

**A regular meeting of the Village of Victor Board of Trustees was held on Monday, February 19, 2018 at the Village Hall, 60 East Main Street.**

**MEMBERS PRESENT:** Mayor Gary Hadden  
Trustee Larry Rhodes  
Trustee Carol Commisso  
Trustee Robert Kelly  
Attorney Reid Holter  
Director of Public Works John Turner  
Village Clerk Pamela Hogenes

**MEMBERS ABSENT:** Deputy Mayor Michael Crowley

**OTHERS PRESENT:** Doug Scarson, Code Enforcement Officer, Chief Sean McAdoo, VFD

Meeting was called to order by Mayor Hadden at 7:00pm.

Salute to the flag.

**Privilege of the Floor**

**Doug Scarson, Code Enforcement Officer**, distributed his permits, inspections and violations reports to the board.

Mr. Scarson presented a resolution for board approval naming the three (3) electrical inspection companies that the Village would use for inspections. The board will take action at the March 5 meeting and going forward will be added to the organizational meeting.

Mr. Scarson also stated he is working on revising the permit and application fee schedule.

**Sean McAdoo, Chief, VFD**, provided an overview of the interviews for the Part Time Administrative Support position for the Fire Dept. After the February 7 interviews and follow up, he presented the following resolution.

**Resolution #20-18**

**Part Time Administrative Support for the Victor Fire Department – Lisa Hauf**

On motion by Trustee Carol Commisso, seconded by Trustee Robert Kelly the following resolution was ADOPTED 4 AYES 0 NAYS

**Whereas**, the Village of Victor created the Part Time Administrative Support position for the Victor Fire Department by Resolution # 03-09 on January 9, 2018, due to their demonstrated need for administrative support; and,

**Whereas** on or about January 13, 2018, the Victor Fire Department advertised for a Part Time Administrative Assistant; and,

**Whereas**, on February 7, 2018, interviews of four applicants were conducted by Chief Sean McAdoo, Deputy Chief Mark Eifert and Deputy Mayor Michael Crowley; and,

**Whereas**, the Village Board wishes to appoint Lisa Hauf to the position of Part Time Administrative Support for the Victor Fire Department, effective March 5, 2018; now be it,

**Resolved**, that Lisa Hauf be appointed to the Part Time Administrative Support position with the Victor Fire Department at the rate of \$14.50 per hour; and be it

**Further Resolved**, that a copy of this resolution be forwarded to Ms. Hauf, Chief Sean McAdoo, and the Ontario County Department of Human Resources.

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Ms. Hogenes presented the following:

**Resolution #21-18**

**Fire Department Appointment – Taylor Wolf**

On motion of Trustee Larry Rhodes, seconded by Trustee Carol Commisso, the following resolution was ADOPTED 4 AYES 0 NAYS

**Resolved**, that the Village of Victor Board of Trustees appoint Taylor Wolf to the Victor Fire Department, Hose Company, Firefighter #229, upon a driver's license approval and the passing of a physical examination from Healthworks.

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**Resolution #22-18**

**Fire Department Appointment – Sarah Kenton**

On motion of Trustee Robert Kelly, seconded by Trustee Larry Rhodes, the following resolution was ADOPTED 4 AYES 0 NAYS

**Resolved**, that the Village of Victor Board of Trustees appoint Sarah Kenton to the Victor Fire Department, Hose Company, Firefighter #230, upon a driver's license approval and the passing of a physical examination from Healthworks.

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**Clerk Report**

**Resolution #23-18**

**Acceptance of Minutes**

On motion of Trustee Carol Commisso, seconded by Trustee Robert Kelly, the following resolution was APPROVED 3 AYES 0 NAYS 1 ABSTAIN Gary Hadden

**Resolved** to accept the meeting minutes from February 5, 2018

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**Resolution #24-18**

**Payment of Bills**

**Whereas**, the Village Board of Trustees has audited and approved invoices for payment, that appear on Abstract #18 using vouchers #1392-1484; and,

**NOW**, therefore on a motion made by Trustee Larry Rhodes, seconded by Trustee Robert Kelly, the following resolution was ADOPTED 4 AYES 0 NAYS

**Resolved** to authorize the Treasurer to pay invoices from Abstract #18 in the following amounts:

General	\$ 46,033.30
Water	\$ 14,272.29
Sewer	\$ 3,410.10
HL – Latchmere Reconstruction	\$ 372.13
HW – WWTP Upgrades	\$ <u>3,124.80</u>
<b>TOTAL</b>	\$ 67,212.62

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**Resolution #25-18**

**Schedule Public Hearing – Adopt Local Law to override the tax levy limit for 2018 – 2019**

On motion of Trustee Robert Kelly, seconded by Trustee Carol Commisso the following resolution was ADOPTED 4 AYES 0 NAYS

**Whereas**, the Village Board of the Village of Victor, after due deliberation, finds it in the best interests of the Village to schedule a public hearing to solicit public comment upon a proposed Local Law entitled "A local law to override the tax levy limit established in General Municipal Law §3-c"; and

**Now therefore, be it resolved**, that the Board of Trustees hold a public hearing on said proposed Local Law at the Village Hall, 60 East Main Street, Victor, New York, at 7:00p.m. on March 5, 2018.

