

VICTOR TOWN BOARD MEETING TUESDAY, OCTOBER 11, 2022

Budget Workshop held at 6:00PM

A Budget Workshop Meeting of the Victor Town Board was held on October 11, 2022 in the Victor Town Hall Main Meeting Room starting at 6:00PM.

Supervisor Marren opened the workshop @ 6:00PM and thanked everyone for attending.

PRESENT: Supervisor Jack Marren, Councilman, Mike Guinan, Councilman Ed Kahovec Councilman Dave Condon and Councilman Drew Cusimano.

ALSO PRESENT: Rich O'Donnell – Finance Director; Babette Huber – Historian; David Nankin

Babette Huber presented the details of the proposed Historic Barn Survey as a result of questions raised to the proposed Resolution. Babette explained the benefits to the Town Planning/Building Board when evaluating projects and opportunities for residents to get a NYS Tax Credit for improvements.

Rich O'Donnell reviewed the agenda for the meeting along with the packet that everyone received which consists of the Preliminary Budget, Budget Summary and Tax Rate Overview.

A Fund Discussions:

Revenue – Rich confirmed the decline in Real Property Tax due to the decline in the Equalized Assessed Value from NYS, increase in Sales Tax to offset the decline in taxes, increase in Interest Earned due to increase in rates, decline in Court Fees due to mandatory settling, and slight decline in Mortgage tax due to less refinances due to the increase in rates.

Expenses – Rich discussed the \$40,000 included in this year's budget to help fund costs from Ontario County for reassessment, Engineering increased from \$60,000 to \$100,000 due to anticipated Town activity, VF Ambulance amount of \$250,000, Boughton Hill Park budget of \$53,026 and Tax Rate remaining constant at \$1.74.

Discussion/Comments: Dave noted how the Tax Rate has remained steady even though services have increased. Jack discussed increasing Sherriff patrols which will help Court Revenue, Boughton Park budgeting and upcoming meeting, Drew confirmed VF Ambulance call response time has been good and Jack noted the upcoming closing on the Courts Facility.

B Fund Discussions:

Revenue is stable with decline in Sales Tax offset by increase in Building Permit fees associated with the new construction. Expenses are down slightly due mainly to the Building Dept. only purchasing one vehicle this year.

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Discussion/Comments: Jack noted that with new construction fees both Parks Trust and Sewer Fund will also see additional revenue.

DB Fund Discussions:

Revenue was increased due to needed Sales Tax and Sale of Equipment to offset some of the increased expenses. Willis Hill Road Project in 2023 is expected to cost \$1,150,000. Fuel and salt costs increases have been added for each totaling \$150,000. Maintenance costs have also risen due to increases in the cost of parts.

CP Parks Trust Fund:

Parks Trust Revenue is expected to exceed the \$100,000 expense budget for the Dog Park. The excess will go back into the Parks Trust reserves.

SS Sewer Fund:

Sewer and Water taxes are generated from total amount needed to balance fund. Expenses needed to pay Bond and Interest and budgeted Sewer upgrades.

Capital Plan Update:

5 Year Capital Plans updated for each Department.

Discussion/Comments:

Jack asked if additional workshop was needed for 10/17 and Board felt it was not needed.

Budget Workshop ended @ 6:58PM

Respectfully submitted,

Richard
O'Donnell

Supervisor Marren called the regular meeting to order @ 7:00PM.

Everyone was asked to sign in on the attendance sheet, cell phones were requested to be turned off and any private conversations or interviews to be conducted in the hallway or outside. Emergency exits were pointed out. The meeting was also live streamed via YouTube with text commenting available.

Flag Salute

PRESENT:	Supervisor Marren	Councilman Cusimano
	Councilman Guinan	Councilman Kahovec
	Councilman Condon	

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ABSENT: Supervisor Marren declared Karen Bodine, Town Clerk necessarily absent.

