

6:03 PM –Town Board Budget Workshop #6

<b>PRESENT:</b>	Supervisor	Jack Marren
	Councilman	Dave Condon
	Councilman	Ed Kahovec
	Councilman	Dave Tantillo
<b>ABSENT:</b>	Councilman	Mike Guinan

**OTHERS PRESENT:** Karen Bodine, Town Clerk; Barb Cole, Mike Stockman

The Town Board members received the 2019 Tentative Budget.

**Barb Cole** gave a Fiscal Stress Update noting that it was important to show that the score in 2015 was 28.8, in 2016-25.4 and in 2017-3.3. This information comes from the Office of the State Comptroller using a monitoring system to examine the annual financial information reported by local governments. The lower the score the better and over the last year with all the improvements made the town is in good position. Barb was complemented for a job well done.

**Barb** thanked **Councilman Tantillo** for questioning the sales tax and mortgage tax revenues in last week's budget workshop. Barb took a better look at these tax revenues and Supervisor Marren reached out to the county to find out what they were proposing for the 2019 budget. In the Town's tentative budget, sales tax revenue projection was increased by \$200,000.00, mortgage tax by \$40,000.00, and CHIPS was increased by \$20,000.00. This has made a significant impact on the tax rate proposed for the 2019 budget. Barb also noted the increases in Fund Balance. The current proposed tax increase is 6.7 cents per thousand, for example, on a home assessed at \$250,000.00 it would amount to \$16.75. Supervisor Marren asked what the percentage would equate to and it is 4%.

Equipment Requests for the F150/F250 trucks for the highway department were discussed. Barb reached out to Mark Years to ask if the two new trucks proposed would have plows and they will not. The Board discussed going with two F150's and Mark can come before the Board to justify the reasons for a F250 verses the F150 trucks. The Board will invite Mark to the next budget workshop on Tuesday October 9, 2018 at 6:00PM.

**Councilman Condon** gave kudos to both Barb and Supervisor Marren for their work on the 2019 budget.

### **MOVE TO EXECUTIVE SESSION**

#### **RESOLUTION #467**

**Time: 6:24PM**

On motion by Councilman Tantillo, seconded by Councilman Condon, the following resolution was adopted:

**4 Ayes: Marren, Condon, Tantillo, Kahovec**

RESOLVED that the Victor Town Board enter into Executive Session for discussion of medical, financial and employment history of particular employees. The Town Clerk was excused and Barb Cole was asked to stay.

**RESOLUTION #468**  
**MOVE TO REGULAR SESSION**

On Motion by Councilman Tantillo, seconded by Councilman Kahovec, the following resolution was adopted:

**4 Ayes: Marren, Condon, Tantillo, Kahovec**

RESOLVED that the Town Board return to regular session at 6:57PM

A regular meeting of the Victor Town Board was held on September 24, 2018 starting at 7:03PM with the following members present:

<b>PRESENT:</b>	Supervisor	Jack Marren
	Councilman	Dave Condon
	Councilman	Ed Kahovec
	Councilman	Dave Tantillo
<b>ABSENT:</b>	Councilman	Mike Guinan

**OTHERS PRESENT:** Karen Bodine-Town Clerk, Frank Pavia-Town Attorney, Barb Cole-Finance Director, Mark Years-Highway Superintendent, Steve Metzger –Town Engineer, Mike Stockman-Parks & Recreation, Lee Wager, David Nankin, Neil Stein, Gary Hadden, Carol Commisso, Roxann Ammerman, Jeff Smith, Bob Bringley, Wayne Pickering

**RESOLUTION #469**  
**MOVE TO SCHEDULED PUBLIC HEARINGS**

Motion by Councilman Tantillo, seconded by Councilman Kahovec, the following resolution was adopted:

**4 Ayes: Marren, Condon, Tantillo, Kahovec**

RESOLVED that the regular meeting of the Victor Town Board be interrupted to hold the scheduled Public Hearings:

Public Hearings opened at 7:03 PM

**The Town Clerk read the following notice:**

**A) PUBLIC HEARING TO DIMINISH THE BOUNDARIES OF THE VICTOR FIRE PROTECTION DISTRICT IN ANTICIPATION OF THE FORMATION OF THE VICTOR FIRE DISTRICT**

**Gary Hadden**-Village Mayor came before the Town Board to ask an explanation of the Diminution of the Boundaries of the Victor Fire Protection District. Supervisor Marren explained that this is part of the steps in the process if the Victor Fire Protection creates their own Fire District. If no action is taken by the Village, the boundaries would remain the same. Town Attorney Frank Pavia also explained that it is reducing the boundaries of the Fire District and if all moves forward at a later date, new boundaries would be set.

