pie chart with a list of items he would like to propose during the budget workshops. One of them being to hire a part time Sheriff's patrol. The Board doesn't feel the need to the patrol, but it will be discussed further at budget time.

Mayor Ashton has started his Mayor On the Road campaigning. November 17th the Mayor, Kathy Rayburn and Mitch Donovan are hosting a meeting with the Village Merchants to discuss the results of the survey they conducted, the code review audit and have the merchants share their concerns.

Mayor Ashton will be attending a Local Government Innovation seminar in Albany on Nov. 18.

Attorney Report

None

Adjournment

Meeting adjourned on motion at 9:30pm.

Pamela Hogenes, Village Clerk