ALSO PRESENT: Kim Reese, Deputy Town Clerk; Kevin Overton, Attorney; Mark Years, Highway Superintendent; Rich O'Donnell, Finance Director; Brian Emelson, Parks Director; Suzy Mandrino, IT; Steve Metzger, LaBella Associates; Jose Lopez, Highway; Lisa Roberts; Austin Goodwin, Passero Associates; David Nankin

Public Hearings

Deputy Town Clerk read aloud the Public Hearing Notice

- **Public Hearing for the Establishment of the Fairways Phase 3 Lighting District Extension**

Austin Goodwin with Passero Associates represented the Fairways Phase 3 project. They are looking for the lighting district extension for Phase 3 of the project currently in construction (Championship Drive to Gillis Road which will complete the project). Fifteen residential acorn style lights, owned, operated, installed, designed and energized by RG&E. The estimated 2022 rate for that extension which would be billed to the town on a monthly basis is about \$590.50 per month. This would be distributed to the 72 individual lots as part of Phase 3 (approximately \$8.20 per townhome).

Supervisor Marren thanked Mr. Goodwin for coming to the Town Board for inclusion into a lighting district. He noted this cost was also touched on in the budget workshop. The board had no questions and there were no members of the public who wished to speak on this project.

MOTION TO CLOSE THE PUBLIC HEARINGS @ 7:05 PM

On motion of Councilman Kahovec, seconded by Councilman Condon the Public Hearing was closed and the regular Town Board meeting reconvened.

APPROVAL OF MINUTES

On motion of Councilman Cusimano, seconded by Councilman Guinan, the September 26, 2022 Town Board meeting minutes were approved as presented. Motion Carried.

4 Ayes	0 Nays (Marren, Cusimano, Guinan, Condon)
1 Abstain	Councilman Kahovec

PAYMENT OF BILLS

On motion of Councilman Guinan, seconded by Councilman Cusimano, Manifest #19 in the amount of \$421,101.99 was approved. Motion carried.

Documentation for these expenditures can be found on vouchers filed by numbers #20221987-2083.

General Townwide	\$103,449.68
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General Outside Village	2,380.70
Highway Townwide	309,547.02
Lighting Districts	382.72
SS Consolidated Sewer Fund	5,341.87

Supervisor Marren reviewed the following expenditures for Manifest #19 that were in the range or exceeded \$5,000.00.

- Chalifoux Law PC – Commercial Assessment Work - \$10,115.00
- Harris Beach – Sept Legal Services - \$13,815.55
- (Chargeback \$7,134.89) Cost to the Town \$6,680.66
- Integrated Systems – October Hosting and New Equipment - \$16,458.70
- Labella Associates PC – CDBG Grant Administration – \$4,824.90
- Lehigh Hanson – Paving Materials for RR & DC projects - \$189,211.40
- New York State Controller – August Traffic fees - \$21,063.00
- Southworth Milton – Excavator for Highway - \$97,090.00
- Town of Farmington – RGE utility improvements for PS-7 - \$ 5,341.87
- Thruway Springs – Snowplow for Parks Truck - \$6,300.00
- Victor Central Schools – Reimbursement for Summer Rec. use and busing Charges for activities - \$13,383.34
- Villager Construction – Reprofilling for RR & DC Projects - \$13,349.99

The total of these expenditures is \$390,953.75. Total town expenditures minus the previous mentioned expenditures equals \$30,148.24.

PRIVILEGE OF THE FLOOR: No formal requests.

Public Comments or Concerns: David Nankin, 1174 Chaucer Court. Mr. Nankin reported that he was moved by the discussion at the end of a recent Planning Board meeting regarding a housing development on Strong and Taylor Roads. Eight to 10 people spoke eloquently about the history and geography of the area and their lives. Mr. Nankin wishes to keep the Victor landscape and the atmosphere of the area. He suggested perhaps not to accept sewage or extend the water district in the southwest wedge of Victor. It would be such a nice legacy to leave by keeping this area the way it is. Not to stop progress, but to control it. He thanked the board for making people feel very welcomed.