**RESOLUTION #470****MOTION TO CLOSE THE PUBLIC HEARING AND RE-OPEN THE REGULAR MEETING**

Motion by Councilman Tantillo, seconded by Councilman Kahovec to re-open the regular scheduled Town Board meeting;

**4 Ayes: Marren, Condon, Tantillo, Kahovec**

RESOLVED that the regular meeting of the Victor Town Board be reconvened.

Supervisor Marren called the meeting to order, and made the following announcements:

- Everyone was asked to sign in on the attendance sheet, cell phones were requested to be turned off, and any private conversations or interviews to be conducted in the hallway or outside. Emergency exit locations were pointed out to the left and right sides of the Main Meeting Room.
- The flag was saluted
- Councilman Guinan declared necessarily absent
- Birthdays for the month of October
- Town Facilities will be closed on October 8, 2018
- Next Town Board Meeting will be on Tuesday October 9, 2018

**RESOLUTION #471****APPROVAL OF MINUTES**

On motion of Councilman Condon, seconded by Councilman Tantillo, the following resolution was adopted:

**4 Ayes: Marren, Condon, Tantillo, Kahovec**

RESOLVED that the minutes of the regular meeting of August 27, 2018 be approved.

**RESOLUTION #472****PAYMENT OF BILLS**

On motion of Councilman Tantillo, seconded by Councilman Kahovec, the following resolution was adopted:

**4 Ayes: Marren, Condon, Tantillo, Kahovec**

RESOLVED that the bills be paid on Manifest #17 in the amount of \$315,093.68.

Documentation for these expenditures can be found on vouchers filed by numbers #20181874-20181987.

A- General Townwide	\$186,750.54
B- General Outside Village	31,817.97
DB – Highway Townwide	84,261.52
H21 –Community Connectivity	
Capital Project	1,973.75
H24- Sanitary Conveyance	
Capital Project	1,466.50
SL1 –Fishers Light	12.58
SL2 –Brookwood Meadows Light	10.79
SL3 –High Point Light	77.60
SL4 –Cobblestone Light	138.01

SL5 –Quail Ridge Light	25.21
SL6 –Rolling Meadows Light	31.21
SL7 –Legacy at Fairways	27.59
SL8 –Stoneleigh Light	10.41
SS- SS Consolidated Sewer	2,952.00
TA –Trust & Agency	5,538.00

**Supervisor Marren** reviewed each of the ten large expenses that were included in Manifest #17.

- Green Renewable/Tub Grinding
- 2018 Ford F150 –Highway
- Village Construction – Whistlestop Road
- Harris Beach- Legal Services
- MVP – Employee Health Care
- Office of the Comptroller- Fines & Fees Earned by the Victor Town Courts
- B & M International- Rent for the Victor Town Courts
- Bluestone Creek Development – Parks & Recreation Rental of Building
- LaBella Associates/Access Management Phase 1
- 2018 VCS Taxes for Lehigh Crossing/P & R Building

#### **PRIVILEGE OF THE FLOOR-**

**Bob Bringley** of Marathon Engineering and his partner John Stapleton who was not present are requesting a Sanitary Sewer District Extension for the Blumont Rise Development. The proposed project is located on Boughton Hill Road on the Town of Farmington/Victor line on the eastern part of the project, over 105 acres that is zoned R-2. They are proposing 35 building lots.

**Councilman Tantillo** asked if this would require a pumping station, no they are all gravity sewers.

**Supervisor Marren** asked what kind of feedback they received from the Conservation Board.

**Jeff Smith** from Woodstone Custom Homes gave an overview from the Conservation Board and that they had no major concerns.

**Supervisor Marren** struggles with the extension of the sewer district. He would also like Councilman Guinan to give his input on this, noting that he and his family own a large portion of land close to where this development would be.

#### **PUBLIC CONCERNS & COMMENTS:**

**Neil Stein-1722 Strong Road** expressed his concern about the bright lights at the new Royal Car Wash. He has driven by at night and there was a glow of lights. His concern is whether code has been followed in regards to the lighting.

