

An organizational meeting of the Village of Victor Urban Renewal Agency (URA) was held on Wednesday, April 11, 2018 at the Village Hall, 60 East Main Street.

MEMBERS PRESENT:	Chairperson	Jason Shelton
	Vice Chairperson	Michelle Chalupa
	Treasurer	Carol Commisso
	Member	Linda Tice
	Minutes Clerk	Roseanne Turner-Adams

Meeting was called to order by Chairperson Jason Shelton at 7:00 pm.

Salute to the flag

Resolution #03-18URA
Acceptance of Minutes

On a motion by Michelle Chalupa, seconded by Linda Tice, the following resolution was ADOPTED 4 AYES 0 NAYS

Resolved, to accept the minutes dated February 7, 2018.

Resolution #04-18URA
Financials

On a motion by Linda Tice, seconded by Michelle Chalupa, the following resolution was ADOPTED 4 AYES 0 NAYS

Resolved, to approve the financials as follows:

Bank Balances as of 03/31/18

Current Assets:

Cash consisting of:

Checking Acct with Five Star	\$ 3,162.20
Money Market Acct with Five Star	\$ 3,299.05
Certificate of Deposit--Five Star	\$ 0.00
Revolving Loan Acct with Five Star	\$ 5,415.06

Total cash accounts	\$ 11,876.31
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Other Current Assets:

Loans Receivable – Current	\$ 0.00
Total Current Assets	\$ 11,876.31

Other Assets (Land)	\$189,500.00
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Total Current Assets	\$201,376.31
<u>Liabilities and Net Assets</u>	
Current Liabilities	
Accounts Payable	\$ 0.00
Net Assets	
Net Assets 06/01/17	\$198,638.84
Change in Fund Balance	(\$2,737,47)
Net Assets available 03/31/2016	\$201,376.31
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<u>Accounts Payable & Net Assets</u>	\$201,376.31

Resolution #05-18URA

Appointment of Five Star Bank

On a motion by Carol Commisso, seconded by Michelle Chalupa, the following resolution was ADOPTED 4 AYES 0 NAYS

Resolved, to appoint Five Star as the official financial depository of the Urban Renewal Agency.

Resolution #06-18URA

Reverter Clause – Victor Free Library

Whereas, the Village of Victor Urban Renewal Agency transferred property to the Victor Free Library; and,

Whereas, that deed of conveyance contained a reverter clause basically reverting the property back to the Urban Renewal Agency if the property is ever used for a purpose other than that of a public library; and,

Whereas, in order to preserve that right of reverter Section 345 of the Real Property Law requires that the Urban Renewal Agency must file with the Ontario County Clerk a declaration of intention to preserve the right of reverter between the 27th and 30th year after the reverter clause is recorded; and,

Whereas, the Urban Renewal Agency wishes to keep the right of reverter in effect and remind itself of this requirement,

NOW therefore on a motion of Carol Commisso seconded by Linda Tice

BE IT HEREBY RESOLVED

1. That the Village of Victor Urban Renewal Agency reaffirms its intention to preserve the reverter clause as set forth in the deed from the Urban Renewal Agency to the Victor Farmington library in 1995; and,
2. The Urban Renewal Agency again declares their intention to file a declaration of intention to preserve the reverter clause between the years 2022 and 2025; and,
3. That as a reminder to future boards this resolution should be discussed every year at the annual organization meetings of both the Village of Victor and the Urban Renewal Agency.

Motion carried 4 AYES 0 NAYS

Resolution #07-18URA
Chairperson Appointment—Jason Shelton

On motion made by Linda Tice, seconded by Michelle Chalupa, the following resolution was ADOPTED 3 AYES 0 NAYS 1 ABSTAIN (Jason Shelton)

Resolved, that the Victor Urban Renewal Agency appoints Jason Shelton as Chairperson for 1 year beginning April, 2018.

Resolution #08-17URA
Vice Chairperson Appointment— Michelle Chalupa

On motion made by Carol Commisso, seconded by Linda Tice, the following resolution was ADOPTED 3 AYES 0 NAYS 1 ABSTAIN (Michelle Chalupa)

Resolved, that the Victor Urban Renewal Agency appoints Michelle Chalupa as Vice Chairperson for 1 year beginning April, 2018.

