

**A regular meeting of the Village of Victor Board of Trustees was held on Monday, July 16, 2018 at the Village Hall, 60 East Main Street.**

**MEMBERS PRESENT:** Deputy Mayor Michael Crowley  
Trustee Carol Commisso  
Trustee Robert Kelly  
Trustee Michelle Chalupa  
Director of Public Works John Turner  
Attorney Reid Holter  
Village Clerk Pamela Hogenes

**MEMBERS ABSENT:** Mayor Gary Hadden

**OTHERS PRESENT:** None

Meeting was called to order by Deputy Mayor Crowley at 7:00pm.

Salute to the flag.

On behalf of Mayor Hadden, Deputy Mayor Crowley read into the record a Proclamation for Americans with Disabilities Act and the Proclamation will be sent to Tom Turner, a lifelong champion for this cause.

**Clerk Report**

**Resolution #90-18**

**Acceptance of Minutes**

On motion of Trustee Robert Kelly, seconded by Trustee Carol Commisso, the following resolution was APPROVED 4 AYES 0 NAYS

**Resolved** to accept the meeting minutes from July 2, 2018

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**Resolution #91-18**

**Payment of Bills**

**Whereas**, the Village Board of Trustees has audited and approved invoices for payment, that appear on Abstract #4 using vouchers #229-302; and,

**NOW**, therefore on a motion made by Trustee Carol Commisso, seconded by Trustee Michelle Chalupa, the following resolution was ADOPTED 4 AYES 0 NAYS

**Resolved** to authorize the Treasurer to pay invoices from Abstract #4 in the following amounts:

General	\$ 60,508.49
Water	\$ 15,793.76
Sewer	\$ 4,258.08
HL – Latchmere Reconstruction	\$ 2,551.30
HW – WWTP Clarifier Upgrade	\$ <u>10,558.70</u>
<b>TOTAL</b>	\$ 93,670.33

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**Resolution #92-18**  
**Permit & Application Fee Schedule**

On motion of Trustee Robert Kelly, seconded by Trustee Carol Commisso, the following resolution was ADOPTED 4 AYES 0 NAYS

**RESOLVED**, to implement the permit and application fee schedule as follows:

Single- and two-family dwellings:

Category	Description	Village of Victor Fee
New construction	Construction of a new one- or two-family home	\$0.20/square foot (\$350 minimum)
Accessory structures	New or addition to garage, carport, breezeway, deck, greenhouse, shed, etc.	\$0.10/square foot (\$75 minimum) <sup>1</sup>
Fireplace/ solid fuel appliance	As described	\$50
Building equipment/systems Generator Roof	Installation, replacement, extension, alterations, or repair to any electrical, mechanical, septic or sewer system when not part of other construction	\$75
Addition	Construction of an addition with habitable space	\$0.20/square foot (\$100 minimum) <sup>1</sup>
Conversion of non-habitable space  Remodel	Convert existing non-habitable space to habitable space Renovate existing space, including alteration from one-family to two-family	\$0.15/square foot (\$100 minimum) <sup>1</sup>

	and fire damage repair	
Compliance	Visual inspection of previously existing conditions	\$75

Commercial & Multiple Dwellings

Category	Description	Village of Victor Fee
New or added construction	Construction of new building, or addition to existing, with tenants	\$0.20/square foot (\$350 minimum)
Alter, remodel, renovate	Alteration of interior space, including new tenant	\$0.20/square foot (\$200 minimum)
Accessory Structures	New or addition to garage, carport, breezeway, deck, greenhouse, shed, etc.	\$0.15/square foot (\$75 minimum)
Fireplace/solid fuel appliance	As described	\$50
Building equipment/systems & Generator	Installation, replacement, extension, alterations, or repair to any electrical, mechanical, septic or sewer system when not part of other construction	\$75
Move-in tenant	New tenant moving in without any system changes or remodeling	\$50
Roof	Includes plan review, Permitting & Field Inspection	\$75

General; applicable to all types:

Category	Description	Village of Victor Fee
Pool & Hot Tub	Aboveground	\$50
	In-ground	\$100

Signs	Installation of sign	\$75
Demolition	Removal of any existing building, pool, structure, etc., when not part of new construction	\$75
Fence	Installation of fence	\$50
Move/relocate structure	Move or relocate any building or structure including building systems	\$150
Renewal fees	Extension of permit: First extension Second extension	\$50 \$100
Operating permits (Tax-exempt properties may apply for a waiver of the fees.)	Assembly Hazardous Occupancy Tents Pyrotechnic	\$75
Incurred specialists	Any fees incurred at the discretion of CEO for third-party review or inspections	Fee total + 2%
Parks and Recreation Fee	Fee imposed with regard to all new residential construction	\$1,500 per family dwelling unit
Peddler Fee	Fee imposed per § 112-3 B5	\$100/5 people/3 days \$75/day after
Special Event Fee	Fee imposed per § (77-3) B2j	
Vendor Fee	Fee imposed per § 112-4 G	\$10 / 2 days or \$250/year
Transient Business Fee	Fee imposed per § 112-4.3 D6	
Violation	Building w/o permit at discretion of CEO	\$100
Violation	Work not ready for insp. at discretion of CEO	\$100