**Supervisor Marren** will ask staff and have an answer in two weeks.

#### **REPORTS OF TOWN OFFICIALS:** None

#### **SUPERVISOR REPORT:**

- Noted in the report, the health care consortium enrollment numbers. Will work with Yates County to join and continue to keep the health rates low.

**TOWN OFFICIALS /COMMITTEE REPORTS:**

**Barb Cole** - submitted the Fiscal Manager monthly expense & revenue control reports.

**Town Attorney** - submitted

**Town Engineer** – submitted

**Town Clerk-**

1. Received 2019 Tentative Budget on 9/20/18. Distributed to Town Board at budget workshop on 9/24/18.
2. Received a 30 day notice for a liquor license for the Victor Holiday Inn Express located at 7502 Main Street in Fishers. The Board had no objection to this.

**Supervisor Marren** reported that the Fishers Fire Department will hold a Public Hearing for their budget on October 16, 2018 at 6:30PM

**BUSINESS:****RESOLUTION #473****ACCEPTANCE OF LETTER OF CREDIT, TAMBE ENTERPRISES LLC SELF STORAGE (PHASE 1)**

On motion of Councilman Tantillo, seconded by Councilman Kahovec, the following resolution was adopted:

**4 Ayes: Marren, Condon, Tantillo, Kahovec**

WHEREAS, Tambe Enterprises LLC., received Planning Board approval for Tambe Enterprises LLC Self Storage (Phase 1) with the condition that a form of surety be submitted to cover the cost of improvements and infrastructure; and,

WHEREAS, the Engineer for the Town reviewed the developer's estimate of construction costs which includes 10% contingencies, 10% developer's assurance and 4% Town Engineering fees in his letter dated September 10, 2018 and has recommended a Letter of Credit totaling \$69,063.28; and,

WHEREAS, Tambe Enterprises LLC. has submitted Lyons National Bank Irrevocable Letter of Credit No. 431 in favor of the Town of Victor in the amount of \$69,063.281 as recommended by the Town Engineer and is due to expire October 19, 2019; now, therefore, be it

RESOLVED that the Victor Town Board does hereby accept Lyons National Bank Irrevocable Letter of Credit No. 431 in the amount of \$69,063.28 with the condition that should this Letter of Credit not be renewed at least ten (10) days prior to its expiration date of October 19, 2019, the Town Clerk is authorized to draw the balance of this Letter of Credit and place said funds in an Escrow Account in the Town official depository until such time as the Engineer for the Town recommends dedication of the infrastructure and release of the remaining funds; and, be it further

RESOLVED that a copy of this resolution be forwarded to the Planning Board, Codes and Development, LaBella, APD Engineering, and Tambe Enterprises LLC.

**RESOLUTION #474****ANTON RISE SUBDIVISION - ACCEPTANCE OF DEDICATION**

On motion of Councilman Condon, seconded by Councilman Kahovec, the following resolution was adopted:

**4 Ayes: Marren, Condon, Tantillo, Kahovec**

WHEREAS Antonelli Development, LLC, developer of the Anton Rise Subdivision, has offered to dedicate to the Town of Victor Anton Rise roadway and gutter, constructed in Anton Rise Subdivision, as described in the right-of-way description, the sanitary sewer system and the storm sewer system as set forth in the Town Engineer's letter of September 12, 2018; and

WHEREAS, the Engineer for the Town has indicated by letter dated September 12, 2018, that the Anton Rise roadway and gutter constructed in Anton Rise Subdivision, as described in the right-of-way description, the sanitary sewer system and the storm sewer system are acceptable to be dedicated to the Town; and,

WHEREAS, Antonelli Development, LLC has posted a Maintenance Bond No. 72055909 in the amount of \$15,045.50 which is the amount recommended by the Town Engineer in a letter dated September 12, 2018, to be held for two (2) years after the acceptance of the dedicated facilities; now, therefore, be it

RESOLVED, AS FOLLOWS:

1. That the Town of Victor hereby accepts dedication of the Anton Rise roadway and gutter constructed in Anton Rise Subdivision, as described in the right-of-way description, as the same is known and is described in deeds of dedication to be executed by Antonelli Development, LLC, copies of which are on file in the Town Clerk's Office.
2. That the Town of Victor hereby accepts dedication of the Anton Rise roadway and gutter constructed in Anton Rise Subdivision, as described in the right-of-way description, the sanitary sewer system, and the storm sewer system located within the right-of-way as they either lie within the dedicated right-of-way or the Town has previously been granted easements.
3. That the dedication of the said roadway, gutters and systems shall be effective upon the executed deeds being filed in the Ontario County Clerk's Office; and further

RESOLVED, that Anton Rise Subdivision is part of the Drainage Improvement Area, and the stormwater management facility remains under private ownership, with Town maintenance responsibilities in accordance with the stipulations of the Drainage Improvement Area; and further

RESOLVED, that a copy of this resolution be forwarded to the Planning and Building Dept., Highway Superintendent, Engineer for the Town, and Antonelli Development, LLC.