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**Director of Public Works Report**

Mr. Turner stated the bids for the WWTP Primary Clarifier #2 came in over the Village Engineers' estimate. There is enough money in the Sewer Reserve to make up the difference.

## **Resolution #26-18**

### **Transfer of Funds – WWTP Primary Clarifier #2 project**

On a motion made by Trustee Larry Rhodes, seconded by Trustee Carol Commisso, the following resolution was ADOPTED 4 AYES 0 NAYS

**Resolved**, that the Village Board of Trustees authorizes the Treasurer to transfer funds in the amount not to exceed \$125,000 from the Sewer Reserve Account to Project Account HW – WWTP Upgrades.

*This resolution is subject to a permissive referendum.*

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## **Resolution #27-18**

### **WWTP Primary Clarifier #2 – Bid Award – Wind-Sun Construction, Inc.**

On motion of Trustee Carol Commisso, seconded by Trustee Robert Kelly the following resolution as ADOPTED 4 AYES 0 NAYS

**Whereas**, seven (7) sealed bids were opened on February 15, 2018 for the WWTP Primary Clarifier #2 project; and

**Whereas**, Wind-Sun Construction, Inc. was the lowest, qualified bidder; now

**Be it hereby resolved**, to award the WWTP Primary Clarifier #2 project bid to Wind-Sun Construction, Inc. who did meet all specifications, in the amount not to exceed \$588,384.00 as presented.

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Mr. Turner reported the following:

- The Mobile Graphics building that was destroyed by fire was demolished today
- Meter pits on High Street have been moved to make way for the connectivity project
- The fire protection systems will be installed at the DPW tomorrow
- Light poles on Main St. will be retrofitted with concrete bases, lamps will be replaced with LED lamps and the aluminum light poles will be replaced with fiberglass ones.
- DPW improvements will be done with the excess funds from the Mead Park Irrigation fund including camera system, plywood installed in the pole barn, painting and lights in the back shop.
- Received the funds from Assemblyman Kolb's office for the hydrant markers

## **Trustees Reports**

**Michael Crowley** – None

**Larry Rhodes** – Tree Board is working on the Arbor Day event April 21, tree planting at Harlan Fisher Park and Church St.

**Carol Commisso**

- URA, Chamber and LDC met to brainstorm project ideas. It was decided to wait until the Revitalization Plan is completed.
- Victor Business Connection is having a “Taste of Victor” week March 12 – 16 starting with a Chili contest and ending with a pizza day.
- Façade Improvement Program is being re-vamped to extend the geographic area.

**Robert Kelly** – None

**Mayor Report**

- Talked to Mary Duprey, Victor Garden Club regarding expanding the flower pots from Lucca’s Pizza towards Hoffends.
- RT 96 Steering Committee meeting on March 7 to present the draft proposal
- Code Review Workshop at 5:30 on March 5
- Presented the following resolution:

**Resolution #28-18**

**Memorandum of Understanding between the Town of Victor and Village of Victor– Community Connectivity Project**

On motion by Trustee Larry Rhodes, seconded by Trustee Carol Commisso the following resolution was ADOPTED 4 AYES 0 NAYS

**WHEREAS**, on February 7, 2018 the Village of Victor received a Memorandum of Understanding (MOU) from the Town of Victor for the Community Connectivity Project; and

**WHEREAS**, the MOU was reviewed by Reid Holter, Village Attorney, John Turner, Director of Public Works and Gary Hadden, Mayor;

**NOW BE IT RESOLVED**, that the Village Board of Trustees authorize Mayor Gary Hadden to sign the Memorandum of Understanding for the Community Connectivity Project with the Town of Victor as presented; and

**FURTHER RESOLVED**, that a certified copy of this resolution be forwarded to Town Supervisor Jack Marren.

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**Attorney Report**

None

**Adjournment**

Meeting adjourned on motion at 8:30pm.

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Pamela Hogenes, Village Clerk