Report of Town Officials:

- Economic Development
- Historian
- Parks & Recreation - Dryer Road Park/VMP Parking Area Improvement project
Mr. Brian Emelson reviewed the 19-year history of Dryer Road Park which opened in 2004. The park hosts Victor youth sports on its three athletic fields including a box rink, visitors to its bike park and trail system, children's playground picnic shelter, year-round bathrooms, etc. Several days of the week it is at vehicle capacity. Parking has

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spilled out onto the road at times. There are 150 parking spots and they are looking for 26 additional spots and eight pull-in spaces and restriping. This would be a 25% increase in parking spaces, 47 additional spots. Funding is through federal American Rescue Plan (ARPA).

Victor Municipal Park – This park opened in 2010, has 96 vehicles spaces and hosts parties at the lodge, picnic shelter and has a fishing pond. Parking is an issue at the Sid Partington Summer Concert Series. This summer one concert received 1100 attendees, largest attendance to date. People were parked onto Brace Road. The hope is to almost double the vehicle capacity adding 85 to reach 181 spaces. Also looking to possibly repave or at least add another chip seal application on the road into the park. This concept does not require a stormwater pond.

The Town Board agreed the popularity of these parks make the increase in parking necessary. Mr. Emelson was directed to present the numbers for the projects.

- Planning & Building
Supervisor Marren highlighted the notice of violation to the Orchard of Victor for no mass gathering permit for its haunted hayride event.
- Town Clerk received the Tentative Budget on September 29th at which time a copy was distributed to each Board Member
- Victor Fire Department
- Victor Traffic

SUPERVISOR'S VERBAL REPORT:

➤ Approved 2023 Boughton Park Commission Budget
Supervisor Marren said no formal resolution was needed, just the board's approval for the Town's portion of \$53,026. We will request a leaner budget moving forward and look for areas of savings. Mr. Kahovec agreed that we need to look at savings in the future and the status of the Town of Farmington joining in the Boughton Park commission.

Mr. Condon commented to look at cost savings so that the taxpayers aren't double billed. Also, he reminded the board that VCS takes Farmington students to the park, when the park is for Victor, East and West Bloomfield residents.

SUPERVISOR'S ANNOUNCEMENTS:

- Supervisor Marren noted he handed out the monthly Traffic report from the Ontario County Sheriff's department.
- The Town of Victor Health and Wellness Fair will be held Wednesday, October 19, 9am to 1pm. All are welcomed.
- Early voting will be held at the Victor Town Hall and starts on Saturday, October 29 and ends Sunday, November 6.

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- Thank you was received from Serenity House for the Town Hall employees' weekly jeans day donation.
- Cornell Cooperative Extension held a mattress recycling event in Canandaigua and Geneva. 165 mattresses were collected to be disassembled and recycled. Supervisor Marren anticipates this will become an annual event.

BUSINESS:**Resolutions:****RESOLUTION NO. 259-2022 AUTHORIZATION TO ENTER INTO A CONTRACT WITH THE LANDMARK SOCIETY OF WESTERN NEW YORK FOR HISTORIC BARN SURVEY**

On motion of Councilman Condon, seconded by Councilman Kahovec, the following resolution was adopted:

5 Ayes 0 Nays (Marren, Condon, Guinan, Kahovec, Cusimano)

WHEREAS, the Town Historian, Planning Board, and Zoning Board of Appeals wish to document the community's historic barns to incorporate them into local planning efforts, and

WHEREAS, the Landmark Society of Western New York is the only local entity with expertise in this specific area, and

WHEREAS, the Landmark Society of Western New York has submitted a proposal for the barn documentation survey at a cost not to exceed \$16,000.00 and to be completed by January 2024; now, therefore be it

RESOLVED that the Supervisor is authorized to enter into a contract with the Landmark Society of Western New York for the Survey of Historic Barns Project at a cost not to exceed \$16,000.00 and to be completed by January 2024, and be it further

RESOLVED that the funding for this project will be from the 2023 Town Budget Line-Item A.7510.400 – Historian.Contractual, and be it further

RESOLVED that a copy of this resolution be sent to the Town Historian, the Landmark Society of Western New York, the Historic Advisory Committee, and the Finance Director.