**RESOLUTION #475**

**ANTON RISE SUBDIVISION, LETTER OF CREDIT, RELEASE 7 (FINAL)**

On motion of Councilman Tantillo, seconded by Councilman Kahovec, the following resolution was adopted:

**4 Ayes: Marren, Condon, Tantillo, Kahovec**

WHEREAS, Antonelli Development LLC., received Planning Board approval for Anton Rise Subdivision, with the condition that a form of surety be submitted to cover the cost of improvements and infrastructure; and

WHEREAS, Genesee Regional Bank Irrevocable Letter of Credit No. 409331 was previously posted with the Town; and

WHEREAS, the Engineer for the Town has reviewed the Developer's Request for Release of Funds and Statement of Construction No. 7 (Final) dated August 8, 2018 and recommends in his letter September 12, 2018 that \$84,577.59, minus engineering and inspection fees, be released from said Letter of Credit; now, therefore, be it

RESOLVED, that the Town Board hereby approves Release No. 7 on the Genesee Regional Bank Irrevocable Letter of Credit No. 409331 in the amount of \$84,577.59, minus engineering and inspection fees and any other fees owed the Town as recommended by the Town Engineer; and further

RESOLVED, that given said release, there now remains \$0.00 in said Letter of Credit; and further

RESOLVED, that a copy of this resolution be forwarded to the Engineer for the Town, Parrone Engineering and Antonelli Development LLC.

**RESOLUTION #476**

**EAST VICTOR PARK, LETTER OF CREDIT, RELEASE 3 (FINAL)**

On motion of Councilman Kahovec, seconded by Councilman Tantillo, the following resolution was adopted:

**4 Ayes: Marren, Condon, Tantillo, Kahovec**

WHEREAS, Route 96 Properties LLC, received Planning Board approval for East Victor Park with the condition that a form of surety be submitted to cover the cost of improvements and infrastructure; and,

WHEREAS, Five Star Bank Irrevocable Letter of Credit No. 7002042610 was previously posted with the Town; and

WHEREAS, the Engineer for the Town has reviewed the Developer's Request for Release of Funds and Statement of Construction No. 3 dated June 18, 2018 and recommends in his letter September 12, 2018 that \$56,182.91, be released from said Letter of Credit; now, therefore, be it

RESOLVED that the Town Board hereby approves Release No. 3 (Final) on the Five Star Bank Irrevocable Letter of Credit No. 7002042610 in the amount of \$56,182.91, as recommended by the Town Engineer and conditioned upon payment of all engineering and inspection fees owed to the Town; and further

RESOLVED that given said release, there now remains \$0.00 in said Letter of Credit; and further

RESOLVED that a copy of this resolution be forwarded to the Engineer for the Town, Route 96 Properties LLC and Parrone Engineering.

**RESOLUTION #477**

**ANTON VALLEY SUBDIVISION, LETTER OF CREDIT, RELEASE 1**

On motion of Councilman Kahovec, seconded by Councilman Tantillo, the following resolution was adopted:

**4 Ayes: Marren, Condon, Tantillo, Kahovec**

WHEREAS, Antonelli Development, LLC, received Planning Board approval for Anton Valley Subdivision with the condition that a form of surety be submitted to cover the cost of improvements and infrastructure; and,

WHEREAS, Genesee National Bank Irrevocable Letter of Credit No. 180012791 was previously posted with the Town; and

WHEREAS, the Engineer for the Town has reviewed the Developer's Request for Release of Funds and Statement of Construction No. 1 dated August 27, 2018 and recommends in his letter September 12, 2018 that \$357,710.15, be released from said Letter of Credit; now, therefore, be it

RESOLVED that the Town Board hereby approves Release No. 1 on the Genesee National Bank Irrevocable Letter of Credit No. 180012791 in the amount of \$357,710.15, as recommended by the Town Engineer and conditioned upon payment of all engineering and inspection fees owed to the Town; and further

RESOLVED that given said release, there now remains \$677,314.42 in said Letter of Credit; and further

RESOLVED that a copy of this resolution be forwarded to the Engineer for the Town, Antonelli Development, LLC and Parrone Engineering.