Resolution #09-17URA
Treasurer Appointment—Linda Tice

On motion made by Michelle Chalupa, seconded by Carol Commisso, the following resolution was ADOPTED 3 AYES 0 NAYS 1 ABSTAIN (Linda Tice)

Resolved, that the Victor Urban Renewal Agency appoints Linda Tice as Treasurer for 1 year beginning April, 2018.

Resolution #10-18URA
Victor Garden Club Plant Sale

On motion made by Carol Commisso, seconded by Michelle Chalupa, the following resolution was ADOPTED 4 AYES 0 NAYS

Resolved to give permission to the Victor Garden Club to hold a plant sale in the Victor Farmington Library parking lot May 5, 2018, subject to Victor Garden Club signing the hold harmless agreement and submitting proof of liability insurance.

Review URA By-Laws

Mr. Shelton asked the URA members to review the URA By-Laws. The members discussed the most recent version of the By-Laws and agreed that no changes are needed this year.

Village Board Liaison Report-Carol Commisso

Ms. Commisso stated that the façade program letters have been mailed and applications are being accepted. Ms. Commisso explained that the LDC extended the eligible area down Maple Avenue to Finns Tap Room and down School Street to VB Brewery & Pizza D's. Ms. Commisso stated that the extended areas do not affect the URA because they are out of the URA district. Ms. Commisso stated that another change is that funding for signs will be open all year based on available funds. Ms. Commisso stated that the URA will allocate \$7,500 to the façade improvement program again this year.

Ms. Chalupa asked if a business has been granted façade improvement funds in the past if they can apply again. Ms. Commisso stated that if a business has received money within the last 2 years that they wouldn't be considered.

Ms. Commisso stated that another change this year is that the work must be completed 6 months from the application approval date rather than one specific deadline.

Ms. Commisso stated that Dadras Architects were awarded the contract to do the revitalization plan for the Village of Victor. Ms. Commisso stated that they are looking for a time fairly soon to meet with the URA, Planning and Village Board to get input and give their report on how revitalization can be accomplished.

Discussion regarding revitalization plan history

Chairperson Report-Jason Shelton

Mr. Shelton stated that he has been asked to sign the special event application that Mike Stockman from Parks and Rec submitted requesting his event 'Summer in the square' that will be held in the Library parking lot. Mr. Shelton explained that Mr. Stockman brought several events to the Village Board for permission.

Ms. Commisso stated that if events are proposed in the URA district that they should be presented to the URA members for permission. Mr. Shelton agreed and stated that URA has a purpose and the area of responsibility is the URA district.

Ms. Tice and Ms. Chalupa agreed. Ms. Tice asked who prepared the form that you are asked to sign. Mr. Shelton stated that Code Enforcement prepared the form. Ms. Tice asked if the URA members would want a written letter or a form. Mr. Shelton stated that it wasn't that long ago that people would come to a URA meeting and ask permission. Ms. Commisso stated that the procedure should be that events proposed in the URA district should request permission from the URA. Ms. Chalupa stated that as the URA we just have to communicate that this is the way it should be but questions whether we would get push back because we don't meet often enough. Ms. Commisso stated that if it was necessary the URA could have a special meeting to approve an event.

Discussion regarding events in the URA district and procedure

Ms. Commisso stated that she would bring this up at the next Village Board meeting. Ms. Tice asked if the Village Board would be the ones responsible to direct anyone who is requesting an event in the URA district to the URA. Ms. Commisso stated that whoever receives the request should direct them to the URA if in the district.

Mr. Shelton stated that as a follow up after the last meeting he is optimistic about the direction and purpose of the URA. Ms. Commisso stated that the LDC is still interested in partnering with the URA on things and they actually had Ed Flynn from Labella Associates looking for ways to get funding for projects going forward and how the URA can get involved.

Mr. Shelton stated that it would be good to have the person who is taking over for Mitch Donovan, Executive Director of the Chamber of Commerce to attend a URA meeting.

Discussion regarding events around the Village

Adjournment

Meeting was adjourned on motion at 7:43 pm.

Roseanne Turner-Adams, Minutes Clerk