

SPECIAL MEETING - Town Board 2018 Budget Workshop #2 was held to review requests from Assessor, Parks & Recreation, Safety, Boards and Committees and Special Projects. Special Meeting called to order at 6:00 PM.

PRESENT: Supervisor Jack Marren
 Councilman Dave Condon in @ 7:35PM
 Councilman Dave Tantillo
 Councilman Ed Kahovec
 ABSENT: Councilman Mike Guinan

OTHERS PRESENT: Karen Bodine - Town Clerk; Barb Cole, Brian Emelson, Tina Kolaczyk, and Wayne Pickering.

Assessor

Wayne Pickering reviewed and clarified budget requests. Wayne is requesting an outside vendor that specializes in commercial valuation in the 2019 Budget. Wayne noted the last time this was done was in 2003.

Parks & Recreation

- Equipment requests include a 15-passenger van to replace the 11 year old van that is being used currently, pick-up truck, and a zero turn mower
- An increase of \$14,800 over last year's budget
- A \$37,000 increase in program and rental revenues
- Barb asked Brian to give an estimate of the revenue sales of equipment that is being replaced.
- Trade out landscape trailer for new one
- Discussion on Parks and Hiking Trails and Capital Improvement Projects
- Brian noted it has been challenging to get a fee schedule from the school for facility rentals & etc. He also included in his budget repainting some of the lines in the gymnasium due to the lines peeling. Brian also mentioned an opportunity in the future for an outside sprinkler system for the Town Hall. There was discussion that many residents still don't know that we lease the Parks & Recreation facility.
- Brian gave a brief update on the Master Plan Survey for Parks & Recreation

Boards & Committees/Community Organizations/Court/IT

Barb Cole reviewed:

- **Customer Service** - \$820.00 increase
- **Wellness Committee** – No change.
- **Mercy Flight** – No change.
- **Victor Farmington Ambulance** – a decrease of \$17,500 on the Town tax rolls due to the creation of a new district
- **Veterans** (American Legion)-\$5,400, + \$150 over the 2018 budget
- **Boughton Park** - \$52,500, and overall increase of \$894 and for the Town of Victor \$907 due to allocation based on assessed valuation. The Board also talked about the cost of fixing the dams and the Reserve Policy
- **Court** – \$229,700, an increase of \$20,000 for the purchase of a magnetometer. This may be reimbursed through a grant from the NYS Court System
- **Historian**- \$8,475 – no change
- **IT** – \$258,980, and increase of \$22,045 for the upgrade of the exchange server and installation going from a 2006 to 2016.
- **Safety** - \$14,615, a decrease of \$3,083

Special Projects

- Security Cameras for the Town Hall in the amount of \$16,000.

Barb Cole recommended preparation of a Resolution to exceed Tax Cap, 2018 Tax Cap limit approximately \$78,000. The Board was in full agreement with this recommendation. Barb asked for if anyone had any concerns they wanted addressed for next week's budget meeting. Cell Phones were mentioned along with questions on the Reserve Policy for Boughton Park and what is in the reserves.

Next Budget Workshop scheduled for at 6:00 – 7:00 PM 8/27/18 in Main Meeting Room before the scheduled Town Board Meeting.

DEPARTMENTS**Safety**

Tina Kolaczyk presented the Safety proposed budget. Reviewed the various requests for training and equipment.

The Town is looking for a Part-Time Safety Regulations Officer to replace Scott Hopkins. Preferably a retired individual with extensive safety experience and qualifications for 10 hours a week and possibly share this person with the Town of Farmington. Duties to include:

- Random job site and building safety inspections
- Building/equipment inspections and audits
- Monthly required inspections
- Safety training
- Safety Committee (currently Christine Winter is the Chairperson)
- Writing/revising Policies and SOP's
- Oversight of SDS books for all buildings
- Review of all chemicals entering Town facilities
- Required documentation and reporting (ex. Spills, accidents, investigations, etc.)

*NOTE the Victor Town Board entered into Executive Session to discuss the financial and salary history of employees. Barb Cole and Tina Kolaczyk stayed and Karen Bodine was excused. No Town Board action taken following the Executive Session.

The Budget Workshop Meeting ended at 9:02PM

Respectfully submitted,

Karen C. Bodine
Town Clerk