**RESOLUTION #478**

**AUTHORIZATION FOR PEST CONTROL SERVICES**

On motion of Councilman Tantillo, seconded by Councilman Kahovec, the following resolution was adopted:

**4 Ayes: Marren, Condon, Tantillo, Kahovec**

WHEREAS, the Town's current service contract for pest control in the various buildings expires on September 30, 2018; and

WHEREAS, the Town Clerk requested and received the following quotes for Pest Control Services covering the Town Hall, Town Courts, Parks & Recreation offices, Park Buildings, and Highway/Recycle Center:

Victor Pest Management	\$4,290.00 Annual - plus will come back free of charge for any issues that may arise between services. *Extra for mice stations and any area not treated on a normal basis will incur \$50.00 charge per service.* Charge per service. Environmental Friendly.
Rochester Exterminating	NO QUOTE THIS TIME

And



WHEREAS, the Town Clerk has reviewed the quotes and recommends that the Pest Control Contract be awarded to Victor Pest Management with an expiration date of 9/30/2021; now, therefore, be it

RESOLVED, that the Town Board authorizes the Town Supervisor to enter a contract for Pest Control Services with Victor Pest Management, Victor, NY at a cost of Four Thousand Two Hundred Ninety dollars (\$4,290.00) annually with a contract expiration date of September 30, 2021, to be funded from:

DEPARTMENT	ACCOUNT	COST
Highway	A5132.400 Highway Superintendent Contractual	\$825.00
Recycle	A8160.400 Refuse & Garbage Contractual	\$825.00
Parks & Recreation	A7021.400 Parks & Recreation Department Contractual	\$1,200.00
Town Hall	A1620.400 Building Contractual	\$720.00
Town Court	A1110.400 Justice Contractual	\$720.00

and further

RESOLVED that a copy of this resolution be forwarded to the Highway Department, Recycle Department, Courts, Parks and Recreation Department, Town Clerk, Finance Dept., and Victor Pest Control.

#### **RESOLUTION #479**

#### **REQUEST FOR CERTIFICATE OF LIABILITY INSURANCE WAIVERS**

On motion of Councilman Tantillo, seconded by Councilman Kahovec, the following resolution was adopted:

**4 Ayes: Marren, Condon, Tantillo, Kahovec**

WHEREAS, the Town Board adopted the Resolution # 234 - Town of Victor Contract Procedures on June 13, 2016; and

WHEREAS, per the Contract Process, contractors and vendors who cannot obtain a Certificate of Liability Insurance which is in accordance with the Town's insurance requirements in order to perform their contracted service for the Town of Victor may appeal to the Victor Town Board for a Waiver of the Certificate of Liability Insurance; and

WHEREAS, the Town wishes services to be provided by the following vendors, who are requesting the waiver of providing a Certificate of Liability Insurance to the Town of Victor:

<u>Vendor</u>	<u>Event</u>	<u>Location of Event</u>	<u>Amount of Contract</u>	<u>Duration of Contract</u>	<u>Reason for Exemption</u>
Andrea Tait	Mindfulness Program Instructor	7891 Lehigh Crossing	60% - 40%	September 30, 2019	Insufficient Coverage

Now, therefore be it

RESOLVED that the Town Board grants the Certificate of Liability Waivers for the following service provider:

<u>Vendor</u>	<u>Event</u>	<u>Location of Event</u>	<u>Amount of Contract</u>	<u>Duration of Contract</u>	<u>Reason for Exemption</u>
Andrea Tait	Mindfulness Program Instructor	7891 Lehigh Crossing	60% - 40%	September 30, 2019	Insufficient Coverage

And be it further

RESOLVED that a copy of this resolution be sent to Brian Emelson, Director of Parks and Recreation; Karen Bodine, Town Clerk; Finance Dept., and Andrea Tait.

