

**A regular meeting of the Village of Victor Urban Renewal Agency (URA) was held on Thursday, January 12, 2023 at the Village Hall, 60 East Main Street.**

<b>MEMBERS PRESENT:</b>	<b>Chairperson</b>	<b>Carol Commisso</b>
	<b>Vice Chairperson</b>	<b>Michelle Chalupa</b>
	<b>Treasurer</b>	<b>Jen Tipton</b>
	<b>Member</b>	<b>Tim Niver</b>

Meeting was called to order by Chairperson Carol Commisso at 7:00 pm.

Salute to the flag

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**Resolution #01-23URA**

**Acceptance of Minutes**

On a motion by Tim Niver, seconded by Jen Tipton, the following resolution was ADOPTED 4 AYES 0 NAYS

**Resolved,** to accept the minutes dated October 13, 2022.

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**Resolution #02-23URA**

**Financials**

On a motion by Michelle Chalupa, seconded by Tim Niver, the following resolution was ADOPTED 4 AYES 0 NAYS

**Resolved,** to approve the financials as follows:

**Bank Balances as of 12/31/2022**

Current Assets:

Cash consisting of:

Checking Acct with Five Star	\$ 13,959.77
Money Market Acct with Five Star	\$ 3,303.93
Certificate of Deposit--Five Star	\$ 0.00
Revolving Loan Acct with Five Star	\$ 5,435.29

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Total cash accounts	\$ 22,698.99
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**Other Current Assets:**

Prepaid Real Estate Taxes-Jun-Dec 2022	\$ 431.15
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Total Current Assets	\$ 23,130.14
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Other Assets (Land)	\$189,500.00
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Total Current Assets	\$212,630.14
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**Liabilities and Net Assets**

Current Liabilities	
Accounts Payable	\$ 0.00
Net Assets	
Net Assets 06/01/22	\$204,625.75
Change in Fund Balance	\$ 8,004.39
Net Assets available 09/30/2022	\$212,630.14
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<u>Accounts Payable &amp; Net Assets</u>	\$212,630.14

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**Resolution #03-23URA**

**Request for Payment – 2023 County/Town Tax Bills**

On motion of Michelle Chalupa, seconded by Jen Tipton, the following resolution was ADOPTED 4 AYES 0 NAYS

**Resolved** to approve the payment request for 2023 County/Town Tax Bills for Mead Square Park (\$305.69) and the Library Parking Lot (\$435.65) totaling \$741.34, to be paid to the Victor Tax Receiver.

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**Resolution #04-23URA**

**Request for Payment – allied CPAs, PC**

On motion of by Tim Niver, seconded by Jen Tipton, the following resolution was ADOPTED 4 AYES 0 NAYS

**Resolved** to approve the payment request for an audit totaling \$1,900.00, to be paid to allied CPAs, PC

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**Chairperson Report**

**Carol Commisso**

Ms. Commisso stated that she has attended a couple of downtown revitalization meetings since October and that the two people who spearhead the group Dominick Dardano from Bistro 11 and Scott Rhinehart from Victor Hiking Trails will attend the Village Board meeting this upcoming Tuesday night. Ms. Commisso explained that they will update the Village Board on what they will be doing moving forward and that anyone is invited to come. Ms. Commisso stated that on January 23, 2023 there will be another meeting of the group at 1:30 at Bistro 11. Ms. Commisso explained that anyone is invited to attend and explained that the group is looking for a PR person who will help the group prioritize and develop a strategy and communication plan.

Ms. Commisso stated that she talked with Kathy Rayburn and she does want to start the façade program again this year and she will be having a meeting with her Tuesday afternoon to discuss it.

Ms. Commisso stated that the Village starts their budget process January 30<sup>th</sup>.

*Discussion regarding the URA budget*

### **Member Reports**

#### **Jen Tipton**

Ms. Tipton stated that Lucca Pizza has closed permanently, and Bistro 11 has closed to remodel and rebrand. Ms. Tipton explained that Bistro 11 plans to reopen under a new name, point of sale system and new menu.

#### **Michelle Chalupa**

Ms. Chalupa stated that she has a concern about budgeting for next year if there are future projects that downtown revitalization may want. Ms. Commisso explained that the downtown revitalization group is simply looking for support from the Village Board.

*Discussion regarding the URA budget and direction that the downtown revitalization group would like to go.*

Ms. Tipton asked if the URA is still short a member, Ms. Commisso stated that the URA is still looking for one more member.

*Discussion regarding finding another URA member*

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### **Adjournment**

Meeting was adjourned on motion at 7:45 pm.

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Roseanne Turner-Adams, URA Minutes Clerk