

**A regular meeting of the Village of Victor Board of Trustees was held on Monday, July 2, 2018 at the Village Hall, 60 East Main Street.**

**MEMBERS PRESENT:**

Mayor	Gary Hadden
Deputy Mayor	Michael Crowley
Trustee	Carol Commisso
Trustee	Robert Kelly
Trustee	Michelle Chalupa
Director of Public Works	John Turner
Attorney	Reid Holter
Village Clerk	Pamela Hogenes

**OTHERS PRESENT:** Sean McAdoo, Meg CHaides, Nancy Peglow

Meeting was called to order by Mayor Hadden at 7:00pm.

Salute to the flag.

**Open Discussion**

**Sean McAdoo, Chief, Victor Fire Department** provided an update to the Board regarding the formation of the Fire District. Chief McAdoo stated he has four commissioners on board and a treasurer. Attorney David Hou is working on the lease agreements for the Fire Hall and the Ladder truck. Chief McAdoo would like the Village Board to vote at the July 16 meeting.

Attorney Holter stated he would need to review the agreements and get it to the Village Board to review prior to the July 16 meeting.

**Clerk Report**

**Resolution #82-18**

**Acceptance of Minutes**

On motion of Trustee Carol Commisso, seconded by Trustee Robert Kelly, the following resolution was APPROVED 5 AYES 0 NAYS

**Resolved** to accept the meeting minutes from June 18, 2018

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**Resolution #83-18**

**Acceptance of Minutes**

On motion of Trustee Michael Crowley, seconded by Trustee Michelle Chalupa, the following resolution was APPROVED 4 AYES 0 NAYS 1 ABSTAIN Carol Commisso

**Resolved** to accept the joint public hearing minutes from June 25, 2018

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**Resolution #84-18**

**Payment of Bills**

**Whereas**, the Village Board of Trustees has audited and approved invoices for payment, that appear on Abstract #3 using vouchers #157-226; and,

**NOW**, therefore on a motion made by Trustee Michael Crowley, seconded by Trustee Carol Commisso, the following resolution was ADOPTED 5 AYES 0 NAYS

**Resolved** to authorize the Treasurer to pay invoices from Abstract #3 in the following amounts:

General	\$ 66,018.80
Water	\$ 9,528.52
Sewer	\$ 22,065.63
HL – Latchmere Reconstruction	\$ 36,521.87
HW – WWTP Clarifier Upgrade	\$ <u>225,130.05</u>
<b>TOTAL</b>	\$ 359,264.87

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**Resolution #85-18**

**2017-18 Fiscal Year End Budget Transfers & Encumbrances**

On motion of Trustee Carol Commisso, seconded by Trustee Robert Kelly, the following resolution was ADOPTED 5 NAYS 0 NAYS

**Resolved** to approve the following 2017-18 Fiscal Year End Budget Transfers & Encumbrances:

Yearend Encumbrances & Reserve Transfer  
For Fiscal Year Ending May 31,2018

**ENCUMBRANCES**

<u>Account</u>	<u>Title</u>	<u>Description</u>	<u>Amount</u>	<u>Total</u>
A3410.21	Fire Dept - Retention	Code 2	\$ 3,902.88	
A3410.25	Fire Department	Equipment	\$ 14,600.00	
A3410.431	Fire Department	Misc Equipment Maintenance	\$ 4,834.16	
A3410.432	Fire Department	Building Maintenance	\$ 554.17	

A3410.48	Fire Department	Dues & Subscriptions	\$ 3,700.00	
A3410.49	Fire Department	Training	\$ 6,473.19	
A8030.4	Urban Renewal	Annual Audit	\$ 3,000.00	
A8030.4	Research	Village Code Update	\$ 8,880.00	
A8160.4	Garbage & Recycling	Brush Tub Grinding	\$ 9,358.00	
A8560.4	Shade Trees	Tree Plantings	\$ 10,547.00	
				\$ 65,849.40

**RESERVE TRANSFERS:**

<u>Account</u>	<u>Title</u>	<u>Reserve</u>	<u>Amount</u>	<u>Total</u>
A	General Fund	Parks Reserve	\$ 3,000.00	
A	General Fund	Equipment Reserve	\$179,574.50	
A	General Fund	Street Reserve	\$ 48,206.00	
A	General Fund	Drainage Reserve	\$ 9,027.51	
A	General Fund	Snow Reserve	\$ 1,148.00	
A	General Fund	Street Reserve	\$ 20,000.00	
A	General Fund	Fire Apparatus Reserve	\$ 47,536.59	
A	General Fund	Fire Equipt Maintenance Reserve	\$ 5,000.00	
A	General Fund	Fire Hall Reserve	\$ 5,960.15	
				\$ 319,452.75
F	Water Fund	Water Reserve	\$ 26,150.92	\$ 26,150.92
G	Sewer Fund	Sewer Reserve	\$253,114.00	
	Sewer Fund	Jt. Sewer Reserve	\$ 24,000.00	
G	Sewer Fund	Equipment Reserve	\$ 15,000.00	\$ 292,114.00