#### **RESOLUTION #480**

#### **AUTHORIZATION TO ENTER INTO AGREEMENT - ANDREA TAIT TO TEACH MINDFULNESS CLASSES**

On motion of Councilman Tantillo, seconded by Councilman Kahovec, the following resolution was adopted:

**4 Ayes: Marren, Condon, Tantillo, Kahovec**

WHEREAS, the Department of Parks and Recreation seeks to offer Mindfulness programs in their recreation program; and

WHEREAS, it is the intention of the Department of Parks and Recreation to enter into agreement with Andrea Tait to provide instruction in Mindfulness to be held on various dates & times for Sixty Percent (60%) of the program registration net funds with the Town taking Forty Percent (40%) of the program registration net funds; and

WHEREAS, the Contractor has provided the Town with all the appropriate documents to support the proposed service agreement; and

WHEREAS, funds are included and available in the 2018 Operating Budget line item A7020.4 Recreation Programs Contractual; now, therefore, be it

RESOLVED that this resolution is conditioned upon receiving approvals from the Town's Insurance Broker, or an insurance waiver from the Town Board, and the Attorney for the Town; and further

RESOLVED, that the Town Board authorizes the Town Supervisor and the Director of Parks and Recreation to enter into agreement with Andrea Tait to provide instruction in Mindfulness to be held at various dates & times for Sixty Percent (60%) of the program registration net funds with the Town taking Thirty Percent (40%) of the program registration net funds, said funds are included and available in the 2018 Operating Budget line item A7020.4 Recreation Programs Contractual; and further

RESOLVED, that a copy of this resolution be forwarded to Mike Stockman, Assistant Director of Recreation and Parks; Brian Emelson, Director of Parks and Recreation; Barb Cole, Finance Director; Karen Bodine, Town Clerk; and Andrea Tait.

**RESOLUTION #481****AUTHORIZATION TO ENTER INTO AGREEMENT - GREG MITCHELL TO COORDINATE AN ANTIQUE TOY SHOW**

On motion of Councilman Kahovec, seconded by Councilman Tantillo, the following resolution was adopted:

**4 Ayes: Marren, Condon, Tantillo, Kahovec**

WHEREAS, the Department of Parks and Recreation seeks to offer an antique toy show as a special event in their recreation program; and

WHEREAS, it is the intention of the Department of Parks and Recreation to enter into agreement with Greg Mitchell to provide assistance and coordination of an antique toy show to be paid Seven Hundred Fifty Dollars, (\$750.00); and

WHEREAS, the Contractor has provided the Town with all the appropriate documents to support the proposed service agreement; and

WHEREAS, funds are included and available in the 2018 Operating Budget line item A7550.4 Celebrations Contractual; now, therefore, be it

RESOLVED that this resolution is conditioned upon receiving approvals from the Town's Insurance Broker, or an insurance waiver from the Town Board, and the Attorney for the Town; and further

RESOLVED, that the Town Board authorizes the Town Supervisor and the Director of Parks and Recreation to enter into agreement with Greg Mitchell to provide assistance and coordination of an antique toy show and to be paid Seven Hundred Fifty Dollars, (\$750.00), said funds are included and available in the 2018 Operating Budget line item A7550.4 Celebrations Contractual; and further

RESOLVED, that a copy of this resolution be forwarded to Mike Stockman, Assistant Director of Recreation and Parks; Brian Emelson, Director of Parks and Recreation; Barb Cole, Finance Director; Karen Bodine, Town Clerk; and Greg Mitchell.

**RESOLUTION #482****AUTHORIZATION TO ENTER INTO AGREEMENT - PERINTON YOUTH HOCKEY FOR INTRODUCTION TO HOCKEY AND ICE SKATING CLASSES**

On motion of Councilman Tantillo, seconded by Councilman Kahovec, the following resolution was adopted:

**4 Ayes: Marren, Condon, Tantillo, Kahovec**

WHEREAS, the Department of Parks and Recreation seeks to offer introduction to ice skating and hockey classes for youth in the recreation program; and

WHEREAS, it is the intention of the Department of Parks and Recreation to enter into agreement with Perinton Youth Hockey to provide instructional staff and facility time for introduction to ice skating and youth hockey classes to be held at a date and time that is

mutually agreed upon by the contractor and recreation program coordinator for Seventy Percent (70%) of the program registration net funds with the Town taking Thirty Percent (30%) of the program registration net funds; and

WHEREAS, the Contractor has provided the Town with all the appropriate documents to support the proposed service agreement; and

WHEREAS, funds are included and available in the 2018 Operating Budget line item A7020.4 Recreation Programs Contractual; now, therefore, be it

RESOLVED that this resolution is conditioned upon receiving approvals from the Town's Insurance Broker, or an insurance waiver from the Town Board, and the Attorney for the Town; and further

