

VICTOR TOWN BOARD MEETING MONDAY APRIL 11, 2022

6:00PM - VCS Strategic Plan - Joint Town & Village Workshop Presentation by Superintendent Tim Terranova.

Supervisor Marren called the regular Town Board meeting to order @ 7:00PM. Everyone was asked to sign in on the attendance sheet, cell phones were requested to be turned off and any private conversations or interviews to be conducted in the hallway or outside. Emergency exit locations were pointed out to the left and right sides of the Main Meeting Room. Please note this meeting is being live streamed via YouTube with text commenting available to the public.

Flag Salute

PRESENT: Supervisor Jack Marren Councilman Drew Cusimano
Councilman Guinan Councilman Ed Kahovec

ABSENT: Councilman Condon

ALSO IN ATTENDANCE: Karen Bodine - Town Clerk; Frank Pavia- Attorney; Mark Years-Highway Superintendent; Rich O'Donnell – Finance Director; Brian Emelson – Parks & Recreation Director; Suzy Mandrino – IT; Mayor Gary Hadden; Tim Terranova- Superintendent. Village Trustees Michelle Chalupa and Bob Kelly; Beth Lombard; Jeff and Tim Smith; David Nankin; Lucas Bushen.

SUPERVISOR'S ANNOUNCEMENTS:

- Declare Councilman Condon necessarily absent
- Noted the Town Engineer was unable to attend tonight's meeting

Councilman Kahovec noted Renee did a nice job at the last meeting in the Clerk's absence.

RESOLUTION NO.136 -2022 APPROVAL OF MINUTES

On motion of Councilman Kahovec, seconded by Councilman Cusimano, the following resolution was adopted:

4 Ayes 0 Nays (Marren, Guinan, Kahovec, Cusimano)

RESOLVED that the March 28, 2022, Regular Town Board meeting minutes be accepted as presented to the Board by the Town Clerk.

RESOLUTION NO.137 -2022 PAYMENT OF BILLS

On motion of Councilman Cusimano, seconded by Councilman Kahovec, the following resolution was adopted:

4 Ayes 0 Nays (Marren, Guinan, Kahovec, Cusimano)

RESOLVED that the bills be approved for Manifest #7 in the amount of \$83,532.15 with Voucher #20220645-20220733 as documentation for these expenditures.

General Townwide	\$ 59,280.08
General Outside Village	5,351.52

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Highway Townwide	17,082.65
Total of Lighting Districts	5,305.86
Trust & Agency	1,333.87

Supervisor Marren reviewed the following expenditures for Manifest #7 that were in the range or exceeded \$5,000.00.

- American Rock Salt – Road salt for winter - \$8,382.17
- Harris Beach – March Legal Services - \$25,368.86
- (Chargeback \$13,759.20 - cost to the Town \$11,609.66)
- Integrated Systems – April Hosting Charges - \$4,673.13
- Springbrook Software (KVS) – Annual Maintenance - \$9,252.58

Privilege of the Floor

Jeff Smith addressed the Town Board asking if the Town would consider taking ownership of the open space land that is part of the Stone Brook Subdivision. Jeff has talked with a couple of land trust companies to see if they are interested in property.

The Board gave their input along with Brian Emelson who explained that the Town already has many miles of trails. Brian explained that his recommendation comes from the Parks & Recreation Master plan and this parcel is not identified as a priority parcel for acquisition. The challenge is the town already has 450 acres of park land within the town and village of Victor, as well as another 330 acres in Boughton Park.

The Board declined the opportunity to take ownership of the open space. Supervisor Marren asked Jeff Smith to keep him informed as he has dialogue with the land trust groups that may be interested in taking over this parcel.

David Wright - Victor Hiking Trails gave a brief history of how the Victor Hiking Trails were created back in 1991. Victor was developing quickly so with the vision of only a few people the trails were developed with only a couple of the parks in the town. There was no Parks & Recreation department, only a summer recreation program. Monkey Run was the first trail in Victor off County Road 9, then the Auburn Trail, and the Lehigh Valley Trail. After that, they worked with private landowners to get the Seneca Trail. They have 65 miles of trails open to the public. They are a 501C Corporation and have the benefit of being tax exempt.

Saturday June 4th the Victor Hiking Trails will be celebrating 30 years with an event in the Village Parking Lot. They are inviting all the local businesses, the three breweries from town and food trucks with live entertainment. Dave invited any of the town departments that would like to participate. Supervisor Marren noted the merger of the Victor Chamber of Commerce with the Canandaigua Chamber, and it is now the Ontario County Chamber. Mayor Hadden met with the new director of the Ontario County Chamber of Commerce, Ethan Fog. There will be a press release coming out soon stating that Hang Around Victor will not take place this September. Supervisor Marren thanked Victor Hiking Trails for the invitation and for the 65 miles of walking trails in the community.

Councilman Cusimano suggested sending an invitation to both Fire Districts in the town.

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Dave explained during the ceremony they will be honoring and thanking the individuals who helped in the creation of the Victor Hiking Trails. Supervisor Marren asked Dave to send the Board a list of people who will be honored at the event.