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**Resolution #86-18**

**CHARTER COMMUNICATIONS/SPECTRUM CABLE PROPERTY TAX WAIVER**

On motion of Trustee Michael Crowley, seconded by Trustee Carol Commisso the following resolution was ADOPTED 5 AYES 0 NAYS

**Whereas**, the Village of Victor, hereinafter referred to as "Village", assessed poles, lines, and public right-of-way all located within the limits of the Village and owned by Charter Communications/Spectrum; and,

**Whereas**, it was later determined that pursuant to the provisions of an agreement dated October 17, 1978 between the Village and Cablevision, now Charter Communications, that Charter Communications has made payment to the Village on or about February 22, 2018 in the amount of \$34,538.21, representing the franchise fee due under the terms of the aforesaid agreement; and,

**Whereas**, Section 626 of the Real Property Tax Law in the State of New York provides that payment of a franchise fee shall reduce the real property tax; and,

**Whereas**, Reid Holter, Village Attorney, has advised that the real property tax bill in the amount of \$436.87 should be cancelled and annulled,

**Now therefore, be it resolved as follows:**

1. That the real property tax bill in the amount of \$436.87 dated 6/1/18 and rendered by the Village to Time Warner Cable is hereby annulled and cancelled; and,
2. It is hereby directed that the Village Tax Roll for the year 2018 be corrected accordingly

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### **Director of Public Works Report**

#### **Resolution #87-18**

#### **Wastewater Treatment Plant – Primary Clarifier No. 2 – Wind-Sun Construction, Inc.**

On motion of Trustee Michael Crowley, seconded by Trustee Robert Kelly the following resolution was ADOPTED 5 AYES 0 NAYS

**Whereas**, the Village of Victor was notified on June 26, 2018 by Chatfield Engineers recommending payment of \$225,130.05 to Wind-Sun Construction, Inc., Pay Application No. 1 of the Wastewater Treatment Plant – Primary Clarifier No. 2 project; now,

**Therefore, be it resolved**, that the Village Board of Trustees approves the payment to Wind-Sun Construction, Inc. in the amount of \$225,130.05.

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- Latchmere road reconstruction is continuing
- Helping Town with Oil & Stoning
- Met with BME to come into compliance with MS4

### **Trustees Reports**

**Robert Kelly** – Two issues for June Planning Board meeting. A sign permit and a site plan modification for 2 E. Main St.

***Carol Commisso –***

- Kathy Rayburn and Ed Flynn from Labella, met with 10 stakeholders regarding assets, impediments, future growth, etc. in Victor. Ms. Commisso touched on some of the responses.

***Michael Crowley –*** None

***Michelle Chalupa –*** None

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**Mayor Report**

**Resolution #88-18**

**DEVELOPMENT OF ACCESS MANAGEMENT SERVICES AGREEMENT – LABELLA ASSOCIATES**

On motion of Trustee Carol Commisso, seconded by Trustee Robert Kelly the following resolution was ADOPTED 5 AYES 0 NAYS

**WHEREAS**, on June 15, 2018, a Access Management Services Agreement was received from LaBella Associates;

**Resolved** to authorize Mayor Gary Hadden, to sign an Agreement to develop an Access Management Plan for the Village of Victor with Labella Associates as a cost of \$9,685.00; and,

**Further Resolved** that payment will be submitted in two installments, (\$4,843.00 in budget year 2018 – 2019 and \$4,842.00 in budget year 2019 – 2020) as agreed upon.

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**Resolution #89-18**

**Establish Lead Agency – Adoption and Implementation of Route 96 Corridor Strategic Infrastructure Plan**

On motion of Trustee Robert Kelly, seconded by Trustee Michelle Chalupa the following resolution was ADOPTED 5 AYES 0 NAYS

**Whereas**, on June 7, 2018, Mayor Gary Hadden was presented with a Notice of Intent to Establish SEQRA Lead Agency for the Adoption and Implementation of Route 96 Corridor Strategic Infrastructure Plan; now be it,

**Resolved**, that the Village of Victor Board of Trustees does not oppose the Town of Victor serving as lead agency for the SEQR process in connection with the Adoption and Implementation of Route 96 Corridor Strategic Infrastructure Plan; and further

**Resolved**, that a certified copy of this resolution be sent to Karen Bodine, Town Clerk.

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Mayor Hadden received a letter from the American Legion asking for the Village Board's support in upgrading the Veteran's Memorial in front of the Town Hall.

**Attorney Report**

None

**Adjournment**

Meeting adjourned on motion at 8:05pm.

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Pamela Hogenes, Village Clerk