

**REGULAR MEETING OF THE
TOWN OF VICTOR CONSERVATION BOARD
February 7, 2023 – 6:30 pm**

A regular meeting of the Town of Victor Conservation Board was held on February 7, 2023, at 6:30pm in the Veteran's Room 85 East Main Street, Victor, Ny 14564, with the following members present:

The YouTube link to access the meeting is: <https://www.youtube.com/c/townofvictornewyork>

ATTENDING: Keith Parris, Patrick Coleman, Tim Norman, Matt Matteson, Linc Swedrock, Bob Kelley

ABSENT: Andrew Phillips, Mike Guinan, town board member

Chairman Parris called the meeting to order at 6:26 pm and explained the role of the conservation board to the guests.

High Point Business Park Bldg. 300 Balcony 02-SP-2023

Applicant is requesting to construct a 925 +/- square foot building addition on the eastern side of the existing 3-story structure to create a terrace area.

Linc Swedrock from BME Associates was present at the meeting to represent the project. Mr. Swedrock explained the project to the Conservation Board stating that they are looking to construct a patio off the northeast corner of the building, the request is completely tenant driven. The patio will be for employee use. When the original building was designed, they did not know whom would occupy the space. Mr. Swedrock explained that the patio is located within the front setback, the application has already been in front of the Town of Victor Zoning Board and the variance has been approved. The patio is 920 SF. Mr. Swedrock explained that there are slopes in the area at High Point which explains the drop in grade, they are building the patio right up to the first-floor level, so that its accessible from the business. Mr. Swedrock stated there was a landscape plan submitted with their application. They intend to drop grade along the patio, the pine trees that were proposed before are still intending to be added. Along with the current approved landscape plan they intend to add additional landscaping around the base of the patio. Mr. Swedrock explained that there is a dumpster enclosure that is in line (same proximity) as the proposed terrace. Across the street from the site is all Conservation Easement, which will remain untouched. The board asked about what they intended to do about rainwater, asking if there was a gutter type of system that was proposed. Mr. Swedrock stated it would pitch down the gutters that are there for High Point Drive into the catch basin. Mr. Swedrock stated everything has been sized more than enough to handle the additional impervious from the 920 SF. The board asked if there were currently trees located where they proposed to build the terrace. Mr. Swedrock stated there was a full landscaping plan that was approved and executed in the front, stating that they do a great job maintaining the landscaping. Their intention is the same if the patio is approved, keeping landscaped maintained meticulously. The board stated that the proposal looked nice and will blend into the building. The project is relatively small, they had no further concerns/questions. Chairman Parris stated that he is appreciative of the additional landscaping/trees that were added to the plan. The Conservation Board supports the project.

Bob Kelley

Annual report of the Historical Advisory Committee

Bob Kelley from the Historical Advisory Committee introduced himself and explained that in an effort for opened communication between boards, they believed it was a good idea to go around to each board and report who they are and what they had done for the year 2022. Mr. Kelley stated he has been a Victor resident for 50 years now and is currently serving as the village trustee. He is on the Town of Victors Historical Advisory Committee and on the Cemetery Restoration and Preservation Committee. Mr. Kelley stated that although they do not interact with the Conservation Board much, they do often keep up with the Planning Board agendas especially when there is something on the agenda of Historical value. Mr. Kelley stated that the main function of the committee is to advise, Babette Huber (Town/Village Historian), the committee sponsored a Historic lecture series, they try to put on 5 or 6 a year. This past year consisted of lectures on multiple subjects (The Historic Blazey Farm, Phelps and Farm purchase (Geneva Historian), B.A.G.E.L (the first yearbook), Landmark Society talking about architecture in Victor, Wilma Townsend did a talk on textiles, Frank Tissier talking about his life in Victor, Historical Barn talk, and Tom Ewing and stock car racing) Mr. Kellye stated that they try to pick topics that would interest a variety of different people stating that they typically get 20-30 people attending, also stating that with all the technology now they are able to put each presentation on YouTube (getting hits in the 80-100 people range). With the Cemetery Committee, they have done a tour of the cemetery with live actors. Mr. Kelley explained that there is an “abandoned cemetery” located in Victor and when that happens the municipality is responsible for the upkeep. The event went over very well. A workshop was also set up on how to maintain cemeteries and clean stones. The Key Club (from Victor Schools) cleaned gravestones/monuments of veterans. A newsletter has been set up to go out to people that have received Historic Plaques. They have been figuring out ways that these people who own Historic sites can access grants and money to try to keep up the houses. They have also written to the Town Newsletter about what is going on with the Historical Committee. They are also supporting a barn survey. It is scheduled for this Spring. The Landmark Society will be conducting the survey. There was one meeting already that was well attended (about 40 people) They talked about preservation of the barns. Mr. Kelley stated that as a committee they try to touch base with liaisons of every board about people wanting to tear down/modify an old building or barn and stated that Babette likes to have an opportunity to make people aware of the historical value of these sites. Mr. Kelley mentioned the natural resource inventory (included in the comp plan) stating that the Historical Advisory committee believes geological features are also sort of historical and just asked that if developments come up (with drumlins, etc.) to keep in mind the value of those features and try to preserve them. The Conservation Board thanked Bob Kelley for coming in and presenting and stated that it was a nice reminder for them to preserve the history and geological features of Victor as they agree that these are important aspects of Victor. The board asked besides age what the Historical Committee looked for in considering what makes a home historically significant. Mr. Kelley stated that yes, age plays a huge factor is historical significance as well as who lived there (someone important in Victor history, etc.) as well as the architecture of the building itself is unique (Methodist Church for example) The Board thanked Mr. Kelley again for coming before the board to share the History of Victor.

OTHER BUSINESS:

- On a motion made by Pat Coleman and seconded by Matt Matteson the November 15th minutes were approved.
- On a motion made by Keith Parris and seconded by Pat Coleman the December 20th minutes were approved.

On a motion by Tim Norman seconded by Matt Matteson the meeting was adjourned at approximately 7:02 pm.