Public Comments: None

Reports of Town Officials

- Highway
- Parks & Recreation
- Supervisor's Report – Traffic Report, Hang Around Victor Day, Lions Club- Honor Flight
- Town Clerk noted that the three speed studies were completed for Aldridge Road, between the High Street and County Road 9, Phillips Road between Route 251 and County Road 42, and Willowbrook Road between High Street and Rowley Road. In all three studies a reduction of the speed limit was not warranted.

Supervisor Verbal Report

- Keith Maynard shared in 2020 the highway department inspected 192 catch basins cleaned 30, repaired 20. In 2021, 195 catch basins were inspected, 28 were cleaned and 70 repaired. This is an ongoing project and a job well done.

Town Clerk clarified for the record that she did in fact respond to Ms. Beth Lombard concerning her emails about the proposal to change the sidewalk code. She received an apology from Ms. Lombard after the fact stating she missed the email with the Clerk's response.

Councilman Kahovec brought up the Memorial Day Parade and who will be involved in planning the parade. More details to follow.

Councilman Cusimano gave an update on the what the sub-committee had agreed on for the hours of operation at Fishers Park. The committee consisting of Keith Shields, Councilman Condon, Councilman Cusimano, Brian Emelson, and Carole Fisher met on April 5th. The hours of play are:

The courts will be open for organized group play and drop-in-play from May 1st to October 31st. Courts will be closed and locked November – April.

The courts will be available for organized group play on Monday, Wednesday, and Friday from 8:00am – Noon.

The courts will be available for drop-in-play Monday, Tuesday, Wednesday, and Friday from 4:00-7:00pm, Saturday from 8:00am-Noon and Sunday from Noon-4:00pm.

Right now, there will be no fees implemented and they feel this was a healthy blend of organized play and drop-in play with an emphasize on drop-in play not being organized. One area of concern that was identified was how well could this schedule be maintained. Gates will be locked during off hours.

Brian Emelson will be sending a letter to the Board members, Town Clerk, Keith Shields, and Carole Fisher confirming the agreement for the use of the Fishers Park Tennis and Pickleball Courts.

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Resolutions:**RESOLUTION NO. 138-2022 AMEND THE DESIGN AND CONSTRUCTION STANDARDS**

On motion of Councilman Guinan, seconded by Councilman Kahovec, the following resolution was adopted:

4 Ayes 0 Nays (Marren, Guinan, Kahovec, Cusimano)

WHEREAS, the Town Engineer has identified the need to update the Design and Construction Standards of the Town of Victor; now therefore be it

RESOLVED that the following amendments to the Town of Victor Design and Construction Standards be made as follows:

All provisions of the 2019 document shall remain in full force and effect except as specifically described in the following proposed changes.

SECTION 1

Item 1-1 Modify Section 1.3.3.2 Electronic Files of Record Drawings to allow options other than compact discs

Before the Town releases all funds remaining in the surety posted for construction,} ~~two (2) copies of~~ electronic files of the approved record drawings shall be submitted along with five (5) paper copies to the Town Engineer.

SECTION 2

Item 2-1 Modify Section 2.5.3 INDIVIDUAL WELLS to fix a topographic error

4. A note shall be included on the plans requiring that the well driller's report, in the form required by the Town, be submitted to the **Town** before a building permit is issued.

Item 2-2 Remove a portion of 2.10.4

~~Hydrants located on cul-de-sacs or dead-end roads will have hydrants situated at the end of the cul-de-sac/ road.~~

Item 2-3 Modify Section 2.9.15 DEDICATION OF EXISTING PRIVATE ROADS

5. The Director of Development **Planning and Building Department** will be the contact person and coordinator ~~of~~ **coordinate** of all road dedication requests for existing private roads/drives.

Item 2-4 Modify Section 2.9.16.4 Fire Department Requirements

~~All common driveways regardless of length and individual driveways which are longer than 200 feet shall be constructed to support HS-25 loading and to provide access for emergency and fire-fighting equipment. There shall be 10-foot clearance from the edge of the driveway to any obstruction. Plans and details of such driveways shall be submitted to the Fire Department for review.~~

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~~Residential driveways for one and two family dwellings that extend beyond 250' must be designed to support HS-25 loading, require a 30' x 10' pull over lane every 250', and a turn-around point near the house but beyond the collapse zone (distance equal to 1.5 times the measure of the peak of the structure to final grade) of the building.^{86,87}~~

Driveway design shall be required to meet the current NY State Codes in force at the time.

SECTION 3

Item 3-1 Modify Section 3.1.3 INSPECTION by adding the following language at the end of the section:

All field changes shall be approved by the Town.

Item 3-2 Modify Section 3.6.1.3 and 3.6.1.4 to include an additional force main pipe material (HDPE) and clarify the detectable warning tape to be used

~~3.6.1.3 Ductile Iron Pipe (DIP) Force Main~~

~~AWWA C151/ANSI A21.51, thickness Class 50 with ANSI A21.4 cement mortar lining and seal coating inside, bituminous coating outside, ANSI 21.1 1 push-on joints.~~

~~3.6.1.4 Polyvinyl Chloride (PVC) Force Main~~

~~ASTM D2241 SDR 21, PVC Pressure Rated Pipe and fittings, 200 psi pressure rating, with elastomeric gasket joints, adapters, and 3" wide detectable underground tape. Detectable tape shall be green and read, "CAUTION - BURIED SEWER LINES BELOW". As manufactured by Lineguard Maintenance System, Stock No. 25830.~~

