



MAYOR

Gary Hadden
924-3311

DEPUTY MAYOR

Michael L. Crowley

BOARD OF TRUSTEES

Carol Commisso
Robert Kelly
Michelle Chalupa

VILLAGE CLERK

Pamela Hogenes
924-3311

TREASURER

Diane White
924-3311

VILLAGE ATTORNEY

Reid A. Holter

DIRECTOR OF PUBLIC WORKS

John C. Turner
924-2004

CODE ENFORCEMENT OFFICER

924-3311

PLANNING BOARD CHAIRPERSON

Meg CHaides

ZONING BOARD CHAIRPERSON

Sean Sanderson

URBAN RENEWAL AGENCY CHAIRPERSON

Carol Commisso

This meeting will be **In Person** and live streamed via YouTube with text commenting available. The link will be posted on the Town/Village of Victor Website victorny.org

Village of Victor Board of Trustees Agenda

April 19, 2021

- 1. Call to Order/Salute to the Flag - 7:00pm**
- 2. Public Hearing – 7:00pm**
 - A. Adopt 2021—2022 Fiscal Budget—Res. #1
- 3. Clerk Report—7:15pm**
 - A. Acceptance of Minutes— April 5, 2021 —Res. #2
 - B. Payment of Bills— Abstract #22—Res. #3
 - C. Organizational Meeting —Res. #4
- 4. Director of Public Works Report —7:30pm**
 - A. IMA w/Victor Fire District—Res. #5
 - B. Project updates
- 5. Trustees Report —7:45pm**
- 6. Mayor Report —8:00pm**
 - A. Support for County Board of Supervisors
County-wide Emergency Services study.—Res. #6
- 7. Attorney Report— 8:15pm**

Next Meeting: May 3, 2021

RESOLUTION# 00-21

ORGANIZATIONAL MEETING

On motion of Trustee XX, seconded by Trustee XX the following resolutions were ADOPTED X AYES X NAYS

1. **VILLAGE BOARD MEETING NIGHTS**
Resolved that the Victor Village Board of Trustees meetings will be held the first and third Mondays of each month at 7:00 p.m. In the event that the first or third Monday falls on a holiday, the meeting will be held on Tuesday of the same week.
2. **VILLAGE HALL SUMMER HOURS**
Resolved, that the Village Board of Trustees authorizes the Village Hall Office Staff to establish summer hours, 8:00am to 4:00pm, Monday through Friday, during the months of July and August.
3. **OFFICIAL NEWSPAPER**
Resolved that the Daily Messenger be designated as the official publication for the Village of Victor.
4. **OFFICIAL DEPOSITORY**
Resolved that the Village of Victor may do business with any bank or trust company licensed to do business in the state of New York.
5. **CUSTODIAN OF LOCK BOX**
Resolved that the Treasurer be the custodian of the lock box.
6. **VILLAGE ATTORNEY APPOINTMENT**
Resolved to appoint Reid Holter as Village Attorney for a term of one (1) year.
7. **VILLAGE ENGINEERING FIRM**
Resolved to appoint MRB Group as the Village Engineer for a term of one (1) year.
8. **VILLAGE FINANCIAL CONSULTANT**
Resolved to appoint Fiscal Advisors (Contract with Roy McMaster) for a term of one (1) year.
9. **VILLAGE INSURANCE AGENT**
Resolved to appoint Robert Anderson of R L Anderson –Van Horne Associates for a term of one (1) year.
10. **3RD PARTY ELECTRICAL INSPECTORS**
Resolved to appoint New York Electrical Inspection Agency, Commonwealth Agency and Middle Department Agency as 3rd Party Electrical Inspectors for a

term of one (1) year.

11. **VILLAGE DEPUTY MAYOR**

Resolved to appoint Michael Crowley as Deputy Mayor for a term of one (1) year.

12. **URBAN RENEWAL AGENCY**

Resolved, that the Village Board of Trustees will appoint the following to the Urban Renewal Agency for a term of three (3) years:

Michelle Chalupa – Term expires 4/24

13. **ZONING BOARD OF APPEALS**

Resolved, that the Village Board of Trustees will appoint the following to the Zoning Board of Appeals for a term as stated below:

Sean Sanderson – Term expires 4/24

David Chalupa – Term expires 4/23

Timothy Stone – Term expires 4/22

14. **VILLAGE CLERK**

Resolved to appoint Pamela Hogenes as Village Clerk for a term of two (2) years (expires 4/23)

15. **DIRECTOR OF PUBLIC WORKS**

Resolved to appoint John Turner as Director of Public Works for a one (1) year term; (expires 4/22)

16. **TREASURER**

Resolved to appoint Diane White as Treasurer for a term of one year. (expires 4/22)

17. **PART TIME CLERK**

Resolved to appoint Roseanne Turner-Adams as Part-time Clerk for a term of one (1) year.

18. **DESIGNATION OF THE VICTOR CHAMBER OF COMMERCE AS COORDINATOR TO PROMOTE TOURISM IN VICTOR**

Resolved, that the Village of Victor does hereby designate the Victor Chamber of Commerce as the Coordinator to promote tourism in Victor

19. **MILEAGE RATE**

Resolved, that the Village of Victor will pay mileage to its Village Officials and Employees at the rate in accordance with the allowance paid by the Internal Revenue Service regulations.

20. **CHECK SIGNING AUTHORIZATION**

Resolved to authorize the Mayor and Village Clerk to sign checks, banking slips and tax searches in the absence of the Treasurer.

21. **PREPAID BILLS**

Resolved to authorize the Treasurer to prepay the utility bills, postage, insurance and freight.