RESOLUTION NO. 260-2022 APPOINTMENT OF JOSÉ LOPEZ TO MOTOR EQUIPMENT OPERATOR POSITION FOR THE TOWN OF VICTOR HIGHWAY DEPARTMENT

On motion of Councilman Condon, seconded by Councilman Guinan, the following resolution was adopted:

5 Ayes 0 Nays (Marren, Condon, Guinan, Kahovec, Cusimano)

WHEREAS, a Motor Equipment Operator position vacancy exists in the Highway Department due to the transfer of David Knapp to the Parks Department on August 31, 2022, and

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WHEREAS, interviews were held on September 30, 2022, and José Lopez was selected by the interview committee as having the necessary skills for the Motor Equipment Operator position, and

WHEREAS, José Lopez possesses a Class B CDL, and there is a need for a Motor Equipment Operator with this licensing in the Highway Department; now, therefore be it

RESOLVED that José Lopez be appointed to the Motor Equipment Operator position for the Highway Department beginning on October 12, 2022, at a Grade 5A, Step A salary of \$24.91/hour (twenty-four dollars and ninety-one cents) to be charged to the 2022 Town Budget Line Item #DB.5110.100 – General Repairs. Personal Services, and be it further

RESOLVED that a copy of this resolution be sent to José Lopez, Highway Superintendent, Finance Department, and Human Resources.

RESOLUTION NO. 261-2022 AUTHORIZATION FOR TOWN SUPERVISOR AND DIRECTOR OF PARKS & RECREATION TO ENTER INTO AGREEMENT WITH MARATHON ENGINEERING FOR DOG PARK AT HARLAN FISHER PARK

On motion of Councilman Cusimano, seconded by Councilman Guinan, the following resolution was adopted:

5 Ayes 0 Nays (Marren, Condon, Guinan, Kahovec, Cusimano)

WHEREAS, it is the intention of the Town to design and construct a dog park at Harlan Fisher Park in association with the goals described in the 2019 Parks and Recreation Master Plan update; and

WHEREAS, the Department of Parks and Recreation, its Parks and Recreation Citizens' Advisory Committee and its consultant team at Bayer Landscape Architecture developed a dog park site plan and associated park improvement plan in 2021 and 2022 using a variety of public outreach opportunities for residents and stakeholder groups to provide comments on a proposed dog park in the Town; and

WHEREAS, it is the intention of the Department of Parks and Recreation and the Town Board to enter into the design development and construction phases of the proposed dog park at Harlan Fisher Park which will require tasks such as a boundary survey, a topographic survey and construction stakeout to be completed by a licensed professional; and

WHEREAS, Marathon Engineering has provided the Town with a proposal for professional services for these tasks; now, therefore, be it

RESOLVED that the Town Board authorizes the Town Supervisor and the Director of Parks and Recreation to enter into agreement with Marathon Engineering under the terms and

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conditions as provided for in the contract kept in the subject matter file in the Town Clerk's Office for a fee not to exceed Sixteen Thousand Six Hundred dollars (\$16,600.00) to be paid from the Budget Line-item CP.7183.440.400 Capital Parks Trust Engineering; and further

RESOLVED that this resolution is conditioned upon receiving approvals from the Town's Insurance Broker, or an insurance waiver from the Town Board, and the Attorney for the Town; and further

RESOLVED that a copy will be forwarded to the Director of Parks and Recreation, Finance Director, Town Clerk, and Peter Carpenter, Marathon Engineering.