3.6.1.3 Force Main Pipe

a. Ductile Iron Pipe (DIP)

AWWA C151/ANSI A21.51, thickness Class 51 with ANSI A21.4 cement mortar lining and seal coating inside, bituminous coating outside, AWWA C111/ANSI 21.1 1 push-on joints.

b. Polyvinyl Chloride(PVC) Pipe

ASTM D2241 SDR 21, PVC Pressure Rated Pipe and fittings, 200 psi pressure rating, with elastomeric gasket joints, adapters, High Density Polyethylene Pipe.

c. High Density Polyethylene (HDPE) Pipe

DR 17, PPI designation PE 3408, and conform to AWWA C906. All joints shall be fuse welded mechanical joints with compression couplings and stainless-steel inserts. No glued joints allowed underground

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3.6.1.4 Detectable Warning Tape

Detectable tape shall be green and read "CAUTION - BURIED SEWER LINES BELOW". Tape shall be placed over the centerline of all sanitary mains. Must have a minimum 5.0 mil overall thickness. Must conform to ASTM 2103, ASTM D882 and ASTM 2578.

Item 3-3 Modify Section 3.6.1.6 to include a mix of No. 1 and No. 2, or No. 1 and No. 1A stone to match Town of Farmington

NYS DOT 703-02, Size No. **1 & 2, or size No. 1 & 1A**, ~~mixed with sufficient smaller size stone and screenings to provide a dense material that gives maximum support to the pipe.~~ Crusher run material meeting these specifications will be acceptable.

Item 3-4 Modify Section 3.6.1.9 Manholes, subsection c. Base, Riser, and Cover Slab Joints
c. Tongue and groove with ~~continuous solid rubber ring gasketed joints super "O"~~ joints and gaskets conforming to ASTM C-443.

Item 3-5 Modify Section 3.6.1.9 Manholes, subsection e. Manhole Steps
e. ~~Aluminum Alloy 6005-T5 forged from a solid extruded section Part No. 20100 conforming to ASTM B221, as manufactured by Aluminum Company of America or Relgrit Part No. LR-800 as manufactured by Reliance Steel Products Company, or equal.~~
Steps shall be non-corrodible, aluminum magnesium alloy, with intermediate supports at 5-foot intervals, forged aluminum with drop front design and grooved tread surface, or nylon/co-polymer polypropylene with steel reinforcement manhole steps.

Item 3-6 Modify Section 3.6.1.9 Manholes, subsection f. Manhole Frames and Covers
Cast iron frames and covers, uniform quality, free from blow holes, porosity, hard spots, shrinkage defects, cracks, fins, burrs, sand and slag. Cleaned by sand blasting. Asphalt coated. Materials shall conform to ASTM A-48, Class 30. Bearing surfaces shall be ground or machined. Designed to carry a wheel load of 16,000 pounds plus impact. Total weight of frame and cover shall be not less than **100** ~~300~~ pounds. Covers shall be cast with the words "SANITARY SEWER" as part of the design.

~~Standard frames and covers with indented top design~~ **Compression® watertight manhole frame and cover assembly** as manufactured by EJ (East Jordan) Neenah Foundry Co., Catalog No. R-1726, Type B; Syracuse Castings Sales Corp., Catalog No. 4032; or equal. **The inside diameter for clearance shall be minimum of 24 inches.**

Item 3-7 Modify Section 3.6.1.9, subsection h, Dampproofing
Two 3.6 wet mil coats of bitumastic black coal tar sealer / damp-proofing applied by the manufacturer on interior and exterior surfaces, except the base slab. RC-30 as manufactured by Midland Asphalt, **MasterSeal 615** Hydrocide 700B as manufactured by BASF, or equal.

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Item 3-8 Modify Section 3.6.4.5 Air Testing Main Sewers and Building Sewers

Building sewers shall be tested with the main sewer and the following procedure shall be used:

- (a) The test shall be conducted between two (2) consecutive manholes.
- (b) The test section of the sewer line shall be plugged at each end. One of the plugs used at the manhole must be tapped and equipped with air inlet connection for filling the line from the air compressor.
- (c) Ends of building sewers, cleanouts, stubs and fittings into the sewer test section shall be properly capped or plugged, and carefully braced against the internal pressure to prevent air leakage.
- (d) An air hose shall be connected to tapped plug from the portable air control equipment which shall include valves and pressure gauges to control the air entry rate, and to monitor the air pressure in the pipeline.
- (e) A second air hose shall be connected between the air compressor and the air control equipment.
- (f) Supply air to the test section slowly, filling the pipeline until a constant pressure of ~~3.5~~ **4.0** psig is maintained. ~~The air pressure shall be regulated to prevent the pressure inside the pipe from exceeding 5.0 psig.~~
- (g) When constant pressure of ~~3.5~~ **4.0** psig is reached, ~~throttle~~ regulate the air supply **so that the pressure is maintained between 3.5 psig and 4.0 psig for at least two minutes. Depending on air/ground temperature conditions, the internal air temperature will stabilize in equilibrium with the temperature of the pipe walls. The pressure will normally drop slightly until equilibrium is obtained; however, a minimum of 3.5 psig is required.** ~~to maintain the internal pressure above 3.0 psig for at least five minutes. This time permits the temperature of the entering air to equalize with the temperature of the pipe wall.~~
- (h) ~~After the stabilization period, the air pressure shall be adjusted to 3.5 psig and the air supply disconnected. Observe the gauge until the air pressure reaches 3.0 psig. At 3.0 psig, commence timing with a stopwatch which is allowed to run until the line pressure drops to 2.5 psig, at which time the stopwatch shall be stopped. The time required, as shown on the stopwatch, for a pressure loss of 0.5 psig shall be used to compute the air loss. Determine the time required for the pressure to drop from 3.5 psi to 3.0 psi and compare this interval to the minimum time for the pipe diameter and length per the table below. If the rate of~~