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**Resolution #93-18**

**Car Wash, Victor Varsity Swim Boosters**

On motion by Trustee Carol Commisso, seconded by Trustee Robert Kelly the following resolution was ADOPTED 4 AYES 0 NAYS

**Resolved** to give permission to the Victor High School Swimming Booster Club to hold a car wash in the Village Hall parking lot on August 18, 2018, and subject to the Victor High School Band Booster Club signing the hold harmless agreement, submitting proof of insurance, paying a water usage fee of \$25.00 and using bio-degradable, environmentally friendly soap.

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**Resolution #94-18**

**Fire Department Appointment – Norman Weld, Jr.**

On motion of Trustee Robert Kelly, seconded by Trustee Michelle Chalupa, the following resolution was ADOPTED 4 AYES 0 NAYS

**Resolved**, that the Village of Victor Board of Trustees appoint Norman Weld, Jr. to the Victor Fire Department, Hose Company, Firefighter #232, upon a driver's license approval and the passing of a physical examination from Healthworks.

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**Director of Public Works Report**

**Resolution #95-18**

**Resolution of Support & Authorization for the Village of Victor New York State Consolidated Funding Application, Water Infrastructure Engineering Planning Grant Application**

On motion by Trustee Robert Kelly, seconded by Trustee Michelle Chalupa, the following resolution was ADOPTED 4 AYES 0 NAYS

**WHEREAS**, Village of Victor, Ontario County, supports the submission of a Consolidated Funding Application (CFA) on behalf of the Village, for the Water Infrastructure Engineering Planning Grant (EPG) program to conduct an overall study of its Wastewater Treatment Plant (WWTP); and

**WHEREAS**, the New York State Department of Environmental Conservation (DEC), in conjunction with the New York State Environmental Facilities Corporation (EFC), provides a competitive statewide reimbursement grant program to assist in the initial planning of eligible Clean Water State Revolving Fund (CWSRF) water quality projects; and

**WHEREAS**, The Village of Victor meets EPG eligibility and is considered a funding priority, as upcoming modifications to the Village's State Pollutant Discharge Elimination System permit will require the disinfection of waste water effluent from its WWTP, and meets municipal median household income thresholds; and

**WHEREAS**, if funding is received it will allow the Village of Victor to prepare an engineering planning report that explores cost effective solutions to implement disinfection, aging infrastructure and equipment, enabling them to seek further financing for construction through the CWSRF program to advance the required water quality improvements;

**NOW THEREFORE BE IT RESOLVED**, the Village Board, on behalf of the Village, identifies Mayor Gary Hadden as the authorized representative for the project, able to execute necessary documents relative to and as required for the CFA; and

**BE IT FURTHER RESOLVED**, that the Village of Victor, recognizes and fully supports the submission of the CFA for an EPG for overall improvements to its wastewater treatment plant.

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Mr. Turner also reported:

- Latchmere road reconstruction is continuing
- The tank was poured for the Clarifier at WWTP
- Sprinkler system has been installed at Mead Park
- Oil and Stoning is finished

### **Trustees Reports**

**Robert Kelly** – Mr. Kelly met with Ira Knickerbocker at Victor Insulators and discussed future plans. Mr. Knickerbocker stated they might be considering selling some land.

#### ***Carol Commisso*** –

- LDC meets tomorrow (July 17)
- Jodell Raymond attended the URA meeting to discuss Hang Around Victor Day
- Received an e-mail from Jason Shelton regarding the reverter clause with the Village. The Library needs to expand and they are exploring all options.  
*Deputy Mayor Crowley stated he would meet with Tim Niver.*

**Michelle Chalupa** - None

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### **Deputy Mayor Report**

Mr. Crowley stated Attorney Holter and David Hou, the Town's Attorney for the Fire District issue are working on the lease agreements and a Special Meeting may be called if they are ready prior to the August 6 meeting.

Deputy Mayor Crowley will not be at the August 6 meeting.

### **Attorney Report**

Attorney Holter has received the lease agreements, but has not had a chance to drill down into them.

**Adjournment**

Meeting adjourned on motion at 7:25pm.

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Pamela Hogenes, Village Clerk