

Members present: Glenn Cooke, Bill Travis, Lisa Roberts, Jeff Martin, Neil Stein, Susan Stehling, Mary Lyng Board Secretary

Others: David Condon, Town of Victor Liaison

President Glenn Cooke called the meeting to order at 7:00 p.m.

INTRODUCTION OF DAVID CONDON, NEW LIAISON FROM THE TOWN OF VICTOR

Glenn Cooke introduced David Condon, the new liaison from the Victor Town Board. Dave grew up in Victor and taught in the Victor Schools for over 30 years. Dave is very familiar with Boughton Park.

RESOLUTION No. 18/2-1
APPROVAL OF MINUTES

On motion of Jeff Martin, seconded by Neil Stein

RESOLVED that the minutes from January 4, 2018 BE APPROVED

Adopted Ayes 6 Nays 0

RESOLUTION No. 18/2-2
TREASURER'S REPORT

Ann Borgstrom, Treasurer, is necessarily absent.

Glenn Cooke, distributed the December 31, 2017 Balance Sheet

The vouchers to be paid were submitted.

On motion of Bill Travis, seconded by Susan Stehling

RESOLVED that the December 31, 2017 Balance Sheet and the vouchers to be paid BE APPROVED

Adopted Ayes 6 Nays 0

RESOLUTION No. 18/2-3
MOVE PRIOR YEAR ENDING BALANCE TO RESERVE FUND

The reason for the large balance to be transferred is due to the fact that the Park did not purchase equipment to mow the dams and instead rented a machine at the cost of \$1,900.00 per trip. The proper machinery to mow the dams would cost in excess of \$25,000.00.

Due to bidding out the insurance costs every two years, the Park was able to save about 40% of what was budgeted.

There were no dam repairs done this year, due to the Engineering Assessment currently underway.

On motion of Bill Travis, seconded by Susan Stehling

RESOLVED that the balance in the amount of \$20,774.39 be transferred to the Asset and Capital Expense Reserve Account BE APPROVED

Adopted Ayes 6 Nays 0

EQUIPMENT NEEDS

Glenn Cooke is working on a contract with Mr. Knickerbocker to mow the dams in the park. Hiring the mowing out will be more cost effective than the purchase and maintenance of new equipment. The estimated cost to outsource the mowing of the dams is \$2,500.00 per year.

There has been no progress, to date, regarding the purchase of a canvas cab that was approved last meeting, for the tractor to keep the wind off when plowing. Jeff Martin will get the information to Bill Travis regarding the canvas cab.

STATUS OF ASSIGNMENT #1 AND #2 REPORTS FROM GOMEZ AND SULLIVAN

Jeff Martin put together a time line, as follows:

Next Steps – 2018

- Complete EA (Engineering Assessment)
 - Dambreak analysis, Inundation mapping, Hazard Assessment (est. prelim. info. March – April)
 - Data collection & Stability Review (est. prelim. info Feb – June)
 - EAP Update (est. prelim. info April – May)
 - Site Inspection (est. July, need dry conditions)
 - EA Report (est. prelim. report August – September)
- Submit EA to NYS*(est. October – November)
- Boughton Board to prepare draft long term major expense and capital plan. (15 year plan, est. December – January)

A meeting will likely occur near the end of the year.

*Jeff Martin asked Gomez and Sullivan to report to the Boughton Park Board before they submit information to New York State.

SUBMISSION OF ANNUAL DEC DAM CERTIFICATIONS

Glenn Cooke submitted the Annual DEC Dam Certifications to New York State DEC on January 11, 2018.

NEW YORK STATE FAMILY LEAVE REQUIREMENTS

New York State has a new policy for Paid Family Leave. Glenn will check with the payroll company to make certain that the Park is in compliance.

EAGLE SCOUT PROJECTS

Shawn Habecker may have a Scout interested in converting the shed to a small pavilion as his Eagle Scout Project.

ADJOURNMENT

On motion of Bill Travis, seconded by Jeff Martin
The meeting was adjourned at 7:40 p.m.

Submitted by Mary Lyng, Board Secretary

The next meeting will be Thursday, March 1st at 7:00 p.m. at the Victor Town Hall Veteran's Memorial Meeting Room on the 2nd floor.