air loss is greater than or equal to the minimum time for the pipe diameter and length, the installation is acceptable.

(i) ~~An air pressure correction shall be required when the prevailing groundwater is above the sewer line being tested. Under this condition, the air test pressure shall be increased to 0.433 psig for each foot the groundwater level is above the invert of the pipe.~~ **Upon completion of the test, open the bleeder valve and allow all air to escape. Caps and plugs shall not be removed until all air pressure in the test section has been reduced to atmosphere pressure.**

(j) ~~When building sewers are tested with the main sewers, the time requirement shall be determined by averaging the time for each diameter in proportion to the length of each size of pipe tested.~~

(k) ~~If the length of the sewer being tested is less than 200 feet, an adjustment shall be made for the length and diameter of pipe in determining the allowable length of time for the loss of air at the average rate of 0.0011 cubic feet per minute per square foot of internal pipe surface under test from 3.0 psig to 2.5 psig.~~

~~Any time in paragraph (h) which is less than 5 minutes, 6 seconds shall be cause for rejection.~~

Table - Minimum Time Required for Air Testing

Pipe Diameter (inches)	Time (minutes)
4	2.57
6	3.85
8	5.13
10	6.42
12	7.70

Minimum Time Formula (minutes) = (77/120) *Pipe Diameter (in)

Item 3-9 Modify Section 3.6.4.6 Water Testing Manholes and Wet Wells by adding the following at the end of the paragraph

Exfiltration test may only be used when ground water elevation is less than 2 feet below the highest point of sewer pipe.

Item 3-10 Add Section 3.6.4.7 Vacuum Testing of Manholes and renumber the sections which follow:

Vacuum testing for concrete sewer manholes shall conform to the test procedure described in ASTM C1244.

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When the sanitary sewer is tested and approved by the Architect/Engineer and prior to backfilling, the manholes or wet wells shall be tested. The inlet and outlet pipes for the manholes or wet wells shall be plugged with a plug that allows no leakage.

The test head shall be placed at the inside of the top cone section, or inside 24-inch opening and the seal inflated in accordance with the manufacturer's recommendations.

A vacuum of 10 inches of mercury shall be drawn and the vacuum pump shut off. With the valves closed, the time shall be measured for the vacuum to drop to 9 inches. The manhole or wet well shall pass the test if the time is greater than the following:

Diameter of Structure (inches)	Time (seconds)
48	60
60	75
72	90
120	150

If the manhole or wet well fails the initial test, necessary repairs shall be made. Retesting shall proceed until satisfactory results are obtained.

All structures, manholes, and drop inlets shall be visually inspected for tight joints and neat workmanship. The flow lines in a structure shall be smooth and neat.

Item 3-11 Modify (new) Section 3.6.4.8, currently 3.6.4.7 Infiltration Testing
Infiltration **Liquid** Testing

A satisfactory infiltration **liquid** test will be required for all sections of sanitary sewers before final acceptance of the system. ~~The infiltration test shall include main sewers, building sewers and manholes, and~~ The following procedure shall be used.

- ~~(a) The test shall be conducted in the downstream manhole.~~
- ~~(b) Any leaks into manholes shall be repaired prior to conducting the test.~~
- ~~(c) Place a V-notch weir into the upstream pipe in the manhole. The weir shall be installed so as to maintain a watertight seal between the weir and the interior surface of the pipe to prevent water by-passing the V-notch weir. V-notch weirs shall be commercially manufactured~~

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specifically for infiltration testing of sewers. All weirs used for testing shall be approved by the Engineer.

~~(d) After the V-notch weir has been installed, allow 24 hours for the infiltrating water to build up and level off behind the weir, and thus permit a steady, uniform flow to pass over the V-notch weir.~~

~~(e) Measurements shall be taken after steady flow occurs over the V-notch weir. Leakage is determined from the readings, either directly or by converting the readings of the flow into terms of gallons per inch of pipe diameter per mile per day.~~

~~Infiltration rates exceeding 100 gallons per day per inch of sewer diameter per mile shall be cause for rejection.~~

- a. The testing device shall be positioned within the line in such a manner as to straddle the pipe joint or lateral connection to be test**
- b. The testing device ends (end elements, sleeves) shall be expanded so as to isolate the joint or lateral connection from the remainder of the line and create a VOID area between the testing device and the pipe joint or lateral connection. The ends of the testing device shall be expanded against the pipe with sufficient pressure to contain a minimum of 10 psi within the VOID without leakage past the expanded ends.**
- c. Water or an equivalent liquid shall then be introduced into the VOID area until a pressure equal to or greater than the required test pressure is observed with the VOID pressure monitoring equipment. If the required test pressure cannot be developed (due to joint leakage), the joint will have failed the test and shall be repaired by approved means.**
- d. The flow rate of the test liquid shall then be regulated to a rate at which the VOID pressure is observed to be the required test pressure. Reading of the test liquid flow meter shall then be taken. If the flow rate exceeds 1/4 gallon per minute (due to joint leakage), the joint will have failed the test and shall be repaired and retested.**