RESOLUTION NO. 262-2022 AUTHORIZATION FOR TOWN SUPERVISOR AND DIRECTOR OF PARKS AND RECREATION TO ENTER INTO AGREEMENT WITH BAYER LANDSCAPE ARCHITECTURE FOR DOG PARK AT HARLAN FISHER PARK

On motion of Councilman Cusimano, seconded by Councilman Guinan, the following resolution was adopted:

5 Ayes 0 Nays (Marren, Condon, Guinan, Kahovec, Cusimano)

WHEREAS, it is the intention of the Town to design and construct a dog park at Harlan Fisher Park in association with the goals described in the 2019 Parks and Recreation Master Plan update; and

WHEREAS, the Department of Parks and Recreation, its Parks and Recreation Citizens' Advisory Committee and its consultant team at Bayer Landscape Architecture developed a dog park site plan and associated park improvement plan in 2021 and 2022 using a variety of public outreach opportunities for residents and stakeholder groups to provide comments on a proposed dog park in the Town; and

WHEREAS, it is the intention of the Department of Parks and Recreation and the Town Board to enter into the design development and construction phases of the proposed dog park at Harlan Fisher Park which will require tasks such as construction specifications and drawings, site preparation plans, grading and drainage plans, landscaping and planting plans and schedules, the preparation of documents associated with bidding, and construction administration and observation to be completed by a licensed professional; and

WHEREAS, Bayer Landscape Architecture has provided the Town with a proposal for professional services for these tasks; now, therefore, be it
RESOLVED that the Town Board authorizes the Town Supervisor and the Director of Parks and Recreation to enter into agreement with Bayer Landscape Architecture under the terms and conditions as provided for in the contract kept in the subject matter file in the Town Clerk's Office for a fee not to exceed Eighty-Eight Thousand Five Hundred dollars (\$88,500.00) to be paid from the Budget Line-item CP.7183.440.400 Capital Parks Trust Engineering; and further

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RESOLVED that this resolution is conditioned upon receiving approvals from the Town’s Insurance Broker, or an insurance waiver from the Town Board, and the Attorney for the Town; and further

RESOLVED that a copy will be forwarded to the Director of Parks and Recreation, Finance Director, Town Clerk, and Joshua Raymor, Bayer Landscape Architecture.

RESOLUTION NO. 263-2022 AGREEMENT WITH C & A PAVEMENT MARKING FOR CROSSWALK STRIPING AT AUBURN AND LEHIGH VALLEY TRAIL AND SHARED USE PATH ROAD CROSSINGS

On motion of Councilman Condon, seconded by Councilman Kahovec, the following resolution was adopted:

5 Ayes 0 Nays (Marren, Condon, Guinan, Kahovec, Cusimano)

WHEREAS, the Department of Parks and Recreation has the need to enter into agreement with a vendor to provide full ladder crosswalk striping at various locations throughout the Town per the attached table; and

WHEREAS, the Director of Parks and Recreation has obtained the following proposals for said services;

Vendor	Proposed Cost
C & A Pavement Marking, Inc.	\$1,433.52
CL Shuttleworth Enterprises, LLC	\$4,120.00
Champion Asphalt	\$5,600.00

and;

WHEREAS, funds are included and available in the 2022 Operating Budget Line-item A.7110.400 Parks.Contractual; now, therefore, be it

RESOLVED that the Town Board authorizes the Director of Parks and Recreation to enter into agreement with C & A Pavement Marking to provide full ladder crosswalk striping at a variety of locations throughout the Town per the attached table in the amount of One Thousand Four Hundred Thirty-Three dollars and Fifty-Two cents (\$1,433.52), said funds are available in the 2022 Operating Budget Line item A.7110.400 Parks.Contractual; and further

RESOLVED that a copy of this resolution be forwarded to the Director of Parks and Recreation, Director of Finance, Town Clerk, and C & A Pavement Marking, Inc.