RESOLVED, that the Town Board authorizes the Town Supervisor and the Director of Parks and Recreation to enter into agreement with Perinton Youth Hockey to provide instructional staff and facility time for introduction to ice skating and youth hockey classes to be held at a date and time that is mutually agreed upon by the contractor and recreation program coordinator for Seventy Percent (70%) of the program registration net funds with the Town taking Thirty Percent (30%) of the program registration net funds, said funds are included and available in the 2018 Operating Budget line item A7020.4 Recreation Programs Contractual; and further

RESOLVED, that a copy of this resolution be forwarded to Christine Winter, Recreation Supervisor; Brian Emelson, Director of Parks and Recreation; Barb Cole, Finance Director; Karen Bodine, Town Clerk; and Perinton Youth Hockey.

#### **RESOLUTION #483**

#### **APPOINT ACCESS MANAGEMENT COMMITTEE TO PREPARE AN AMENDMENT TO THE COMPREHENSIVE PLAN**

On motion of Councilman Tantillo, seconded by Councilman Kahovec, the following resolution was adopted:

**4 Ayes: Marren, Condon, Tantillo, Kahovec**

WHEREAS, On June 25, 2018 the Town Board approved Resolution #388 - Authorization for Supervisor to enter into an Agreement with Labella Associates DPC for the development of an Access Management Plan – Phase I for the Town of Victor to analyze Town roads, recommend access management strategies, and draft amendments to the official Town map and Comprehensive Plan; and

WHEREAS, the Town is authorized to appoint a special committee to prepare an amendment to its Comprehensive Plan in conjunction with the Access Management Plan by Town Law Section 272-a, Paragraph 4; and

WHEREAS, Town Law Section 272-a, Paragraph 4 directs such special committee to recommend by resolution any such Comprehensive Plan amendment for adoption by the Town Board; and

WHEREAS, Town Law Section 272-a, Paragraph 4 directs such special committee to hold a public hearing to obtain public input on such Comprehensive Plan amendment and directs such committee to provide 10 days' notice before such public hearing; now, therefore, be it

RESOLVED, that the Victor Town Board authorizes the creation of a Special Committee, to be known as the Access Management Committee, to prepare an Access Management Plan as an amendment to the Comprehensive Plan, with the following individuals being appointed:

<b>Steering Committee /Special Committee voting members</b>		
Tom Harvey	OCPD	Director, Planning Dept.
Linda Phillips	OCPD	Planner
Jack Marren	Town of Victor	Town Supervisor
Kathy Rayburn	Town of Victor	Director Economic Development
Kim Kinsella	Town of Victor	Planning, Development
Dave Tantillo	Town of Victor	Councilman
Al Gallina	Town of Victor	Planning Board
Mark Years	Town of Victor	Highway Superintendent
Gary Hadden	Village of Victor	Mayor
Meg Chaides	Village of Victor	Chair, Planning Board
John Turner	Village of Victor	Director of Public Works
<b>Steering Committee Member Only, non-voting</b>		
Joe Bovenzi	GTC	Program Manager
Paul Spitzer	NYS DOT	Regional Traffic Engineer

And further

RESOLVED, the Access Management Committee is directed to prepare a Comprehensive Plan amendment; and further

RESOLVED, the Access Management Committee is to publicize and hold one (1) or more public hearings as required to solicit public input on the project; and further

RESOLVED, the Access Management Committee is to recommend by resolution to the Victor Town Board for the adoption of such Comprehensive Plan Amendment; and further

RESOLVED, the Access Management Committee shall be officially seated upon passage of this resolution; and further

RESOLVED, that a copy of this Resolution be forwarded to the Ontario County Planning Director, Lorenzo Rotoli, LaBella Associates; and Town Clerk.

***Discussion on Resolution #484** - Wayne feels confident about this company doing the assessment valuations and they are comparable to GAR Associates. Wayne also noted that this company does most of the valuations in Monroe County.*

#### **RESOLUTION #484**

#### **AUTHORIZATION FOR SUPERVISOR TO ENTER INTO AN AGREEMENT WITH ASSESSMENT AND VALUATION SERVICES FOR CONSULTING SERVICES FOR THE COMMERCIAL AND INDUSTRIAL ASSESSMENTS FOR THE 2020 ASSESSMENT ROLL**

On motion of Councilman Tantillo, seconded by Councilman Condon, the following resolution was adopted:

**4 Ayes: Marren, Condon, Tantillo, Kahovec**

WHEREAS, pursuant to New York's Town Law, including Section 64(6) and Section 20(2), the Town Board has the power to approve contracts for Town services, including but not limited to

contracts for legal, consulting, accounting, and engineering services prior to the execution of such contracts by the Town Supervisor; and

WHEREAS, pursuant to General Municipal Law 103-b and the Town's Procurement Policy, the Town Board may direct a policy for the acquisition of the Town's professional services; and

WHEREAS, Requests for Proposals (RFP's) were received on August 17, 2018, and were evaluated with respect to services provided and cost to the Town as follows:

Assessment and Valuation Services	\$22,000.00
GAR Associates, LLC	\$49,500.00

and

WHEREAS, Assessment and Valuation Services has been identified by the Town Board as having commercial and industrial assessment valuation consulting service experience appropriate for the Town of Victor; and

WHEREAS, the Town has chosen Assessment and Valuation Services for consulting services due to their RFP submittal being the lowest bid; and

WHEREAS, the agreement with Assessment and Valuation Services will be in effect from September 25, 2018 to June 1, 2020 at a fee not to exceed Twenty Two Thousand dollars (\$22,000.00) for all valuation consulting services requested by the Town, and is to be funded from the 2018 and 2019 Assessment Budget line item A.1358.400 Reassessment Contractual; now, therefore be it

RESOLVED that the Town Board hereby authorizes the Supervisor to enter into a contract with Assessment and Valuation Services for Professional Assessment Valuation Services, from September 25, 2018 to June 1, 2020 under the terms and conditions as provided in the 2018 consulting contract, at a fee not to exceed Twenty Two Thousand dollars (\$22,000.00) for all valuation consulting services requested by the Town, and is to be funded from the 2018 and 2019 Assessment Budget line item A.1358.400 Reassessment Contractual; and further be it

RESOLVED that a copy of this Resolution be forwarded to Assessment and Valuation Services, the Assessment Office, the Finance Department, the Town Clerk, and the Human Resources Department.

#### **RESOLUTION #485**

#### **AUTHORIZE TOWN SUPERVISOR TO ACCEPT LAND DONATION**

On motion of Councilman Condon, seconded by Councilman Kahovec, the following resolution was adopted:

**4 Ayes: Marren, Condon, Tantillo, Kahovec**

WHEREAS, an offer from Kevin L. Bruckner to donate a parcel of land located at NYS Route 251, Tax Map #15.00-2-13.000, to the Town has been received; and

WHEREAS, the parcel is surrounded by Lehigh Crossing Park and various Town trails; and

WHEREAS, the Town Board recognizes the donation of this land will benefit the town; now, therefore, be it

RESOLVED, that the acceptance of the donation to the Town of a parcel of land located at NYS Route 251, Tax Map #15.00-2-13.000, is in the Town's best interest; and further

RESOLVED, that the Town Board authorizes the Town Supervisor to proceed in taking any necessary steps in the process of accepting the donation of land, which includes the title, survey map and environmental audit of the property; and further

RESOLVED, that the Town Supervisor undertake any and all acceptable due diligence steps and upon his satisfaction, that those results are acceptable accepting the land donation as described in the resolution; and further

RESOLVED, that a copy of this resolution be forwarded to Brian Emelson, Director of Parks and Recreation; Wayne Pickering, Town Assessor; Barb Cole, Finance Director; Karen Bodine, Town Clerk; and Kevin L. Bruckner.

**PUBLIC CONCERNS & COMMENTS**- *None*

**RESOLUTION #486**

**MOVE TO EXECUTIVE SESSION**

**TIME: 7:46PM**

On motion of Councilman Kahovec, seconded by Councilman Tantillo, the following resolution was adopted:

**4 Ayes: Marren, Condon, Tantillo, Kahovec**

RESOLVED that the Victor Town Board enter into Executive Session for discussion of medical, financial and employment history of particular persons. Financial Director Barb Cole was asked to stay. The Town Attorney and Town Clerk were excused. No Town Board action to take place following the Executive Session

**RESOLUTION #487**

**MOTION TO CLOSE EXECUTIVE SESSION**

On motion of Councilman Condon, seconded by Councilman Kahovec, the executive session of the Victor Town Board was closed at 8:15PM

**ADJOURNMENT:**

The regular meeting of the Victor Town Board, was adjourned at 8:15 PM on motion by Councilman Condon, seconded by Councilman Kahovec. Motion carried.

Respectfully Submitted,

Karen C. Bodine -Town Clerk