Item 3-12 Modify current section 3.6.4.8, future 3.6.4.9 Deflection Testing with the addition of this paragraph:

All new sewers mains shall be video televised with a camera specifically designed for sewer construction. The operating technician will utilize a title panel to document on the digital video to record pertinent data observed and pipe footage. The starting manhole, direction of televising and terminating manhole shall be displayed at the beginning of the record. The video shall be MPEG format and provided on a portable hard drive.

Item 3-13 Remove current Section 3.6.4.9 Vacuum Testing of Manholes

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~~Each manhole shall be tested immediately after assembly and prior to backfilling. All lift holes shall be plugged with an approved non-shrink grout. All pipes entering the manhole shall be plugged, taking care to securely brace the plug from being drawn into the manhole.~~

~~The test head shall be placed at the inside of the top of the cone section and the seal inflated in accordance with the manufacturers' recommendations.~~

~~A vacuum of 10 inches of mercury shall be drawn and the vacuum pump shut off. With the valves closed, the time shall be measured for the vacuum to drop to 9 inches. The manhole shall pass if the time is greater than 60 seconds for 48" diameter, 75 seconds for 60", and 90 seconds for 72" diameter manholes.~~

~~If the manhole fails the initial test, necessary repairs shall be made with a nonshrink grout while the vacuum is still being drawn. Retesting shall proceed until a satisfactory test is obtained.~~

Item 3-14 Modify Section 3.6.4.10 Testing Force Mains due to addition of materials.

3.6.4.10 Testing Force Mains

a. Ductile Iron Force Mains

The pressure test shall be done in accordance with the requirements of AWWA C-600 for ductile iron pipe.

The volume of water required to maintain the specified pressure shall not exceed the limits determined by the following formula per AWWA C-600:

$$L = (SDP^{.5})/133,200$$

Where L is the allowable leakage in gallons per hour; S is the length of pipe to be tested in feet; D is the nominal diameter of the pipe in inches; and P is the average test pressure during the leakage test in pounds per square inch gauge.

Unless otherwise noted, the test pressure during the leakage test shall be read in pounds per square inch gauge

b. PVC Force Mains

The pressure test shall be done in accordance with the requirements of AWWA C-605 for PVC pipe.

The volume of water required to maintain the specified pressure shall not exceed the limits determined by the following formula per AWWA Manual of Practice M23:

$$L = (ND P^{.5})/7,400$$

Where L is the allowable leakage in gallons per hour; N is the number of joints in pipeline tested; D is the nominal diameter of the pipe in inches; and P is the average test pressure during the leakage test in pounds per square inch gauge. Unless otherwise noted, the test pressure during the leakage test shall be read in pounds per square inch gauge

c. HDPE Force Mains

The pressure test of HDPE force mains shall be conducted in accordance with Performance Pipe Technical Note 802, Alternate 2. The test pressure shall be 150% of the system design pressure.

The pipeline will be subject to an “Initial Expansion Phase” of four (4) hours. The pipeline will gradually be pressurized to 150% of the system design pressure, adding make-up water as necessary to maintain the pressure.

Immediately following the “Initial Expansion Phase”, monitor the amount of make-up water required to maintain test pressure for a minimum period of two (2) hours. If the amount of make-up water needed to maintain test pressure does not exceed the amount in the following Table, no leakage is indicated, and the test is acceptable.

Table - Water Allowance for test Phase - Alternative 2 (U.S Gal.100 feet of pipe)

Pipe Diameter (inches)	2 Hour Test	3 Hour Test
4	0.25	0.40
6	0.60	0.90
8	1.00	1.50
10	1.30	2.10
12	2.30	3.40

~~Pressure test force mains by filling with water, expelling air, applying hydrostatic pressure of 50 psi above normal operating pressure at lower end of force main for a 2-hour period. After 2 hours, if the pressure has fallen below 50 psi, measure the volume of water necessary to bring pressure up to 50 psi.~~

~~Leakage shall not exceed 0.17 gallons per inch of pipe diameter per 1,000 feet per 2 hours. Leakage shall be located and repaired until this limitation is met.~~

Item 3-15 Modify Section 3.7.4 with the addition of the following

Prior to constructing the concrete apron at any gutter inlet, the Developer shall contact the Planning and Building Department regarding use of the Town’s “MS4

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inlet concrete stamp". The Town will require a refundable deposit for the duration of the stamp's loan period.

Item 3-16 Modify Section 3.8.6.1 General with the addition of the following

Bituminous Material or mixture shall not be applied on any soft surface, when the surface is wet, when the temperature of the surface on which the mixture is to be placed is below 45°F, or when other weather conditions would prevent proper construction of the pavement, in accordance with NYSDOT 405-3.01.

Prime and Tack Coats: Minimum surface temperature of 60 deg F.