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RESOLUTION NO. 264-2022 LANE ROAD SIDEWALK PROJECT – BID AWARD

On motion of Councilman Condon, seconded by Councilman Kahovec, the following resolution was adopted:

5 Ayes 0 Nays (Marren, Condon, Guinan, Kahovec, Cusimano)

WHEREAS, the Town of Victor has received federal funding from the America Rescue Plan for the design and construction of a 1,000 L.F. section of sidewalk adjacent to Lane Road which will connect to the existing sidewalk system on Lane Road, High Street, and the Victor Central School District Campus; and

WHEREAS, the Department of Parks and Recreation and the Town Engineer have been working on a plan to design and construct said sidewalks; and

WHEREAS, the Department of Parks and Recreation has the need to hire a contractor to complete the installation of the stone subbase, sidewalk forms, concrete, flatwork finishing and all item necessary for the construction of these sidewalks in accord with the design and specifications outlined in the contract documents; and

WHEREAS, the Town Clerk advertised an invitation to bid; and

WHEREAS, on Thursday, September 22, 2022, all bids were opened and read publicly with the following results:

BIDDER	BASE BID AMOUNT
Keeler Construction	\$69,850.00
Pooler Enterprises	\$71,300.00
Villager Construction	\$210,000.00
Nardozzi Paving & Construction	\$474,000.00

and

WHEREAS, the Town's Project Engineer at Labella Associates and the Director of Parks and Recreation have reviewed and tabulated the bids and found no discrepancies in the bids; now, therefore, be it

RESOLVED that it is the recommendation of the Project Engineer and the Director of Parks and Recreation that Keeler Construction meets all specifications as defined in the bid documents; and, further

RESOLVED that pending completion of items called for in the Contract Documents including any insurance certificates and bonding, that Keeler Construction be awarded this bid at a total cost of Sixty-Nine Thousand Eight Hundred Fifty dollars (\$69,850.00) for the purchase and

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installation of said items in the Bid to be paid from the Budget Line-item A.7110.400 ARP; and further

RESOLVED that a copy of this resolution be forwarded to the Director of Parks and Recreation, Project Engineer LaBella Associates, Director of Finance, Town Clerk, and Keeler Construction.

RESOLUTION NO. 265-2022 AWARD OF BID – 2022 PUMP STATION IMPROVEMENTS PHASE 1 (PS-7)

On motion of Councilman Condon, seconded by Councilman Kahovec, the following resolution was adopted:

5 Ayes 0 Nays (Marren, Condon, Guinan, Kahovec, Cusimano)

WHEREAS, the Town Board of the Town of Victor had identified the need for improvements to the Town of Victor Consolidated Sewer District consisting of replacement of pump stations PS-5 (Gypsum Mills), PS-7 (East Victor), and , and PS-11 (County Road 9) and installation of backup generators at pump stations PS-7, PS-12, PS-16, PS-32, and all ancillary and related work required in connection therewith; and

WHEREAS the Town Board previously determined that the 2022 Pump Station Improvements project constitutes an "Unlisted Action" per Section 617.2(a) of the SEQRA regulations; and based on its careful and comprehensive review of the MPR and the Short EAF, the Town Board determined that the project does not pose a potential significant adverse impact to the environment, and therefore a Negative Declaration was issued for the Project on May 9, 2022 (Resolution 173); and

WHEREAS, the Town Clerk advertised an invitation to bid on 2022 Pump Station Improvements – Phase 1 (PS-7) project which consists principally of the replacement of an existing pump station with a new 8' diameter submersible pump station & 6' x 6' valve vault. The project also includes the installation of approximately 55 linear feet of 4-inch force main, installation of approximately 8 linear feet of 12-inch gravity sewer, installation of a new generator and generator pad, installation of a new control panel, installation of a light stone swale, installation of a driveway area around the pump station. Alternative 1: This portion consist principally of replacing the existing 6" ACP forcemain from the intersection at East Victor Road to the receiving manhole at the intersection of McMahan Rd with approximately 600 linear feet of 6" directionally drilled HDPE forcemain, installation of 2 air release valves, and the abandonment of approximately 600 linear feet of ACP forcemain; and

