

A regular meeting of the Village of Victor Board of Trustees was held on Monday, November 19, 2018 at the Village Hall, 60 East Main Street.

MEMBERS PRESENT: Mayor Gary Hadden
Deputy Mayor Michael Crowley
Trustee Carol Commisso
Trustee Robert Kelly
Trustee Michelle Chalupa
Village Clerk Pamela Hogenes

MEMBERS ABSENT: Attorney Reid Holter
Director of Public Works John Turner

6:00pm – Main Street Revitalization Workshop

Kathy Rayburn reminded the Board this workshop was to prioritize the recommendations presented by Dadras Architects. Ms. Rayburn distributed a “How to Proceed” document as a guideline. Key outcomes from the workshop:

- Addressing the Library’s space needs as a priority
- Change the Village Industrial District to a PUD in the Village Code
- Get further clarification from Babette Huber, the Village Historian regarding an Historic District
- Liked the Kitchen/Business incubator idea
- The proposed access road will play a big part in the success of this plan

Regular meeting – 7:00pm

OTHERS PRESENT: Meg CHaides, Kathy Rayburn, Jason Shelton, Linda Tice, Lisa Hubler

Meeting was called to order by Mayor Hadden at 7:00pm.

Salute to the flag.

Privilege of the Floor

Lisa Hubler, Victor Business Connections and Kathy Rayburn, distributed her final report on the 2018 Spooktacular event noting the following highlights:

- 350 participants
- 3 new sponsors
- 7 new wineries
- 17 stops on Friday night
- Lots of positive feedback on Friday night’s event

- Crush Wine provided shuttle service from 3 locations
- 30 trick or treaters on Sat. weather was definitely an issue
- Already starting to plan for next year

Clerk Report

Resolution #120-18

Acceptance of Minutes

On motion of Trustee Carol Commisso, seconded by Trustee Michelle Chalupa, the following resolution was APPROVED 5 AYES 0 NAYS

Resolved to accept the meeting minutes from November 5, 2018

Resolution #121-18

Payment of Bills

Whereas, the Village Board of Trustees has audited and approved invoices for payment, that appear on Abstract #12 using vouchers #875-961; and,

NOW, therefore on a motion made by Trustee Robert Kelly, seconded by Trustee Carol Commisso, the following resolution was ADOPTED 5 AYES 0 NAYS

Resolved to authorize the Treasurer to pay invoices from Abstract #12 in the following amounts:

General	\$132,516.09
Water	\$ 32,275.81
Sewer	\$ 26,664.02
HP – WWTP Digester Upgrade	\$ 457.20
HW – WWTP Clarifier Upgrade	\$ 3,149.85
HH – High St. Sidewalks	\$ 1,454.36
TOTAL	\$196,517.33

Resolution #122-18

WWTP Primary Clarifier No. 2, Change Order #1

On motion of Trustee Michael Crowley, seconded by Trustee Michelle Chalupa the following resolution was ADOPTED 5 AYES 0 NAYS

Resolved to authorize Mayor Hadden to sign Change Order #1 (WWTP Primary Clarifier No. 2) for removal and disposal of an asbestos pipe found during tank excavation for \$2,398.57.

- Small Business Saturday is on November 24
- Christmas in the Village is on December 1. Village Hall is a stop from 11:00 – 1:00
- Twin Elders is having an event on Dec. 2. Cakes & Kegs. The Board approved the special events application

Director of Public Works Report

None

Trustees Reports

Robert Kelly – Attended the Library Building and Grounds meeting and will continue to attend

Carol Commisso - For LDC, Labella has finalized the Economic Development Assessment & Strategy. Carol shared with the Board and will contact Ms. Rayburn for spare copies. The LDC attorney is updating their by-laws.

Michelle Chalupa – The Tree Board was awarded a grant for \$13,000 that will be used to create their Master Plan. Rothbury Circle has been designated for the 2019 Arbor Day planting.

Michael Crowley – Met with Chief Sean McAdoo regarding the Fire District and referendum issues. Met with Kathy Rayburn about the Dadras report and her meeting with the owner of 33 School St.