Asphalt Binder Course: Minimum surface temperature of 45 deg F and rising at time of placement.

Asphalt Top Course: Bituminous materials shall not be placed on any soft grade, when the grade is wet, when the temperature of the surface on which the mixture is to be placed is below 45°F (below 50°F for 1-inch compacted thickness or less), above 95°F, or when other weather conditions would prevent proper handling or finishing of asphalt mixtures unless otherwise ordered or approved by the Engineer.

Item 3-17 Modify Section 3.8.10

Monuments shall be 4-inch diameter or square **cast-in-place** ~~precast~~ concrete 36 inches long, with a **5/8** ~~1/2~~-inch steel reinforcing rod embedded in the center. The top of the rod shall serve as the point of reference.

Monuments shall be installed plumb, with the top set ~~1/4-inch~~ lower than adjacent finished grade, at the locations shown on the approved final plans and staked out by a Licensed Surveyor. Fill the space around the monument with thoroughly compacted dry concrete.

Monument markers are available through the Town Clerk's office.

SECTION 4

There are no items to be revised in Section 4.

SECTION 5

There are no items to be revised in Section 5.

SECTION 6

Item 6-1

Modify the following details:

RS-15 Monument & Property Corner Marker Detail

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- SA-1 Precast Concrete Sanitary Manhole Detail
- SA-2 Precast Concrete Sanitary Manhole with Eccentric Top Detail
- SA-ST-4 Sanitary & Storm Sewer Lateral Detail
- TR-1 HDPE, PVC, & DIP Storm & Sanitary Sewer Pipe Trench Detail
- TR-2 Rigid Pipe Storm & Sanitary Sewer Pipe Trench Detail
- TR-3 HDPE & PVC Perforated Pipe Storm Sewer Bedding Detail

Add the following new detail:

RS-17 Temporary Pavement

Add the following details (from Farmington):

- SA-6 Tee Lateral Connection to Sewer Main
- SA-7.1 High Flow Pump Station
- SA-7.2 High Flow Pump Station
- SA-73. High Flow Pump Station
- SA-8 Low Flow Pump Station
- SA-9 Pump Station Notes & Requirements

RESOLVED that a copy of this resolution be forwarded to the Town Engineer, Building & Planning Department, and the Town Clerk.

RESOLUTION NO.139-2022 PURCHASE MESSAGE BOARD WITH TRAILER

On motion of Councilman Kahovec, seconded by Councilman Cusimano, the following resolution was adopted:

4 Ayes 0 Nays (Marren, Guinan, Kahovec, Cusimano)

WHEREAS, the Highway Department has the need for a message board to communicate with residents on construction/safety messages on road construction projects; and

WHEREAS, a request for proposal was sent to three (3) building supply companies requesting quotes for message boards with the following responses to the Request for Proposal as follows:

JC Smith, Inc.	\$19,342.50
Admar Construction Equipment & Supplies	\$20,425.00
Dana Safety Supply	\$20,934.00

WHEREAS, the Highway Superintendent recommends that we accept the proposal from JC Smith, Inc.; now therefore be it

RESOLVED that the Town Board authorizes the Highway Superintendent to purchase a message board and trailer from JC Smith, Inc. at a cost not to exceed Nineteen Thousand

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Three Hundred Forty-Two Dollars and Fifty Cents (\$19,342.50) to be paid from the 2022 Budget Line-item DB.5130.200 Machinery.Equipment; and further

RESOLVED that a copy of this resolution be forwarded to the Highway Superintendent, Finance Department, Town Clerk, and JC Smith, Inc.

RESOLUTION NO.140-2022 AWARD OF BID – RACCOON RUN / DEER CROSSING ROAD IMPROVEMENTS

On motion of Councilman Kahovec, seconded by Councilman Cusimano, the following resolution was adopted:

4 Ayes 0 Nays (Marren, Guinan, Kahovec, Cusimano)

WHEREAS, the Town Highway Superintendent has identified the need for improvements on Raccoon Run and Deer Crossing Road; and

WHEREAS the Town Board classifies the Fishers Run project as a Type II Action per Section 617.5 subparagraph (c)(5) of SEQRA's implementing regulations, which indicates "repaving of existing highways not involving the addition of new travel lanes", and such classification of Type II are not subject to further SEQRA review and concludes the SEQRA process; and

WHEREAS, the Town Clerk advertised an invitation to bid on the Raccoon Run and Deer Crossing Road Rehabilitation project which consisted of the reconstruction of the concrete gutters and closed storm sewer system for a total length of 4,150+/- feet of Raccoon Run and Deer Crossing Road. The work includes removal and replacement of existing concrete gutters, cross culverts and storm sewer systems; and

WHEREAS, on Thursday, March 24, 2022, at 10:00 AM all bids were opened and read publicly with the following results:

Bidder	Total Bid
CP Ward, Inc.	\$988,375.31
DiFiore Construction	\$1,248,800.00
Pooler Enterprises, Inc.	\$1,072,959.70
Randsco Pipeline	\$731,083.00
Macedon Landscaping, Inc.	\$711,564.50

and

WHEREAS, the Town Engineer has reviewed the submitted bids and recommends that this contract be awarded to the low bidder, Macedon Landscaping, Inc. in the amount of Seven Hundred Eleven Thousand Five Hundred Sixty-Four dollars and Fifty cents (\$711,564.50); now, therefore, be it

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RESOLVED that the bid for the improvements to Fishers Run Rehabilitation project be awarded to Macedon Landscaping in the amount Seven Hundred Eleven Thousand Five Hundred Sixty-Four dollars and Fifty cents (\$711,564.50) to be paid from the 2022 Budget line item DB.5110.400.RRD General Repairs Contractual Raccoon Run/Deer Crossing Project; and further

RESOLVED that a copy of this resolution be forwarded to Macedon Landscaping, Inc., LaBella PC, Highway Superintendent, Finance, and the Town Clerk.