22. **VILLAGE INVESTMENT POLICY**

Resolved that the Village of Victor Investment Policy as it appears in the Village Code Book has been reviewed and is hereby adopted for fiscal year 2021-2022.

23. **PROCUREMENT POLICY**

Resolved that the Village of Victor Procurement Policy as it appears in the Village Code Book has been reviewed and is hereby adopted for fiscal year 2021-2022.

24. **REVERTER CLAUSE**

Resolved that the Village of Victor Reverter Clause for the Urban Renewal Agency has been reviewed and discussed and is hereby adopted for fiscal year 2021-2022.

25. **COMPREHENSIVE EMERGENCY MANAGEMENT PLAN COMMITTEE**

Resolved that Fire Marshal, Robert Graham is requesting the Village Board appoint a Comprehensive Emergency Management Plan Committee consisting of the Village Clerk Pamela Hogenes, Village Public Works Representative Jon McConnell, Village DPW Director John Turner, Town Highway Representative Mark Years, Town Supervisor Jack Marren and Gerald Sensabaugh, Deputy Emergency Manager.

Further Resolved, that Robert Graham be appointed as Emergency Manager for the Comprehensive Emergency Management Plan Committee.

26. **STANDARD WORKDAY AND REPORTING RESOLUTION FOR ELECTED AND APPOINTED OFFICIALS FOR RETIREMENT PURPOSES**

Resolved, for New York State Retirement purposes, the Village Board of Trustees reports the following days worked for employees of the Village of Victor as follows:

Elected officials standard workday is 6 hours per day.

Village Clerk standard workday is 8 hours per day.

Village Treasurer standard workday is 8 hours per day.

Village Director of Public Works standard workday is 8 hours per day.

Village Attorney standard workday is 6 hours per day.

Part time Village employees standard workday is 6 hours per day.

27. LIAISONS

| <i>Board Liaisons 2021 - 2022</i> | | | | | |
|------------------------------------------|-------------|-----------------|------------------|----------------|--------------|
| | Gary Hadden | Michael Crowley | Michelle Chalupa | Carol Commisso | Robert Kelly |
| Employees/ Drug & Alcohol Program | | X | | | |
| Financial | X | | | | |
| Fire Department | | X | | | |
| Insurance | | X | | | |
| Parks and Recreation | X | | | | |
| Tree Board | | | X | | |
| Urban Renewal Agency | | | | X | |
| Victor Round Table | | | | | X |
| Village Cemetery Committee | X | | | | |
| Planning Board | | | | | X |
| Zoning Board of Appeals | | X | | | |
| Victor Farmington Library | | | X | | |
| Victor Community Development Office | | X | | | |

Resolution #2021-xxxx -Authorization to Enter into Intermunicipal Agreement with Victor Fire District for Site Improvements

On motion of Trustee _____, seconded by Trustee _____, the following resolution was adopted:

___ Ayes; ___ Nays ___ Abstain

Whereas, The Victor Fire District has appropriated funds for improvements for draining, milling and paving of the front apron;

Whereas, the Village of Victor has planned a variety of road projects for 2021 involving similar work of draining, milling and paving of public roads;

Whereas, the Board of Fire Commissioners and the Village Board recognize that completion of similar projects concurrently reduces costs to the taxpayers;

Whereas, the Village of Victor Director of Public Works John Turner and the Victor Fire District Chief Glenn Lockwood understand they will follow their respective procurement policies and provide documentation to their respective boards; now, therefore, be it

RESOLVED that the Village of Victor authorizes Mayor Gary Hadden to enter into a memorandum of understanding and inter-municipal agreement with the Victor Fire District for the purposes stated above;

RESOLVED that the Village Attorney is authorized to review and approve any required documentation by the Victor Fire District if necessary; and,

RESOLVED that a copy of this resolution be delivered to Chief Glenn Lockwood via the Village Clerk.

REQUEST AND SUPPORT FROM THE ONTARIO COUNTY BOARD OF SUPERVISORS TO SOLICIT PROPOSALS FROM CONSULTANTS FOR COUNTY-WIDE EMERGENCY SERVICES STUDY

WHEREAS, per the 2019 United States Census, the population of Ontario County is estimated at 109,777 people, and encompasses 18 towns/villages/cities, and

WHEREAS, within the towns/villages/cities in Ontario County there are 11 ambulance services, and 28 fire districts/departments, and

WHEREAS, the 2021 individual town/village/city/district tax rates for these services range from \$0.340 - \$3.464 for fire protection and \$0.280-\$0.420 for ambulance services, and

WHEREAS, towns/villages/cities are seeing dwindling trained/certified volunteers for fire and ambulance services and are moving towards paid career departments and services, and

WHEREAS, the ONTARIO COUNTY BOARD OF SUPERVISORS recognizes the evolving needs of the fire and ambulance services for increases in paid personnel, equipment, and service costs/fees/taxes, and their impact on the taxpayers of Ontario County, and

WHEREAS, the ONTARIO COUNTY BOARD OF SUPERVISORS wishes to solicit proposals from qualified consultants for the evaluation of a County-Wide Plan for Fire and Ambulance services in order to evaluate a potential consolidation of these services with regards to qualified personnel, response times, equipment, and other potential shared services components; now, therefore be it

RESOLVED that the Victor Village Board of Trustees supports the Ontario County Board of Supervisors in the commencement of a study to evaluate the potential for a County-Wide Fire and Ambulance Plan, and be it further

RESOLVED that each Fire and Ambulance entity in Ontario County be offered the opportunity to review the findings of this study.