WHEREAS, on Thursday, September 22 at 9:00 AM all bids were opened and read publicly with the following results:

Bidder	Bid
Dakksco Pipeline Corp	\$699,944.00
CP Ward	\$703,000.00

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Villager	\$710,000.00
Rochester Pipeline	\$781,000.00
Over & Under Piping Contractor	\$791,000.00

and

WHEREAS, the Town Engineer has reviewed the submitted bids and recommends that this Contract be awarded to the low bidder, Dakksco Pipeline Corp. in the amount of Six Hundred Ninety-Nine Thousand Nine Hundred Forty-Four dollars (\$699,944.00); now, therefore, be it

RESOLVED that the bid for the 2022 Pump Station Improvements – Phase 1 (PS-7) project be awarded to Dakksco Pipeline Corp. in the amount of Six Hundred Ninety-Nine Thousand Nine Hundred Forty-Four dollars (\$699,944.00) to be paid from the 2022 Budget Line-item SS.8120.400 Sanitary Sewers.Contractual; and further

RESOLVED that a copy of this resolution be forwarded to Dakksco Pipeline Corp, C. P. Ward Inc., Villager Construction Inc., Rochester Pipeline, Over & Under Piping Contractor, LaBella PC, Finance Director, Stormwater Program Manager, Highway Superintendent, and the Town Clerk.

RESOLUTION NO. 266-2022 SET PUBLIC HEARING - 2022 SPECIAL ASSESSMENT ROLL TO COLLECT SEWER DISTRICT CAPITAL RECOVERY CHARGE, SEWER DISTRICT CAPITAL IMPROVEMENT COSTS, LIGHTING DISTRICT O&M COSTS AND CENTRAL WATER DISTRICT CAPITAL IMPROVEMENT COSTS BASED ON BENEFIT FORMULAS

On motion of Councilman Cusimano, seconded by Councilman Kahovec, the following resolution was adopted:

5 Ayes 0 Nays (Marren, Condon, Guinan, Kahovec, Cusimano)

WHEREAS, the Victor Consolidated Sewer District ("Sewer District") has previously incurred capital debt and the annual interest and principal payments will be due; and

WHEREAS, the Sewer District will incur additional capital expenses through capital improvements including engineering fees; and

WHEREAS, the collection of funds in the amount of Seven Hundred Forty-Six Thousand One Hundred Eighty dollars (\$746,180.00) is necessary to cover the Sewer District expenses in 2022 and

WHEREAS, the Victor Central Water District ("Water District") has previously incurred capital debt and the annual interest and principal payments will be due; and

WHEREAS, the collection of funds in the amount of Sixteen Thousand Three Hundred Seven dollars (\$16,307.00) is necessary to cover the Water District expenses in 2022; and

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WHEREAS, the Town will also incur operation and maintenance (O&M) costs for respective Lighting Districts in 2022; and

WHEREAS, it is necessary for the Town to collect funds to cover said Sewer District expenses, Water District expenses, and Lighting Districts O&M costs; and

WHEREAS, all property owners in the Sewer District and Water District benefit from said districts and must contribute to the repayment of the district's capital debt and capital improvements in accord with the benefit received; and

WHEREAS, the Board seeks to collect a Capital Recovery Charge ("CRC") from all property owners within the Sewer and Water Districts through a benefit-based special assessment; and

WHEREAS, the Town Board has directed the Assessor to compute the CRC charge for the Sewer District on the 2022 Special Assessment Roll by applying a benefit formula where one-third of this charge is based on water consumption, one-third on property use and the last one-third on acreage; and

WHEREAS, the Town Board has directed the Assessor to compute the CRC charge for the Water District on the 2022 Special Assessment Roll by applying a benefit formula where one half of this charge will be applied as an ad valorem levy to the entire District and the other one half of this charge will be applied as an ad valorem levy just to the Northeast Quadrant Water District Extension. Also, a meter surcharge will be levied on all meter sizes greater than 5/8" and on all additional 5/8" meters numbering more than one per tax parcel, and

