

**Town of Victor Department of Parks and Recreation
Citizens' Advisory Committee Meeting Minutes
October 3, 2018**

Present: Brian Emelson, Larry Fisher, Liam Richards, Gregg Richards, Lisa Roberts, Bradford Bowers and Cyndy Rochford.

Absent / Excused: Mark Robbins, Dave Tantillo and Gary Hadden

Larry Fisher called the meeting to order at 7:37 pm.

Review & Approval of the September Meeting Minutes:

- Motion to approve the minutes by Gregg. 2nd by Cyndy. Minutes approved.

Director's Report:

- Brian updated the Committee on some of the recent projects and programs within the Department.
- No comments or questions

Parks and Recreation Master Plan Project Update:

- Brian indicated that the electronic survey will conclude on October 31st and the results should be available within a week of that date.
- The Committee suggested November 7th at 6:30 pm for the Public Information session to be held at Town Hall. Lisa and Brian will discuss with Bayer Associates to see if that works in their schedule for the project.

Planning Board Project Reviews:

- There will be a Planning Board meeting on October 23rd where several projects will be reviewed including an application from the Royal Carwash (Four Corners), a Morrell project proposed for High Street and the former Lane Road Subdivision project which Brian has been tracking related to sidewalks. Brian will be attending the Planning Board meeting.
- No other items to track at this time.

The next meeting will be November 7, 2018

Motion to adjourn the meeting was made by Lisa and 2nd by Gregg. Meeting was adjourned at 8:25 pm