Mayor Report

Resolution #123-18

A Resolution to Appoint a Special Committee to Prepare an amendment to the Comprehensive Plan

On motion by Trustee Michael Crowley, seconded by Trustee Robert Kelly the following resolution was ADOPTED 5 AYES 0 NAYS

Whereas, The Village of Victor does not have a single document adopted as its municipal comprehensive plan but has a zoning local law last updated in April 2018, subdivision regulations last amended in 2011, a Main Street Enhancement Plan adopted in February 2002, and is currently working on a Main Street Revitalization Plan expected to be adopted in 2019 that, taken together, constitute the village's comprehensive plan; and;

Whereas, This Board recognizes that managing access on existing and proposed future roads within the village is integral to the orderly development of the village and will contribute to protecting the traffic carrying capacity and safety of roads within the village and thus contribute to the quality of life of village residents and businesses; and;

Whereas, The studies, local laws, and policies adopted by the Village of Victor that constitute its comprehensive plan currently do not adequately address managing access; and;

Whereas, Village of Victor Resolution 88-18 authorized a contract with LaBella Associates to analyze village roads, recommend access management strategies, draft an amendment to the official village map, and prepare an Access Management Plan for the village as an amendment to the village’s Comprehensive Plan; and

Whereas, The Town of Victor has also retained said firm and is working with the Ontario County Planning Department on an Access Management Plan for the Town of Victor; and;

Whereas, New York State Village Law Section 7-722. 2(c) authorizes the Village Board of Trustees to appoint a special committee to prepare an amendment to its Comprehensive Plan and for said committee to recommend such an amendment for adoption by the Village Board of Trustees; and;

Whereas, The Town of Victor has agreed to and appointed members to a proposed joint special committee with the Village of Victor to prepare an Access Management Plan for both the Village and the Town as an amendment to each municipality’s comprehensive plan; now, therefore, be it

Resolved, That the Board of Trustees of the Village of Victor hereby creates a special committee to prepare an Access Management Plan as an amendment to the Village’s Comprehensive Plan; said special committee being a joint committee with the Town of Victor, and hereby appoints the following people to said special committee:

Steering Committee /Special Committee voting members		
Tom Harvey	Ontario County Planning Dept.	Director, Planning Dept.
Linda Phillips	Ontario County Planning Dept.	Planner
Jack Marren	Town of Victor	Town Supervisor
Kathy Rayburn	Town of Victor	Director Economic Development
Kim Kinsella	Town of Victor	Planning, Development
Dave Tantillo	Town of Victor	Councilman/Planning Board
Kate Crowley	Town of Victor	Chair, Conservation Board
Mark Years	Town of Victor	Highway Superintendent
Gary Hadden	Village of Victor	Mayor
Meg Chaides	Village of Victor	Chair, Planning Board
John Turner	Village of Victor	Director of Public Works
Steering Committee Member Only, non-voting		
Joe Bovenzi	Genesee Transportation	Program Manager

	Council	
Paul Spitzer	NYSDOT	Regional Traffic Engineer

; and further

Resolved, That said special committee is authorized and empowered to publicize and hold 1 or more public hearings as required to solicit public input on the proposed comprehensive plan amendment and to recommend by resolution to the Village Board of Trustees adoption of such Comprehensive Plan Amendment to address Access Management; and further

Resolved, that said Special Committee shall be officially seated upon passage of this resolution; and further

Resolved, That copies of this resolution be transmitted to the Ontario County Director of Planning, 20 Ontario St., Canandaigua, NY 14424 and Lorenzo Rotoli of LaBella Associates, 300 State Street, Suite 201, Rochester, NY 14614.

- The Board decided to move forward with the CCA program. Mayor Hadden will contact Susan Hughes-Smith on next steps.
- Doug Scarson submitted a request to the board to get a plan for back up if he is out of town or unavailable.

Attorney Report

None

Executive Session

On a motion made by Trustee Carol Commisso, seconded by Trustee Michael Crowley, the following resolution was ADOPTED 5 AYES 0 NAYS

Resolved, that the Village Board of Trustees will enter into executive session to discuss possible litigation. Ms. Hogenes to remain.

On motion of Trustee Carol Commisso, seconded by Trustee Robert Kelly, the following resolution was ADOPTED 5 AYES 0 NAYS

Resolved, that the Village Board of Trustees will exit out of executive session.

Adjournment

Meeting adjourned on motion at 8:40pm.

Pamela Hogenes, Village Clerk