WHEREAS, each Lighting District's O&M costs will be spread over each respective lighting district as established when each lighting district was approved or revised since its inception; and

WHEREAS, the Town's budgeted tax levy amount for each lighting district is:

Brookwood Meadows Light	\$2,370.00
Cobblestone Light	\$31,740.00
Quail Ridge Light	\$6,560.00
Rolling Meadows Light	\$6,864.00
Fairways Light	\$8,096.00
Stoneleigh Light	\$407.00

WHEREAS, the Assessor has prepared and presented a 2022 Special Assessment Roll to the Town Board; and

WHEREAS, it is necessary to hold a public hearing on the 2022 Special Assessment Roll; and it is hereby

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RESOLVED that Public Hearing regarding the 2022 Special Assessment Roll shall be held on Monday, October 24, 2022, at 7:00 p.m. at the Victor Town Hall, 85 E. Main Street, Victor, NY or live streamed via YouTube; and be it further

RESOLVED that the Town Clerk advertise for said Public Hearing and notice all property owners within the Districts in a manner consistent with law; and be it further

RESOLVED that a copy of this Resolution be provided to the Town Assessor, Town Clerk, and the Finance Office.

RESOLUTION NO. 267-2022 SET PUBLIC HEARING DATE - 2023 BUDGET

On motion of Councilman Condon, seconded by Councilman Kahovec, the following resolution was adopted:

5 Ayes 0 Nays (Marren, Condon, Guinan, Kahovec, Cusimano)

WHEREAS, on October 11, 2022, the Town Clerk presented the Town Board with the 2023 Tentative Budget; and

WHEREAS, on October 11, 2022 the Town Board approved the 2023 Tentative Budget thereby becoming the 2023 Preliminary Budget filed with the Town Clerk; now, therefore, be it

RESOLVED that a Public Hearing regarding the 2023 Preliminary Budget shall be held on Monday, October 24, 2022 at 7:00 PM at the Victor Town Hall, 85 East Main St., Victor, New York or live streamed via YouTube; and further

RESOLVED that the Town Clerk is hereby directed to advertise for said Public Hearing in a manner consistent with law; and further

RESOLVED that a copy of this resolution be forwarded to the Finance Department, Town Clerk, and the Assessor.

RESOLUTION NO. 268-2022 2023 SHARED SERVICES AGREEMENT - ONTARIO COUNTY SOIL AND WATER CONSERVATION DISTRICT

On motion of Councilman Cusimano, seconded by Councilman Kahovec, the following resolution was adopted:

5 Ayes 0 Nays (Marren, Condon, Guinan, Kahovec, Cusimano)

WHEREAS, in an effort to comply with the Shared Services Initiative, Ontario County and the Town of Victor have identified an opportunity to share professional services; and

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WHEREAS, the Ontario County Soil and Water Conservation District has been identified as having the appropriate services needed for the Town of Victor; now, therefore be it

RESOLVED that the Town Board authorizes the Supervisor to enter into an agreement with the Ontario County Soil and Water Conservation District for Professional Services, for a two-year period from January 1, 2023 to December 31, 2024, under the terms and conditions as provided for in the 2023 contract identified as Schedule A and kept in the subject matter file in the Town Clerk's Office, at a rate of Fifty dollars (\$50.00) per hour, said fees will be charged to the 2023 Budget line item B.8020.400 Planning.Contractual; and further be it

RESOLVED that a copy of this Resolution be forwarded to Megan Webster, Ontario County Soil and Water Conservation District; Finance Director, Town Clerk, and Stormwater Program Manager.

Public Comments or Concerns: None

ADJOURNMENT:

With no further business to come before the Board tonight, motion was made by Councilman Kahovec, seconded by Councilman Guinan to adjourn the regular Town Board meeting at 7:40 PM.

Respectfully submitted,

Kimberly Reese, Deputy Town Clerk