RESOLUTION NO. 141-2022 EXTEND EXISTING PROFESSIONAL TRAFFIC ENGINEERING SERVICES AGREEMENT WITH CLARK PATTERSON LEE

On motion of Councilman Guinan, seconded by Councilman Cusimano, the following resolution was adopted:

4 Ayes 0 Nays (Marren, Guinan, Kahovec, Cusimano)

WHEREAS, on May 26, 2020, the Town Board approved Resolution #200-20 entering into a Professional Traffic Engineering Services Agreement with Clark Patterson Lee; and

WHEREAS, this contract is expiring on May 13, 2022; and

WHEREAS, the Town Board wishes to extend the Professional Engineering Services Agreement with Clark Patterson Lee for the Town of Victor until May 13, 2024; and

WHEREAS, Clark Patterson Lee has submitted pricing for the extension as noted in the attachments marked as "Schedule A" and kept on file in the Town Clerk's office; now, therefore, be it

RESOLVED that the Town Board hereby authorizes the Town Supervisor to extend the Professional Traffic Engineering Services Agreement with Clark Patterson Lee for the Town of Victor until May 13, 2024; and be it further

RESOLVED those copies of this resolution be forwarded Clark Patterson Lee, Planning & Building Department, Human Resources, Town Clerk, and the Finance Office.

RESOLUTION NO. 142-2022 REQUEST FOR CERTIFICATE OF LIABILITY INSURANCE WAIVERS

On motion of Councilman Kahovec, seconded by Councilman Cusimano, the following resolution was adopted:

4 Ayes 0 Nays (Marren, Guinan, Kahovec, Cusimano)

WHEREAS, the Town Board adopted the Resolution # 234 – Town of Victor Contract Procedures on June 13, 2016; and

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WHEREAS, per the Contract process, contractors and vendors who cannot obtain a Certificate of Liability Insurance which is in accordance with the Town’s insurance requirements in order to perform their contracted service for the Town of Victor may appeal to the Victor town Board for a Waiver of the Certificate of Liability Insurance; and

WHEREAS, the Town wishes services to be provided by the following vendor, who is requesting the waiver of providing a Certificate of Liability Insurance to the Town of Victor:

<u>Vendor</u>	<u>Activity</u>	<u>Location</u>	<u>Amount of Contract</u>	<u>Duration of Contract</u>	<u>Reason for Exemption</u>
Barn Door Events	Donation Solicitation	Varies	\$5,000	12/30/22	Insufficient Coverage

now, therefore be it

RESOLVED that the Town Board grants the Certificate of Liability Waiver for Barn Door Events; and further

RESOLVED that a copy of this resolution be forwarded to the Director of Economic Development, Town Clerk and Karen Lynch of Barn Door Events.

RESOLUTION NO. 143-2022 AGREEMENT - BARN DOOR EVENTS - COMMUNITY EVENT DONATIONS

On motion of Councilman Kahovec, seconded by Councilman Cusimano, the following resolution was adopted:

4 Ayes 0 Nays (Marren, Guinan, Kahovec, Cusimano)

WHEREAS, the Town of Victor seeks to offer a number of community events in 2022 and utilize the services of an independent contractor to secure donations to offset costs incurred with the events; and

WHEREAS, it is the intention of the Town of Victor to enter into agreement with Barn Door Events to coordinate the donation program, undertake an outreach to potential contributors, conduct coordination of levels for each event and follow-up for payments; and

WHEREAS, the independent contractor has provided the Town with all the appropriate documents to support the proposed service agreement; now, therefore, be it

RESOLVED that the Town Board authorizes the Town Supervisor and the Director of Economic Development to enter into agreement with Barn Door under the terms and conditions as provided for in the contract kept in the subject matter file in the Town Clerk’s Office for a fee of 15% of the total amount raised to be paid from the 2022 Budget Line item A.6420.400 Economic Development.Contractual; and be it further

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RESOLVED that this resolution is conditioned upon receiving approvals from the Town's Insurance Broker, or an insurance waiver from the Town Board, and the Attorney for the Town; and further

RESOLVED that a copy of this resolution be forwarded to the Director of Economic Development, Finance Director, Town Clerk, and Karen Lynch of Barn Door Events.

