

**Town of Victor Department of Parks and Recreation
Citizens' Advisory Committee Meeting Minutes
March 7, 2018**

Present: Brian Emelson, Gregg Richards, Larry Fisher, Lisa Roberts, and Mark Robbins

Absent / Excused: Gary Hadden, Dave Tantillo, Kevin Caggiano, Bradford Bowers and Cyndy Rochford

Larry Fisher called the meeting to order at 7:10 pm.

Review & Approval of the January Meeting Minutes:

- Minutes were amended to reflect a change in the use of the term "Quasi-Recreational Programming" to "Non-Traditional Programming."

Director's Report:

- Brian requested if there were any questions about the items detailed in his monthly report.
- Gregg inquired about the proposed Lane Road subdivision. Brian shared the information provided by the Planning Department on the project as well as his comments related to a proposed sidewalk requested to be considered by the applicant. Brian indicated that the matter would be on the March 13th Planning Board agenda and that the meeting was open to the public.
- Brian provided a brief update on the status of the contract with Bayer Landscape Architecture.

Parks and Recreation Master Plan Update:

- Lisa shared information about the survey that the sub-committee has been working on. The sub-committee last met on February 28th and feel that they are in a good place with the survey. The group will meet again on March 16th at 10:00 am to finalize the 1st draft of the survey so that it can be reviewed by Mark Bayer and then the Town Board.

Victor Community Connectivity Project Update:

- Brian indicated that the Bid Opening was scheduled for Friday, March 9th.

Planning Board Project Reviews:

- Proposed Lane Road Subdivision – March 13th
- No other items to track at this time.

The next meeting will be April 11, 2018 *Changed from April 4th

Motion to adjourn the meeting was made by Gregg and 2nd by Lisa. Meeting was adjourned at 8:38 pm

