

**Town of Victor Department of Parks and Recreation
Citizens' Advisory Committee Meeting Minutes
June 6, 2018**

Present: Brian Emelson, Gary Hadden, Larry Fisher, Lisa Roberts, Cyndy Rochford and Gregg Richards.

Absent / Excused: Mark Robbins, Dave Tantillo, Kevin Caggiano, and Bradford Bowers

Guests: Liam Richards

Larry Fisher called the meeting to order at 7:07 pm.

Review & Approval of the May Meeting Minutes:

- Motion to approve the minutes by Lisa. 2nd by Gregg. Minutes approved.

Director's Report:

- No comments or questions

Parks and Recreation Master Plan Project Update:

- Lisa and Brian updated the Committee on status of the project including the Project Kick-Off Meeting which is scheduled for June 27th at 7:00 pm at the Recreation Center. Brian will send out a meeting invite.
- Brian reviewed the on-line survey with the Committee that Felicia Skibinski, Sharon Kaisen and he have been working on. The survey should be set for release the week of Jun 11th – 15th.

Planning Board Project Reviews:

- No items to track at this time from a Parks and Recreation perspective.

Select Taglines for our small flier to distribute to Town functions:

- The Committee reviewed several options. Lisa is going to work on a draft of the flier.
- Brian will send a survey link with the IP address once the on-line survey is finished.

Other Business:

- Liam will send a letter of interest to Tina Kolaczyk and Brian related to the student vacancy on the Committee.

The next meeting has tentatively been scheduled for July 12th at 6:30 pm at Victor Municipal Park in conjunction with the Summer Concert-in-the-Park

Motion to adjourn the meeting was made by Gregg and 2nd by Lisa. Meeting was adjourned at 8:30 pm