RESOLUTION NO.144-2022 AGREEMENT – BUTTERFLY KIDS YOGA LLC

On motion of Councilman Kahovec, seconded by Councilman Cusimano, the following resolution was adopted:

4 Ayes 0 Nays (Marren, Guinan, Kahovec, Cusimano)

WHEREAS, it is the intention of the Department of Parks and Recreation to enter into agreement with Butterfly Kids Yoga LLC to provide instruction in yoga for youth and adults; and

WHEREAS, the Contractor has provided the Town with all the appropriate documents to support the proposed service agreement, now, therefore, be it

RESOLVED that the Town Board authorizes the Town Supervisor and the Director of Parks and Recreation too enter into agreement with Butterfly Kids Yoga LLC under the terms and conditions as provided for in the 2022 contract kept in the subject matter file in the Town Clerk's Office for a sum of Seventy Percent (70%) of the recreation program revenues allocated to the Contractor and Thirty Percent (30%) of the recreation program revenues allocated to the Town to be paid from the 2022 Department of Parks and Recreation Operating Budget line item A.7020.400 Rec Admin.Contractual; and further

RESOLVED that this resolution is conditioned upon receiving approvals from the Town's Insurance Broker, or an insurance waiver from the Town Board, and the Attorney for the Town; and further

RESOLVED that a copy of this resolution be forwarded to Director of Parks and Recreation, Finance Director, Town Clerk, and Butterfly Kids Yoga LLC.

RESOLUTION NO. 145-2022 AGREEMENT – JEFFREY SMITH (LEGENDARY MOBILE LASER TAG)

On motion of Councilman Cusimano, seconded by Councilman Guinan, the following resolution was adopted:

4 Ayes 0 Nays (Marren, Guinan, Kahovec, Cusimano)

WHEREAS, it is the intention of the Department of Parks and Recreation to enter into agreement with Jeffrey Smith (Legendary Mobile Laser Tag) to provide equipment and staff support for a mobile laser tag activity; and

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WHEREAS, the Contractor has provided the Town with all the appropriate documents to support the proposed service agreement, now, therefore, be it

RESOLVED, that the Town Board authorizes the Town Supervisor and the Director of Parks and Recreation too enter into agreement with Jeffrey Smith (Legendary Mobile Laser Tag) to provide equipment and staff support for a mobile laser tag under the terms and conditions as provided for in the 2022 contract kept in the subject matter file in the Town Clerk's Office for a fixed fee of Two Hundred Fifty Dollars (\$250.00) per to be paid from the 2022 Budget Line item A.7020.400 Rec Admin.Contractual; and further

RESOLVED that this resolution is conditioned upon receiving approvals from the Town's Insurance Broker, or an insurance waiver from the Town Board and attorney for the Town; and further

RESOLVED that a copy of this resolution be forwarded to Director of Parks and Recreation, Finance Director, Town Clerk, and Jeffrey Smith.

Discussion for Resolution No. 146

Brian Emelson noted when the round-about was completed, the Town had to sign a care and maintenance agreement with the DOT to maintain the splitter island as well as the round-about itself. He also noted it is challenging and a safety issue for Town employees who work on the round-about. He does not feel comfortable having staff working weekly in that area, so they will put stone in to keep down the weeds.

RESOLUTION NO.146 PURCHASE OF STONE AND THE RENTAL OF STONE SLINGER TRUCK AND OPERATOR FOR LANDSCAPING PROJECT

On motion of Councilman Kahovec, seconded by Councilman Guinan, the following resolution was adopted:

4 Ayes 0 Nays (Marren, Guinan, Kahovec, Cusimano)

WHEREAS, the Department of Parks and Recreation has the need to purchase stone and rent a stone slinger truck and operator for a landscaping project at the Lynaugh Road and New York State Route 96 roundabout; and

WHEREAS, the materials and equipment are available for purchase and rent from Syracuse Sand and Gravel; now therefore, be it

RESOLVED that the Town Board authorizes the Director of Parks and Recreation to purchase stone and rent a stone slinger and operator from Syracuse Sand and Gravel at a cost of One Thousand Three Hundred and Eighty-Six Dollars (\$1,386.00) to be paid from the 2022 Budget Line-item A.7110.400 Parks.Contractual; and further

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RESOLVED that a copy of this resolution will be forwarded to Director of Parks and Recreation, Town Clerk, Finance Director, and Syracuse Sand and Gravel.

RESOLUTION NO. 147-2022 AMEND FEE SCHEDULE

On motion of Councilman Kahovec, seconded by Councilman Cusimano, the following resolution was adopted:

4 Ayes 0 Nays (Marren, Guinan, Kahovec, Cusimano)

WHEREAS, the Town has found it necessary to amend the Town of Victor Fee Schedule; and

WHEREAS, the changes are as follows:

Effective May 1, 2022, All Highway Work Permits must be approved by the Highway Superintendent and paid for at the Highway Department B:

**For Residents, Contractors, Developers and Utility Companies
Highway Work Permit will be \$25.00 for each utility and curb cut**

RESOLVED that the Town Board approves the amendment to the Fee Schedule dated April 27, 2020, effective May 1, 2022, said Fee Schedule is kept in the subject file in the Town Clerk's office; and further

RESOLVED that a copy of this resolution with the amended Fee Schedule shall be forwarded to the Finance Director, Highway Superintendent, and the Town Clerk.

Public Comments and Concerns: None

ADJOURNMENT:

With no further business to come before the Board tonight, motion was made by Councilman Guinan, seconded by Councilman Cusimano to adjourn the regular Town Board meeting at 8:20PM.

Respectfully submitted,

Karen C. Bodine
Town Clerk