

VILLAGE OF VICTOR, NEW YORK  
APPLICATION FOR A VENDING UNIT REGISTRATION

Definition

VENDING UNIT - Any freestanding pushcart, wagon, table, shelving unit, rack, vehicle or device which may be moved with or without the assistance of a motor, which is used for the preparation, display, sale, transportation or storage of any goods, wares or merchandise, personal service, food, food product or beverage intended for sale, consumption or distribution on or over the streets, highways or sidewalks or private property within the Village limits.

APPLICABILITY - These regulations apply to any and all Vending Units, peddlers, and flea markets as well as garage sales of any more than three consecutive days and/or more than twice per calendar year.

DATE: \_\_\_\_\_

Name of Applicant:

1. \_\_\_\_\_  
(PLEASE PRINT)

2. Address:  
a. Home: \_\_\_\_\_  
b. Business: \_\_\_\_\_  
c. Telephone: \_\_\_\_\_ Cell: \_\_\_\_\_

3. Vendor Name: \_\_\_\_\_

4. Self Employed?      Yes              No

5. Brief Description of Articles for Sale: \_\_\_\_\_

6. Attach proof of the following:  
a. NYS Tax Identification number: \_\_\_\_\_  
b. NYS Health Department approval, if food vendor.  
c. Proof of Liability Insurance. *Expiration Date:* \_\_\_\_\_  
d. Letterhead from firm authorizing you to act as representative.

7. State plate number and type of vehicles to be used:  
1. \_\_\_\_\_ 3. \_\_\_\_\_  
2. \_\_\_\_\_ 4. \_\_\_\_\_

8. Vending unit registration expiration, if used on roadways. \_\_\_\_\_

9. How long do you intend to remain in the Village for the purpose of engaging in such activity?  
Days \_\_\_\_\_ Weeks \_\_\_\_\_ Months \_\_\_\_\_

Brief Itinerary of Sales Route (including order of streets):

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- 10. Vendor - If selling from one specific location, please provide the following:
  - a. Written permission of property owner to occupy premises.
  - b. Proof of adequate parking showing ingress & egress.
  - c. Proof applicant will provide for garbage and solid waste disposal.
  
- 11. Location of Event: \_\_\_\_\_
  - a. Name of Event: \_\_\_\_\_
  
- 12. Dates of Event: \_\_\_\_\_
  
- 13. Sponsor of Event: \_\_\_\_\_
  
- 14. Proof of liability insurance, if conducted on Village property, is necessary.
  
- 15. Picture ID **Required** from applicant when signing.
  
- 16. Permit will expire six (6) months from date issued. **Permit renewals require a new application.**
  
- 17. Application fee is Ten Dollars (\$10.00)
  - PLUS Twenty Dollars (\$20.00) for Two (2) Days
  - Six month Permit Fee is Two Hundred Seventy Five Dollars (\$275.00)

\_\_\_\_\_  
Applicant's Signature

Date \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
Signature of Property Owner

(Do Not Write Below this Line)

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Registration fee: \$10.00 PLUS (\$20.00 for 2 Days or \$275.00 for 6 months)

# of Days Paid \_\_\_\_\_ Total Amount Paid \_\_\_\_\_

Date Paid: \_\_\_\_\_ Cash or Check # \_\_\_\_\_

**#14:** Liability Insurance attached

**Exempt from Fee:** *Municipal operations, organizations for charitable, philanthropic, and religious purposes*