

Boughton Park, Inc., Board of Directors

Meeting Date: January 12, 2023

Location: Victor Town Hall

Members Present

Ann Borgström (East Bloomfield)  
Christian Culbertson (East Bloomfield)  
David Damaske (East Bloomfield)  
Josh Fisher (Victor)  
Sam Huber (Victor)  
Nichole Outhouse (West Bloomfield)  
Claudia Walsh (Victor)  
Jim Wieboldt (West Bloomfield)  
Chauncy Young (Victor)

Others Present

Matt McDonald  
Nick Schmidt  
Paul Ryther

Meeting called to order at 07:04 p.m. by David Damaske, President

Agenda Item	Action
Review of Minutes	Motion by Chauncy young to approve the minutes of the meeting of December 8, 2022 Second by Claudia Walsh Motion carried on voice vote, none opposing, none abstaining
Treasurer's Report and Payment of Bills	Ann Borgström, Treasurer, reported \$1115.11 in checking account, \$3144.89 in savings account and \$48,879.03, as of December 31, 2022. Treasurer noted that the Park expended \$8435 more during 2022 than the funding provided by the Towns. All 3 Towns have been invoiced for payment of their approved funds for 2023; Victor has paid already, West Bloomfield must approve payment and meets next in February. Permit stickers for 2023-24 have been distributed to the Town Clerk offices; the Park has 200 permit mirror hangers in reserve. Treasurer has received no contract renewal information yet from Knickerbocker Farms nor Junot Trees; the Junot Trees contract is not on a calendar year schedule - Bills were presented for approval Chauncy Young moved to approve Treasurer's Report and payment of presented bills Second by Nichole Outhouse Motion carried on voice vote, none opposing, none abstaining

Address to the Board by Non-Member Visitors	<p>Matt McDonald, Park Security person, introduced himself, described changes in responsibilities for the position over the years, more like a park ranger, with recently increased number of hours assigned, and proposed hiring of a second individual to share those hours and responsibilities with</p> <p>Open discussion with the visitors ensued</p>
Executive Session	<p>Motion by Chauncy Young to enter Executive Session to discuss personnel issues</p> <p>Second by Christian Culbertson</p> <p>Motion carried on voice vote, none opposing, none abstaining</p> <p>The Board adjourned the meeting to enter Executive Session at 07:37 pm.</p> <p>The Board reconvened from Executive Session at 08:17 p.m.</p> <p>Motion by Chauncy Young to clarify tasks descriptions assigned to the contractors Knickerbocker Farms and Junot Trees, including availability of the latter in the event of crisis or emergency, and to review Workers Compensation for current range of duties for employees.</p> <p>Second by David Damaske</p> <p>Discussion ensued</p> <p>Motion carried on voice vote, none opposing, none abstaining</p>
2023 Officer Nominations	<p>Report from Christian Culbertson on behalf of himself, Chauncy Young and Claudia Walsh: a complete slate is not ready; 2 members have been identified as willing to fill officer roles but new candidate for Treasurer not yet</p> <p>Discussion ensued relating to duties appropriate for Treasurer, changes in software available for accounting, need to explore software options; noted that the Board has 3 very recently appointed members</p> <p>Motion by Chauncy Young to postpone election of officers to the February meeting</p> <p>Second by Ann Borgström</p> <p>Motion carried on voice vote, none opposing, none abstaining</p> <p>Motion by Ann Borgström to designate Pittsford Federal Credit Union as bank for Park business, the Daily Messenger as official newspaper, Reid Holter as legal counsel, Kevin Henehan for Park Maintenance, Matt McDonald Park Security, Paul Ryther as Meeting Secretary</p> <p>Second by Jim Wieboldt</p> <p>Motion carried on voice vote, none opposing, none abstaining</p>
Other Business	<p>- Welcome New Members</p> <p style="padding-left: 40px;">Newly appointed members Sam Huber (Victor) and Josh Fisher (Victor) recognized</p> <p>- Rescue and Safety</p> <p style="padding-left: 40px;">Open discussion of recent rescue events at the Park ensued.</p> <p>Motion by Sam Huber to develop an emergency access plan in</p>

collaboration with local emergency responders and coordinate with them  
for access to the park and develop additional needs and expertise

Second by Jim Wieboldt

Motion carried on voice vote, none opposing, none abstaining

- Blinds [not reached]

Adjournment

Motion by Ann Borgström to adjourn

Second by Jim Wieboldt

Adjourned at 09:17 p.m.